

Student Fees Advisory Committee

Date: March 04, 2005

To: Dr. Jay Gogue; Chancellor/President  
Dr. Elwyn C. Lee; Vice Chancellor/Vice President for Student Affairs

From: Mr. Jason Short and Ms. Araceli Lopez, Student Fees Advisory Committee

Re: **Student Fees Advisory Committee (SFAC) Recommendations**

The Student Fees Advisory Committee respectfully submits for your consideration the attached Student Service Fee. In an effort to meet the multiple needs of the campus community, who are dependent upon the Student Fee, and in keeping with the authorization of SGA to raise the fee cap, the Committee has found it necessary to recommend an increase in the student fee to \$160.00 per fall and spring semester.

The following recommendations include one-time recommendations for fiscal year 2005 to be allocated from existing fund balance in addition to fiscal year 2006 base budgets, base augmentations, and one-time allocations for various student fee funded units.

The attached report presents budgetary suggestions and effectiveness concerns that were cited by the committee. If there is any need for a more detailed explanation of the report, please feel free to contact us through the Dean of Students Office.

cc: SFAC Members  
All Student Service Fee funded units

**Student Service Fee Rate Schedule FY 2005-06**

Number of Credit Hours per Semester	Fee Rate for Fall/Spring (9-12 weeks)	Fee Rate for Summer (6 weeks)
1	60	60
2	74	74
3	92	92
4	108	92
5	130	97
6 and above	140	97
Enrollment Base for FY 05-06	34,500	
Projected Revenue at \$160	\$12,478,636	
Funding Reserve at \$160	\$232,924	

**Activities Funding Board**

FY 05 OT: \$0

FY 06 Base: \$108,441

FY 06 OT: \$0

SFAC recommends that AFB receive a FY 06 base of \$108,441 holding constant the student fee allocation percentage given in FY 05. We are recommending that AFB establish a post evaluation form or interview to evaluate past AFB funded events. SFAC recommends that you ask for a one-time allocation in the future as needed. Overall, we are proud of AFB's hard work, dedication, and acknowledge the fantastic job you are doing.

**Athletics**

FY 05 OT: \$0

FY 06 Base: \$3,795,419

FY 06 OT: \$0

SFAC recommends that Athletics receive a FY 06 base of \$3,795,419, holding constant the student fee allocation percentage given in FY 05. SFAC is very excited about the new direction of the athletic program. We recognize the success of the tennis, softball, diving, track and field, as well as the men's and women's basketball programs and hope that this success is reflected through the other athletic programs. SFAC commends you for all your hard work on leading student athletes to graduation. SFAC recommends collaborating with MVP for future community service projects undertaken by student athletes.

**Academic Achievers - CMAS**

FY 05 OT: \$0    FY 06 Base: \$32,374    FY 06 Base Aug.: \$18,807    FY 06 OT: \$0

SFAC approves your \$32,374 as a base funding as well as a FY 06 base augmentation of \$18,807 for an office assistant. We commend your efforts to make your program open to all students. We acknowledge your efforts in fundraising and ask that you continue to seek external funding as well as your collaboration with the Urban Experience Program-VPSA. We recognize your achievements; however we strongly request that you seek outside funding in lieu of any request for an increase in Student Service Fee allocation in the future (with the exception of mandated salary increases).

**Band Program/Spirit Squad**

FY 05 OT: \$0

FY 06 Base: \$171,400

FY 06 OT: \$30,000

SFAC commends the Band Program on its continued success as a unit. SFAC approves your base request of \$171,400 and a FY 06 OT of \$30,000 for traveling. We are pleased by the dedication of this department to provide enthusiasm and spirit to this university. We would also like to congratulate you on your selection to lead the Houston Livestock Show and Rodeo Parade.

**Blaffer Art Gallery**

FY 05 OT: \$0

FY 06 Base: \$10,000

FY 06 OT: \$5,000

SFAC approves your base allocation request of \$10,000 and moves your \$5,000 base augmentation to a FY 06 one-time allocation and ask that you provide a report on the success of this one-time allocation. We would like to commend you on your fundraising efforts and urge you to continue to pursue funding from other sources. SFAC also recommends that you provide more advertising on campus and that you take advantage of the residential halls for advertisement.

