

Student Fees Advisory Committee

Date: March 05 2004

To: Dr. Jay Gogue; Chancellor/President  
Dr. Elwyn C. Lee; Vice Chancellor/Vice President for Student Affairs

From: Mr. Jackie Carl Thomas, Jr. and Ms. Claudia Chairez, Student Fees Advisory Committee

Re: **Student Fees Advisory Committee (SFAC) Recommendations**

The Student Fees Advisory Committee respectfully submits for your consideration the attached Student Service Fee, University Center Fee, and Health Center Fee recommendations for fiscal year 2005. The following recommendations include one time recommendations for fiscal year 2004 to be allocated from existing fund balance in addition to fiscal year 2005 base budgets, base augmentations, and one-time allocations for various student fee funded units.

The attached report presents budgetary suggestions and effectiveness concerns that were cited by the committee. If there is any need for a more detailed explanation of the report, please feel free to contact us through the Dean of Students Office.

cc: SFAC Members  
All Student Service Fee funded units

**Student Service Fee Rate Schedule FY 2004-05**

Number of Credit Hours per Semester	Fee Rate for Fall/Spring (9-12 weeks)	Fee Rate for Summer (6 weeks)
1	50	50
2	64	64
3	82	82
4	98	82
5	120	87
6 and above	130	87
Enrollment Base for FY 04-05	34,500	
Projected Revenue at \$150	\$11,644,455	
Funding Reserve at \$150	\$339,756	

**Activities Funding Board**

FY 05 OT: \$0

FY 06 Base: \$100,299

FY 06 OT: \$0

SFAC recommends that AFB will receive a FY06 base of \$100,299 holding constant the student fee allocation given in FY05. We are recommending that AFB establish a post evaluation form or interview to evaluate past AFB funded events. SFAC does not approve the one- percent increase and recommends to ask for a one-time allocation in the future as needed. Overall, we are proud of AFB's hard work and dedication and acknowledge the fantastic job you are doing.

**Athletics**

FY 05 OT: \$0

FY 06 Base: \$3,510,480

FY 06 OT: \$0

SFAC recommends that Athletics receive a FY06 base of \$3,510,480, holding constant the student fee allocation given in FY05. SFAC is very excited about the new direction of the athletic program. We recognize the success of the football, track and field, as well as the men’s and women’s basketball programs and hope that this success fosters through to the other athletic programs. SFAC commends you for all your hard work on leading student athletes to graduation. SFAC recommends collaborating with MVP for future community service projects.

**Academic Achievers - CMAS**

FY 05 OT: \$0

FY 06 Base: \$32,374

FY 06 Base Aug.: \$18,807

FY 06 OT: \$0

SFAC approves your \$32,374 as a base funding as wells as a FY 06 Base Augmentation of \$18,807 for an office assistant. We commend your efforts to making your program open to all students. We acknowledge your efforts in fundraising and ask that you continue to seek external funding as well as you collaboration with the Urban Experience program-VPSA.

**Band Program/Spirit Squad**

FY 05 OT: \$0

FY 06 Base: \$171,400

FY 06 OT: \$0

SFAC commends the Band Program on its continued success as a unit. SFAC recommends your base request of \$171,400. We are pleased by the dedication of this department to provide enthusiasm and spirit to this university.

**Blaffer Art Gallery**

FY 05 OT: \$0

FY 06 Base: \$10,000

FY 06 OT: \$5,000

SFAC approves your base allocation request of \$10,000 and moves your \$5,000 base augmentation to a FY06 one-time allocation and ask that you provide a report the success f this one-time allocation use. We would like to commend you on your fundraising efforts and urge you to continue to pursue funding from other sources. SFAC also recommends that you provide more advertising on campus and to take advantage of dormitory advertisement.

**Campus Activities**

FY 05 OT: \$0

FY 06 Base: \$537,426

FY 06 Base Aug.: \$38,870

SFAC commends you on your improvement from last year. We also approve your FY 06 Base Augmentation of \$38,870 for a Web Developer to keep the consistency of the CEO, SPB and SGA web sites, we ask that you provide feedback of this new employment at next years SFAC presentations. SFAC also commends you on the involvement of students in the planning and implementation of department programming.

**Campus Recreation**

FY 05 OT: \$0            FY 06 Base: \$475,609            FY 06 OT: \$0

FY 05 Base in dedicated Recreation and Wellness Fees: approx. \$6,000,000

SFAC acknowledges all great work and commends you on it.

**Center for Students with DisABILITIES**

FY 05 OT: \$26,329            FY 06 Base: \$352,797            FY 06 OT: \$0

SFAC approves FY06 base of \$352,797 and your one-time allocation of \$26,329 for new computer equipment. We recognize your efforts and attempts to fundraise and encourage you to continue looking for external support. We are pleased with your hard work and ask that you continue to supply the great demands for all students.

**Central Business Office**

FY 05 OT: \$0            FY 06 Base: \$59,644            FY 06OT: \$0

SFAC thanks this unit for the valuable services that it provides.

