

To: Student Fee Advisory Committee

From: Vanessa Nwaozo, Director
Council of Ethnic Organizations

Date: January 29, 2009

Subject: Increase in Base Funding Request

CEO is requesting an increase in base funding for the daily operations of CEO. The purpose of this base augmentation:

- Fund our bi-weekly position so that it is paid above the federally mandated minimum wage and competitive with other student positions on the University of Houston campus. The budget salary is \$1662.00.
 - **Office Assistant**
The Office Assistant assists both Director and Assistant Director with all aspects of the organization. The Office Assistant is responsible for maintenance of the CEO office and providing CEO members with equipments and supplies. The Office Assistant is responsible for taking minutes at CEO executive meetings and is the point of contact for all who enter CEO. Advise and assist student organizations as they request CEO Co-Sponsorship.
- Fund five chair positions with a budget salary of \$4360.00. Descriptions of the chairs include:
 - **Chair for Diversity Education**
Responsible for holding diverse educational programs on-campus for all students. Programming is not limited but can be in the form of speakers, workshops, or forums. This chair also advises and assists student organizations as they request CEO Co-Sponsorship.
 - **Chair for Public Relations**
This chair is responsible for maintaining positive relationships with CEO individual and group members. Responsibilities include attending member group meetings
 - **Chair for Diversity Programming**
Responsible for interactive programming on-campus for all students. Programming is not limited to but can be in the form of Food & Culture Night, Diversity Week, and various cultures/ heritage appreciation days.

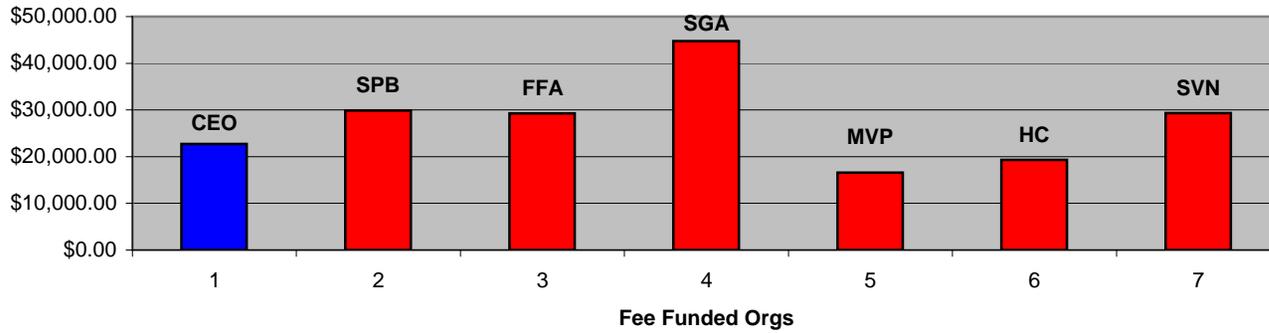
- **Chair for Banner Production**
Responsible for making banners for CEO events and programming. This chair also advises and assists member groups with the production of banner signs and maintaining our CEO bulletin board for keeping the boards informative and up to date. This chair may conduct Bulletin Board Contest to promote member involvement.
- **Chair of Membership Outreach**
Responsible for recruitment and retention of members

Thank you for your time in accepting and reviewing the budget for the fiscal year 2010.

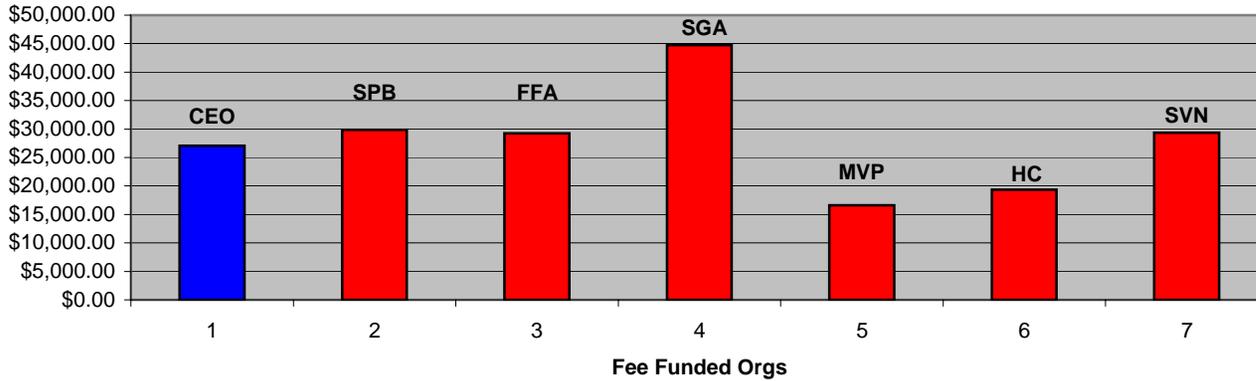
Comparisons with Other Fee Funded Student Groups