**Campus Activities**

FY 05 OT: \$0

FY 06 Base: \$537,426

FY 06 Base Aug.: \$38,870

SFAC commends you on your improvement from last year. We also approve your FY 06 Base Augmentation of \$38,870 for a Web Developer to keep the consistency of the six fee-

funded organizations, four Greek councils and other student organization web sites. We ask that you provide feedback on this new employment at next year's SFAC presentations. SFAC also commends you on the involvement of students in the planning and implementation of department programming.

**Campus Recreation**

FY 05 OT: \$0                      FY 06 Base: \$475,609                      FY 06 OT: \$0

FY 05 Base in dedicated Recreation and Wellness Fees: approx. \$6,089,143.

SFAC acknowledges all your work and commends you on it. We are excited about the outside lighting plan and recommend you seek external funding for this project.

**Center for Students with DisABILITIES**

FY 05 OT: \$26,329                      FY 06 Base: \$352,797                      FY 06 OT: \$0

SFAC approves your FY06 base of \$352,797 and your FY 05 one-time allocation of \$26,329 for new computer equipment. We recognize your efforts and attempts to fundraise and encourage you to continue looking for external support. We are pleased with your hard work and ask that you continue to supply great services for all students.

**Central Business Office**

FY 05 OT: \$0                      FY 06 Base: \$59,644                      FY 06OT: \$0

SFAC thanks this unit for the valuable services that it provides.

**Child Care Center**

FY 05 OT: \$0                      FY 06 Base: \$101,417                      FY 06OT: \$0

SFAC commends you on your efforts for national accreditation. We urge the University to grant the exemption of the utility and administration charges of the Child Care Center. We also recommend that the Child Care Center collaborate with MVP and the Five Star Program provided by Campus Activities in order to seek help for renovations needed in the facility. We commend you on running a quality child care center for students, faculty, and staff.

**Council of Ethnic Organizations**

FY 05 OT: \$0                      FY 06 Base: \$105,431                      FY 06OT: \$0

SFAC continues to commend CEO on its improvement and ask you to continue providing student programs. We commend you on your efforts to work with Frontier Fiesta. We also recommend that CEO obtain a report on how much money is raised by CEO from Frontier Fiesta; however we are concerned about the different perception of collecting money. We also strongly recommend that you keep in touch with Frontier Fiesta and be further involved in the early planning stages.

**Counseling and Psychological Services**

FY 05 OT: \$0      FY 06 Base: \$1,010,778      FY 06 Base Aug.: \$22,000

SFAC recognizes the value and importance of this unit. We approve your FY 06 base request and your FY06 base augmentation of \$22,000 for a part-time Graduate Assistant to help with learning assessments and testing. We commend you on the new easy-access website and the hard work and dedication of the counselors. We would like to see more outreach efforts be increased due to the increase in mental health problems and depression.

**DOS Handbook**

FY 05 OT: \$0      FY 06 Base \$40,376    FY 06 Base Aug.: \$0    FY 06 OT: \$0

SFAC is pleased with the efforts of this unit to produce a high-quality handbook and is delighted with the easy-access website. We recommend that you attach to the website sections of the Handbook in PDF-Format for students to download. We commend you on your efforts to get feedback from students about the Handbook.

**DOS Student Information and Assistance Center (SIAC)/Ombudservice**

FY 05 OT: \$0      FY 06 Base: \$164,765      FY 06 OT: \$0

SFAC is very pleased with the improvements in customer service as well as recordkeeping. We hope to see continued success and ask that you strive to make more students and visitors aware of your services.

**DOS Success Programs**

FY 05 OT: \$0      FY 06 Base: \$95,908      FY 06 OT: \$0

SFAC has a lot of concerns regarding this unit; we understand it is under a change of leadership and we strongly believe a dedicated person is needed to revamp the program. We ask that you complete user satisfaction surveys at the end of each year to improve this program. We also would like to see improved record keeping. We also recommend that you collaborate with other enrichment programs in multi-purpose planning to increase and diversify your events.

