

Expenses	Cost Center -note where SFAC funds to be transferred	SFAC Approved Budget 2015-2016	Actuals 2015-2016	SFAC Approved Budget 2016-2017	Projected Actuals for 2016-2017	Budget Request for 2017-2018
Salaries and Wages	Select one					
Exempt Category Employee Salaries	SSF (3049) / Other / Both				1,135,038	1,135,038
Non-Exempt Employee Salaries	SSF (3049) / Other / Both				34,611	34,611
Lump Sum Wages (Itemize below)	SSF (3049) / Other / Both					
Student Workers (NCWS)	SSF (3049) / Other / Both				35,465	35,465
Student Workers (Graduate Students)	SSF (3049) / Other / Both				17,000	17,000
Other Temporary Workers	SSF (3049) / Other / Both					
Mandated/Merit Increments	SSF (3049) / Other / Both				10,456	10,456
Shift Differential	SSF (3049) / Other / Both					
Overtime	SSF (3049) / Other / Both					
Total Salaries and Wages		0	0	0	1,232,570	1,232,570
Fringe Benefits	Select one					
FICA	SSF (3049) / Other / Both				402,646	402,646
Insurance	SSF (3049) / Other / Both					
Retirement	SSF (3049) / Other / Both					
UCI/WCI/Benefit Pool	SSF (3049) / Other / Both					
Longevity	SSF (3049) / Other / Both					
Total Fringe Benefits		0	0	0	402,646	402,646
Other Expenses	Select one					
Advertising/Promotion	SSF (3049) / Other / Both					
Building Repair/Professional Services	SSF (3049) / Other / Both					
Computer Equipment	SSF (3049) / Other / Both					
Computer Software/Maintenance	SSF (3049) / Other / Both					
Cost of Goods Sold	SSF (3049) / Other / Both					
Credit Card Usage Fee	SSF (3049) / Other / Both					
Debt Service	SSF (3049) / Other / Both					
Equipment Maintenance/Rental	SSF (3049) / Other / Both				5,000	5,000
Furniture & Equipment	SSF (3049) / Other / Both					
Information Technology Charge	SSF (3049) / Other / Both					
License/Membership/Staff Dev/Other	SSF (3049) / Other / Both				4,004	
Misc other	SSF (3049) / Other / Both				9,133	9,133
Moving Expense	SSF (3049) / Other / Both					
Photo & Micro Film Supply	SSF (3049) / Other / Both					
Plant Ops - Billable	SSF (3049) / Other / Both					
Plant Ops - Level 1 Services	SSF (3049) / Other / Both					
Postage/Shipping	SSF (3049) / Other / Both					
Printing	SSF (3049) / Other / Both					
Registration	SSF (3049) / Other / Both				1,980	
Rental-Other	SSF (3049) / Other / Both					
Repairs-Vehicles	SSF (3049) / Other / Both					
Special Events	SSF (3049) / Other / Both					
Supplies	SSF (3049) / Other / Both				39,315	39,315
Telecommunications	SSF (3049) / Other / Both					
Travel-Airfare/meal/incidentals	SSF (3049) / Other / Both				6,374	2,500
Travel-Guest/student	SSF (3049) / Other / Both					
UH-Business Meeting/Meals	SSF (3049) / Other / Both				1,500	1,500
UIT-Billable	SSF (3049) / Other / Both					
Utilities	SSF (3049) / Other / Both					
Uniforms	SSF (3049) / Other / Both					
Other Itemized	SSF (3049) / Other / Both					
Other-Contract Services	SSF (3049) / Other / Both					
Student Leader Stipend	SSF (3049) / Other / Both					
Plant Ops - Contracts & Projects	SSF (3049) / Other / Both					
Projects-Furniture & Equipment	SSF (3049) / Other / Both					
Deferred Maintenance	SSF (3049) / Other / Both					
Transformation - CIP	SSF (3049) / Other / Both					
UC Equity Transfers to Cover Negatives	SSF (3049) / Other / Both					
Admin Charge (6% of total expense)	SSF (3049) / Other / Both				53,566	52,975
Total Other Expenses		0	0	0	120,872	110,423
Total Expenses		0	0	0	1,756,088	1,745,639
Balance (Income less Expenses)		0	0	0	0	0

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.

(print names & UH affiliation next to all signatures.)

Signature of Department Head:

Georgina Smith
Director - Div Business Operations

Title:

Date:

10/19/16 832-842-1817

Other AVP required signatures/dates

Dan Balen 10/19/2016

Form completed by:

Georgina Smith

Certifying Signature & Date:

K. Balen 10/19/16

Last update 10/17/16