Council of Ethnic Organizations Request	\$4,362.95
Average Salary Total for Fee-Funded Groups:	\$28,191.55

Current Salary Comparison



Proposed Salary Comparison



Comparisons with Other Fee Funded Student Groups

*Benefit percentage as per Dr. Clarke

All positions funded by SFAC unless otherwise noted.

SPB

<i>Current Positions</i>	<i>Hours/week</i>	<i>Month</i>	<i>Monthly</i>	<i>Annual Wage</i>	<i>Benefits (8.65%)*</i>	<i>FICA/VPSA (4.9%)</i>	<i>Total</i>
President	20	12	\$655.20	\$7,862.40	\$680.10	\$33.32	\$8,575.82
VP: Memb./Ret/Dev.	20	12	\$613.60	\$7,363.20	\$636.92	\$31.21	\$8,031.33
VP: Mrkt./Assess.	20	12	\$613.60	\$7,363.20	\$636.92	\$31.21	\$8,031.33
Novelty/Comedy	10	8	\$100.00	\$800.00	\$69.20	\$3.39	\$872.59
Concerts	10	8	\$100.00	\$800.00	\$69.20	\$3.39	\$872.59
Special Events	10	8	\$100.00	\$800.00	\$69.20	\$3.39	\$872.59
Cinema	10	8	\$100.00	\$800.00	\$69.20	\$3.39	\$872.59
Historian	10	8	\$100.00	\$800.00	\$69.20	\$3.39	\$872.59
UC Programs **	10	8	\$100.00	\$800.00	\$69.20	\$3.39	\$872.59
				Total Wages	Total Benefits	Total FICA/VPSA	Total Sum
				\$27,388.80	\$2,369.13	\$116.09	\$29,874.02

Frontier Fiesta

<i>Current Positions</i>	<i>Hours/week</i>	<i>Month</i>	<i>Monthly</i>	<i>Annual Wage</i>	<i>Benefits (8.65%)*</i>	<i>FICA/VPSA (4.9%)</i>	<i>Total</i>
Chairperson	20	12	\$655.20	\$7,862.40	\$680.10	\$33.32	\$8,575.82
Assistant - Development	15	12	\$434.72	\$5,216.64	\$451.24	\$22.11	\$5,689.99
Assistant - Operations	12	10	\$343.20	\$3,432.00	\$296.87	\$14.55	\$3,743.41
Assistant - Productions	10	9	\$343.20	\$3,088.80	\$267.18	\$13.09	\$3,369.07
Assistant - Marketing	10	12	\$343.20	\$4,118.40	\$356.24	\$17.46	\$4,492.10
Assistant - Cook-Off	10	9	\$343.20	\$3,088.80	\$267.18	\$13.09	\$3,369.07
				Total Wages	Total Benefits	Total FICA/VPSA	Total Sum
				\$26,807.04	\$2,318.81	\$113.62	\$29,239.47

** Funded from UCAF Budget

Comparisons with Other Fee Funded Student Groups

*Benefit percentage as per Dr. Clarke

SGA

Current Positions	Hours/week	Month	Monthly	Annual Wage	Benefits (8.65%)*	FICA/VPSA (4.9%)	Total
President	20	12	\$702.00	\$8,424.00	\$728.68	\$35.71	\$9,188.38
Vice President	20	12	\$655.20	\$7,862.40	\$680.10	\$33.32	\$8,575.82
Speaker	20	12	\$613.60	\$7,363.20	\$636.92	\$31.21	\$8,031.33
Director of Finance	20	12	\$613.60	\$7,363.20	\$636.92	\$31.21	\$8,031.33
Director Public Relations	15	12	\$466.34	\$5,596.08	\$484.06	\$23.72	\$6,103.86
Student Regent	12	12	\$368.18	\$4,418.16	\$382.17	\$18.73	\$4,819.06
				Total Wages	Total Benefits	Total FICA/VPSA	Total Sum
				\$41,027.04	\$3,548.84	\$173.89	\$44,749.77