**Debate/Forensics**

FY 05OT: \$0      FY 06 Base: \$50,720      FY 06 OT: \$23,440

SFAC approves your FY 06 base request of \$50,720 and FY 06 OT of \$23,440 for student employees. Although we do feel that the implementation of a full-time director would be beneficial to this unit, there are two things that need to be considered before this position is created: a permanent physical space for the Forensics Team and an accurate salary analysis from the Human Resources Department. We also ask that you seek more coverage by the Daily Cougar, so students can be aware of the success of this unit.

**Frontier Fiesta**

FY 05 OT: \$0

FY 06 Base: \$55,262

FY 06 Base Aug: \$16,800

SFAC approves the FY 06 base request well as the base augmentation. Regarding CEO's involvement in Frontier Fiesta, we acknowledge the hard work and collaboration of both organizations. We are recommending that the Frontier Fiesta chair positions be filled as soon as possible in order to run a well-organized program. We acknowledge your efforts in trying to diversify this event. We are also requesting that surveys be conducted generating student feedback about the event and ask that the results be provided to next year's SFAC committee. We commend you on your efforts to provide the university and surrounding community with such a large-scale event.

**Health Center**

FY 06 Base in dedicated Health Center Fees: \$1,634,581.

SFAC recognizes the value of this unit. The committee feels that the Health Center does a good job in marketing to make students aware of what services are available at the Health Center, but remains concerned about the student information insurance enrollment periods. We request that you expedite the search for a dermatologist. We would also like to see more outreach efforts due to the increase in mental health problems and depression.

**Learning Support Services**

FY 05 OT: \$0

FY 06 Base: \$394,606

FY 06 OT: \$0

SFAC approves your FY 06 base of \$394,606. We do not approve your request for a Learning Strategies Counselor and recommend that LSS seek funding from the respective colleges in order to pay for this position. We ask that you outline what efforts you make to coordinate services with other support groups such as the Math Lab, Writing Center, and other tutoring services.

**Metropolitan Volunteer Program**

FY 05 OT: \$0

FY 06 Base: \$41,840

FY 06 OT: \$0

SFAC is very pleased with the improvement of this program. We recommend that you increase student involvement in community service and stress the importance of documenting community service hours in your program. We also recommend that you form a campus-wide collaboration with Athletics and continue cooperation with Homecoming. We encourage MVP to continue to be a strong volunteer clearinghouse for the university.

**SFAC Operating**

FY 05 OT: \$300

FY 06 Base: \$4,500

FY 06 Base Aug \$0

SFAC approves the request of a one-time allocation of \$300 for the compensation of the SFAC Vice-Chair and approves a \$4500 base in FY 06 to cover expenses incurred during

operation and the compensation of student leaders; next year the student leaders will be compensated in the amounts of \$600 for the SFAC Chair and \$400 for the SFAC Vice-Chair.

#### **Student Government Association**

FY 05 OT: \$0      FY 06 Base: \$120,065      FY 06 Base Aug.: \$0    FY 06 OT: \$0

SFAC is very pleased with SGA's improvement in keeping their office hours, updating their website and filling all vacant seats in a timely manner. We also acknowledge SGA's drive to keep in touch with the student body. As a result of SGA's marked improvement SFAC has restored this unit's base funding.

#### **Student Legal Services**

FY 05 OT: \$0    FY 06 Base: \$84,598    FY 06 Base Aug.: \$0    FY 06 OT: \$0

SFAC commends this unit for the excellent services it has consistently provided to the students of the University of Houston. We commend you for offering services of such value for such little monetary expense. SFAC recommends that you continue to work with the Law School in order to find a candidate who is qualified to fill your assistant position. We commend you on your marketing efforts and we ask that you continue to market your services in such a way.

#### **Student Needs Assessment**

FY 05 OT: \$0      FY 06 Base: \$0      FY 06 OT: \$6,590

SFAC approves the FY 06 OT allocation of \$6,950 to Student Needs Assessment.

