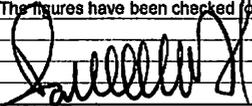


STUDENT SERVICE FEE REQUEST FOR 2009-2010					
Page 1					
Name of Unit: Learning & Assessment Service					
	Actual		APPROVED	PROJECTED	INCOME
	INCOME FOR	SSF REQUEST	INCOME	ACTUAL	BUDGET
	2007-2008	FOR 2008-2009	BUDGET	INCOME	REQUEST
			FOR 2008-2009	FOR 2008-2009	FOR 2009-2010
INCOME					
Student Service Fees-Base Request	\$44,058	\$48,590	\$51,047	\$51,047	\$51,047
Dedicated Fees-Base Budget					
Student Service Fees, FY 2008-2009 One-Time Allocation					
Student Service Fees, FY 2009-2010 One-Time Allocation					
Student Service Fees, FY 2009-2010 Base Augmentation					\$49,256
Sales & Services					
Programs/Events					
Facility Rental					
Advertising					
Food Service Contracts					
Gifts/Donations					
Usage Fees (Itemize (A))	\$0	\$0	\$0	\$0	\$0
Other (Itemize (B))	\$0	\$0	\$0	\$0	\$0
Sale of Equipment					
TOTAL INCOME	\$44,058	\$48,590	\$51,047	\$51,047	\$100,303
	FY07 LEDGER 3				
	ADDITION				
	TO FUND				
	EQUITY				
FY08 LEDGER 3 ADDITION TO FUND EQUITY					
I have read the Policies and Procedures Governing the Collection, Allocation, and Expenditure of Student Service Fees and, to the best of my knowledge believe this report is in accord with the letter and spirit of those statements. This budget report reflects the unit's priorities.					
The figures have been checked for accuracy.					
			Exec. Director	1/29/2009	713-743-5434
Signature: Patrick Daniel			Title	Date	Phone

Name of Unit: Learning & Assessment Service					
0					
STUDENT SERVICE FEE REQUEST FOR 2009-2010					
Page 2					
	ACTUAL EXPENSE	SSF REQUEST	APPROVED EXPENDITURE BUDGET	PROJECTED ACTUAL EXPENDITURES	EXPENDITURE BUDGET REQUEST
NON-CONTROLLABLE EXPENDITURES	2007-2008	FOR 2008-2009	FOR 2008-2009	FOR 2008-2009	FOR 2009-2010
Exempt Category Employee Salaries	\$37,038	\$36,318	\$36,318	\$36,318	\$38,382
Non-Exempt Employee Salaries					
Lump Sum Wages (Itemize (C))	\$0	\$0	\$0	\$0	\$0
Subtotal	\$37,038	\$36,318	\$36,318	\$36,318	\$38,382
Mandated Increments			\$2,457	\$2,457	
Equity Adjustments					
Overtime					
Subtotal	\$0	\$0	\$2,457	\$2,457	\$0
Fringe Benefits (Itemize (D))	\$9,945	\$10,136	\$10,136	\$10,136	\$10,511
Student Fee Waivers					
Bad Debt					
Credit Card Usage Fee					
Reserve Account					
Subtotal	\$9,945	\$10,136	\$10,136	\$10,136	\$10,511
Utilities					
Administrative Charge, Administration & Finance	\$1,758	\$1,691	\$1,691	\$1,691	\$1,940
Administrative Charge, Student Affairs	\$441	\$445	\$445	\$445	\$766
Subtotal	\$2,199	\$2,136	\$2,136	\$2,136	\$2,706
Total	\$49,182	\$48,590	\$51,047	\$51,047	\$51,599
CONTROLLABLE EXPENSES					
Telephone-Long Distance					
Telephone-Equipment					
Postage					
Printing					
Supplies					
Equipment Rental and Maintenance					
Travel-Air Fare					
Travel-Other					
Equipment					
Other (Itemize (E))	\$0	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$49,182	\$48,590	\$51,047	\$51,047	\$51,599
BALANCE (Income less Expenditures)	(\$5,124)	\$0	\$0	\$0	\$49,256