MVP

Current Positions	Hours/week	Month	Monthly	Annual Wage	Benefits (8.65%)*	FICA/VPSA (4.9%)	Total
Director	20	12	\$655.20	\$7,862.40	\$680.10	\$33.32	\$8,575.82
Assistant Director	20	12	\$613.60	\$7,363.20	\$636.92	\$31.21	\$8,031.33
				Total Wages	Total Benefits	Total FICA/VPSA	Total Sum
				\$15,225.60	\$1,317.01	\$64.53	\$16,607.15

Homecoming

Current Positions	Hours/week	Month	Monthly	Annual Wage	Benefits (8.65%)*	FICA/VPSA (4.9%)	Total
Chair	20	12	\$655.20	\$7,862.40	\$680.10	\$33.32	\$8,575.82
Co-Chair/Operations	20	12	\$613.60	\$7,363.20	\$636.92	\$31.21	\$8,031.33
Director of Productions	10	5	\$100.00	\$500.00	\$43.25	\$2.12	\$545.37
Director of Mrkt./Assess.	10	5	\$100.00	\$500.00	\$43.25	\$2.12	\$545.37
Director of Spirit	10	5	\$100.00	\$500.00	\$43.25	\$2.12	\$545.37
Director of Recruitment	10	5	\$100.00	\$500.00	\$43.25	\$2.12	\$545.37
Director - Court Activities	10	5	\$100.00	\$500.00	\$43.25	\$2.12	\$545.37
				Total Wages	Total Benefits	Total FICA/VPSA	Total Sum
				\$309,087.60	\$1,533.26	\$1,310.07	\$19,333.99

To: Student Fee Advisory Committee

From: Adewole Omogunsoye, Assistant Director
Council of Ethnic Organizations

Date: February 13, 2009

Subject: One-Time Allocation Request FY09

The Assistant Director's hard drive crashed Wednesday, February 4, 2009. The computer was not on a backup system via University of Houston. The attempts to recover the files at the University level have not been successful and thus we have to use an outside company. The object is to recover as many files as possible so that we have accurate financial records.

Here is a breakdown of the companies and their pricing:

1. Disc, Inc. <http://www.discinc.com>
 - Free evaluation.
 - Price range \$550 (min.) to \$2,000+.
2. The Computer Hospital <http://computer-hospital.com>
 - Free evaluation.
 - They are a partner with Seagate.
 - Price range \$500 to \$2500+.
 - If we decide that we do not want they have recovered we have the option of no payment (\$0).
3. Houston Computing Services <http://www.houstoncomputing.com>
 - Free evaluation
 - \$100 per hour
 - They estimate that an 80Gb hard drive should not take longer than 2 hours.
 - They do not have a "clean room" (clean rooms are for taking apart a hard drive and replacing the damaged parts).
4. Applied Cognitive Systems <http://www.acsworldwide.com>
 - \$100 evaluation fee waived because we have a Seagate hard drive (ask for David)
 - They are a partner with OnTrack and Seagate
 - Price range \$500 to \$2500+; average cost is \$1500.
 - If we decide that we do not want they have recovered we have the option of no payment (\$0).
 - They claim to have done work for the University.

Keep in mind that there is no guarantee that they recover all or any of the files. We may be able to negotiate if we can narrow down the files that we are looking for or if we can specify the file type, e.g., word, excel, acrobat.

My recommendation is to go with ACS because they have worked with the University in the past; they are close in location to us; we can walk away free of charge.

The cost of a new hard drive is about \$43.00

The cost of a new computer is with same capabilities is about \$1,443.00

The estimated cost to recover the files would be \$2500.00, CEO is requesting up to \$2500 to recover the lost files from the hard drive.