

**STUDENT SERVICE FEE REQUEST FOR 2017-2018
FISCAL YEAR 2018**

Name of Unit: H0229-Children's Learning Center

		FY 2016	FY 2016	FY 2017	FY 2017	FY 2018
Funding Sources (All)	Cost Center -note where SFAC funds to be transferred	SFAC Approved Budget 2015-2016	Actuals 2015-2016	SFAC Approved Budget 2016-2017	Projected Actuals for 2016-2017	Budget Request for 2017-2018
Student Service Fees- FY 2017 Base Budget Request (inc	3049-H0229-I0385-NA	113,329	113,329	113,329	113,329	113,329
SFAC Merit Increase						
Student Service Fees Base Augmentation Request						
Student Service Fees One-Time Request-FY 2018						
Student Service Fees One-Time New Request-FY2017						
Student Service Fees One-Time Allocation-FY2016						
Student Service Fees One-Time Allocation-FY2017						
Student Service Fees One Time Fund Equity Rollover FY2017						
Income From All Other Sources						
Sales & Services Income		1,814,500	2,339,855	1,873,978	2,060,000	2,060,000
Utility Abatement						
UH Commitments (3048-I0385)		100,000	100,000	100,000	100,000	100,000
Gifts/Donations		3,000	1,598	3,000	3,000	3,000
Grants		375,000	385,360	375,000	375,000	375,000
Designated (Fund 2)						
State Funding (Fund 1)						
Other Income (itemize below)						
Sub-total of Income		2,405,829	2,940,142	2,465,307	2,651,329	2,651,329
Deductions from Income						
Student Fee Waivers-SC						
Student Fee Waivers- SC Transformation						
DSAIT - transfer						
Funds moved to reserve cost center						
Sub-total of deductions from Income		0	0	0	0	0
TOTAL INCOME		2,405,829	2,940,142	2,465,307	2,651,329	2,651,329