#### **Student Program Board**

FY 06 Base: \$155,000      FY 06 Base Aug.: \$46,141    FY 06 OT: \$15,000

SFAC recognizes SPB for its continued improvement and consistent programming on this campus. We recognize the efforts you have made this year and approve your FY 06 Base request and your FY 06 Base Augmentation of \$46,141 for SVN and Homecoming Chair compensation. We also approve the one-time allocation of \$15,000 to be added to your \$25,000 Homecoming budget and ask that you report back to us on the impact of this one-time allocation. SFAC is pleased with the programming events held this year and asks that you get colleges involved in Homecoming and continue to seek external funding for the event.

#### **Student Publications**

FY 05 OT: \$0      FY 06 Base: \$177,958      FY 06 OT: \$0

SFAC believes firmly in the value of this unit. We recommend that you continue to strive for better accuracy in reporting. We also recommend that you continue to improve your campus news coverage in order to promote Cougar Spirit. We encourage the development of an improved search capability for the archives of The Daily Cougar website.

**University Career Services**

FY 06 Base: \$710,953      FY 06 Base Aug.: \$25,563      FY 06 OT: \$29,500

SFAC approves your base request as well as your FY 06 base augmentation (which includes the restoration of the previous reduction) and a one-time allocation of \$29,500 for an employer relations coordinator. We ask that you report the success of this position and commend you on the fine job you are doing to serve the student body.

**University Center**

FY 05 OT: \$0      FY 06 Base: \$1,249,099      FY 06 OT: \$0

FY 05 Base in dedicated University Center Fees: \$1,998,935

SFAC approves your base request and commends all of your hard work negotiating contracts and providing input on food services. SFAC is very pleased with the renovations being made to the facility and the improvements in technology. We recommend that you continue to seek financial solvency in food contracts. We commend your programming through the years and your efforts to fill the vacancy in the former STA Travel location. We ask that you continue to work on building student awareness of the services, facilities and programming available to the student body.

**Urban Experience - VPSA**

FY 05 OT: \$0    FY 06 Base: \$54,453    FY 06 Base Aug.: \$37,476

SFAC approves your FY 06 base, as well as your FY 06 base augmentation for the full-time office coordinator. SFAC recommends that you continue to seek external support. We are very pleased with your attempts to diversify your program. We acknowledge your collaboration with Academic Achievers. We recognize your achievements; however we strongly request that you seek outside funding in lieu of any request for an increase in Student Service Fee allocation in the future (with the exception of mandated salary increases).

**Veteran's Services**

FY 05 OT: \$0      FY 06 Base: \$69,390    FY 06 Base Aug.: \$0    FY 06 OT: \$0

SFAC realizes the value of this unit and will continue your base funding. We request that you expedite the search for a director and provide assistance to the temporary interim director. We recognize the unofficial proposal that was presented, however precedence requires that the funds be requested through the appropriate chain of command.

**UH Wellness**

FY 06 Base: \$93,424      FY 06 Base Aug.: \$92,659      FY 06 OT: \$0



SFAC commends you on your hard work and your ability to maintain two offices. We notice the importance of hiring an outreach counselor and expanding the student staff; therefore, SFAC approves your base augmentation of \$92,659. We would also like to commend you on your unit's website.

### **Calculation of the Fees for Student Services Cap**

For purposes of calculating the total level of FY 06 fees for student services, the \$20 Health Center Fee will continue to be added to the Student Service Fee. While the Health Center Fee will count towards the total, it will remain a dedicated fee. (As such, it is not included in the percentage-based allocation calculations.) Therefore, for FY 06 the total level of fees for student services will be \$160.

**Student Fees Advisory Committee**

Recommendations Approval  
March 2, 2005

By signing below, the members of the Student Fees Advisory Committee (SFAC) approve the attached recommendations concerning FY 05 one time allocations, FY 06 Base budgets, FY 06 Base augmentations, FY 06 one-time allocations, as well as other related policy and/or budgetary issues cited in the SFAC Report.

**Student Members:**

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Jason Short, Chair  
Student Government Association  
Representative

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Araceli Lopez, Vice-Chair  
Student Government Association  
Representative

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Alan Ogunmuyiwa  
Presidential Student  
Representative

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Wendi Murray  
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Donica Beckett  
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**Faculty Representatives:**

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Dr. Simon Bott  
Presidential Faculty  
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Dr. Ross Lence  
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