FY16 Fund 3049 Addition to Fund Equity

13,423.04

Expenses	Cost Center -note where SFAC funds to be transferred	SFAC Approved Budget 2015-2016	Actuals 2015-2016	SFAC Approved Budget 2016-2017	Projected Actuals for 2016-2017	Budget Request for 2017-2018
Salaries and Wages	Select one					
Exempt Category Employee Salaries	SSF (3049) / Other / Both	695.181	745.588	695.181	717.588	717.588
Non-Exempt Employee Salaries	SSF (3049) / Other / Both	424.948	427.383	424.948	424.948	424.948
Lump Sum Wages (Itemize below)	SSF (3049) / Other / Both					
Student Workers (NCWS)	SSF (3049) / Other / Both	254.503	261.329	254.503	254.503	254.503
Student Workers (Graduate Students)	SSF (3049) / Other / Both		1.248			
Student Leader Stipends	SSF (3049) / Other / Both					
Other Temporary Workers	SSF (3049) / Other / Both					
Mandated/Merit Increments	SSF (3049) / Other / Both			28.000	28.000	28.000
Shift Differential	SSF (3049) / Other / Both					
Overtime	SSF (3049) / Other / Both		1.258			
Total Salaries and Wages		1,374.632	1,436.806	1,402.632	1,425.039	1,425.039
Fringe Benefits	Select one					
FICA	SSF (3049) / Other / Both	85.227	88.507	88.335	108.303	108.303
Insurance	SSF (3049) / Other / Both	210.609	266.344	207.847	220.061	220.061
Retirement	SSF (3049) / Other / Both	76.169	89.601	69.282	79.596	79.596
UC/WCI/Benefit Pool	SSF (3049) / Other / Both	19.347	20.498	18.466	22.444	22.444
Longevity	SSF (3049) / Other / Both	27.880	26.480	27.880	27.000	27.000
Total Fringe Benefits		419,232	491,430	411,810	457,404	457,404
Other Expenses	Select one					
Consulting Other	SSF (3049) / Other / Both		10,000		0	0
Construction Services	SSF (3049) / Other / Both				0	0
Campus Academic Printing	SSF (3049) / Other / Both				0	0
Utility Allocations	SSF (3049) / Other / Both				0	0
Advertising	SSF (3049) / Other / Both		350		500	500
Software Maintenance/license	SSF (3049) / Other / Both					
Fees	SSF (3049) / Other / Both					
Internal Service-Contract	SSF (3049) / Other / Both					
Subscription/Periodicals	SSF (3049) / Other / Both					
Insurance-Property	SSF (3049) / Other / Both		186		200	200
Credit Card Usage Fee	SSF (3049) / Other / Both	23,000	28,849	25,000	26,000	26,000
Non Overnight Transportation	SSF (3049) / Other / Both					
Business Meals	SSF (3049) / Other / Both		592		650	650
IND CST-ON Campus	SSF (3049) / Other / Both					
Equipment Maintenance/Rental	SSF (3049) / Other / Both	8,700		8,700		
Food Teaching	SSF (3049) / Other / Both	29,000	38,616	29,000	29,860	29,860
Water/Coffee	SSF (3049) / Other / Both		5,105		5,000	5,000
Hosted Special Events	SSF (3049) / Other / Both		3,015		3,000	3,000
Furniture & Equipment	SSF (3049) / Other / Both	1,852	13,038	1,852	12,000	12,000
Indirect Cost-Grant	SSF (3049) / Other / Both	20,739	33,434	20,739	34,000	34,000
Information Technology Charge	SSF (3049) / Other / Both	10,100		10,100		
Rental Equipment	SSF (3049) / Other / Both		11,399		12,000	12,000
License/membership/Staff Dev/Other	SSF (3049) / Other / Both	4,800	1,813	3,559	2,000	2,000
Plant Ops-Billable & Maintenance	SSF (3049) / Other / Both	100,000	110,195	100,000	100,000	100,000
Postage/Shipping	SSF (3049) / Other / Both	150	93	150	150	150
Printing/Copying	SSF (3049) / Other / Both	700	1,731	700	2,000	2,000
Registration	SSF (3049) / Other / Both		1,590		1,650	1,650
Scholarships/Grant	SSF (3049) / Other / Both	100,000	174,312	112,067	175,000	175,000
Special Events/Advertising	SSF (3049) / Other / Both	600	734	600	650	650
Supplies	SSF (3049) / Other / Both	22,060	7,214	22,060	10,000	10,000
Teaching Supplies	SSF (3049) / Other / Both	85,164	73,527	90,000	80,000	80,000
Training	SSF (3049) / Other / Both	600		600	600	600
Travel	SSF (3049) / Other / Both	1,500	1,845	1,500	1,850	1,850
Utility	SSF (3049) / Other / Both	23,000	23,651	25,000	24,000	24,000
Telecommunication Services	SSF (3049) / Other / Both		11,055		11,000	11,000
Employee Uniforms	SSF (3049) / Other / Both					
Tuition Scholarships/SFAC	SSF (3049) / Other / Both	65,000	76,386	80,000	80,000	80,000
Late Payment	SSF (3049) / Other / Both					
Repairs & Maintenance/Professional Services	SSF (3049) / Other / Both		593			
Misc. Other	SSF (3049) / Other / Both					
Student Leadership Stipend (no longer payroll as of 8/1/15)	SSF (3049) / Other / Both					
Admin Charge (6% of total expense)	SSF (3049) / Other / Both	115,000	121,155	119,238	156,776	156,776
Total Other Expenses		611,965	750,478	650,865	768,886	768,886
Total Expenses		2,405,829	2,678,714	2,465,307	2,651,329	2,651,329
Balance (Income less Expenses)		0	261,428	0	(0)	0

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.

(print names & UH affiliation next to all signatures.)

Signature of Department Head:

Jenny Stoppel
CLC Director

Title:

Date:

10/18/16
Kurti Korath 10/18/16

Other AVP required signatures/dates

Form completed by:

Jel Lyalde 10-18-16

Certifying Signature & Date:

Jel Lyalde 10-18-16

Last update 9/26/16