**Child Care Center**

FY 05 OT: \$0            FY 06 Base: \$101,417            FY 06OT: \$0

SFAC commends you on your efforts for national accreditation. We recommend that this unit seek an exemption from the University for their utility and administration charges. We also recommend that the Child Care Center collaborate with the Five Star Program provided by MVP in order to seek help for renovations needed in the facility. We commend you on running a quality child care center for students, faculty, and staff.

**Council of Ethnic Organizations**

FY 05 OT: \$0            FY 06 Base: \$105,431            FY 06OT: \$0

SFAC praises CEO on its drastic improvement and ask you to continue provide student programs. We commend you on your efforts to working with Frontier Fiesta. We also recommend that CEO obtain a report on how much money is allocated to CEO from Frontier Fiesta.

**Counseling and Psychological Services**

FY 05 OT: \$0            FY 06 Base: \$1,010,778            FY 06 Base Aug.: \$22,000

SFAC recognizes the value and importance of this unit. We approve your FY 05 base request and your FY06 Base Augmentation of \$22,00 for a Graduate Student. We commend you on the new easy access web site and the hard work and dedication of the counselors.

**DOS Handbook**

FY 05OT: \$0                    FY 06 Base \$40,376    FY 06 Base Aug.: \$0    FY 06 OT: \$0

SFAC is pleased with the efforts of this unit to produce a high-quality handbook and is delighted with the easy access web site and would like to recommend that you attach sections of the Handbook in PDF-Format for students to download..

**DOS Student Information and Assistance Center (SIAC)/Ombudservice**

FY 05 OT: \$0    FY 06 Base: \$164,765    FY 06 OT: \$0

SFAC is very pleased with the improvements in customer service as well as record keeping. We hope to see continued success and ask that you strive to make more students and visitors aware of your services.

**DOS Success Programs**

FY 05 OT: \$0    FY 06 Base: \$95,908    FY 06 OT: \$0

SFAC has a lot of concerns regarding this unit; we understanding it is under the change of new leaders and we strongly believe a dedicated new person should come along to help with revamping the program. We ask that you complete user satisfaction surveys and the end of each program year and use this information to update your record keeping. We also recommend that you collaborate with other enrichment programs in multi-purpose planning.

**Debate/Forensics**

FY 05OT: \$0                    FY 06 Base: \$50,720                    FY 06 OT: \$23,440

SFAC approves your FY06 base request of \$50,720 and FY 06 OT of \$23,440 for student employees. Although we do feel that the implementation of a Full-time director would make a large impact on this unit, there are a few things that need to be considered before this position is created: a permanent physical space for the Forensics Team and an accurate salary analysis from the Human Resources Department. We also ask that you seek more coverage by the Daily Cougar, so students can be aware of the success of this unit. In the future we would like for you to provide an accurate, detailed SFAC Request Sheet with all-incoming money and expenditures.

**Frontier Fiesta**

FY 05 OT: \$0    FY 06 Base: \$55,262    FY 06 Base Aug: \$16,800

SFAC approves the FY06 base request well as Base Augmentation. Regarding CEO's involvement in Frontier Fiesta, we acknowledge the hard work and collaboration put in by both organizations. We are recommending that the Frontier Fiesta chair positions be filled as soon as possible in order to be run a great-organized program. We are also requesting that surveys be conducted generating student feedback about the event and ask that the

results be provided to next year's SFAC committee as well as a significant revenue and full disclosure of income and expenditures. We commend you on your efforts to provide the university and surrounding community with such a large-scale event.

**Health Center**

FY 06 Base in dedicated Health Center Fees: \$1,614,502

SFAC recognizes the value of this unit. The committee feels that the Health Center does a good job in marketing to make students are aware of what is available to them at the Health Center. SFAC also recommends that the health center do a better job of marketing its insurance enrollment periods however we would like to see more outreach efforts of the Health Center's Psychiatric Clinic be increased due to the increase in mental health and depression needs.

**Learning Support Services**

FY 05 OT: \$0                      FY 06 Base: \$394,606                      FY 06 OT: \$0

SFAC approves your FY 06 base of \$394,606. We do not approve your request for a Learning Strategies Counselor and recommend that LSS seek funding from the respective colleges in order to pay for this position. We also recommend that coordinate effectively with other departments that overlap your services.

**Metropolitan Volunteer Program**

FY 05 OT: \$0                      FY 06 Base: \$41,840                      FY 06 OT: \$0

SFAC is very pleased with the improvement of this program. We recommend that you increase student involvement in community service and stress the importance of documenting community service hours in your program. We also recommend you inform a campus wide collaboration with Athletics and continue to have cooperation with Homecoming. We encourage MVP to continue to be a strong volunteer clearinghouse for the university.

**SFAC Operating**

FY 05 OT: \$300                      FY 06 Base: \$3,500                      FY 06 Base Aug \$1000

SFAC approves your request of a one-time allocation of \$300 for the compensation of a SFAC Vice-Chair and approve a base of \$3,500 to continue to cover expenses incurred during operation and the compensation of student leaders.

**Student Government Association**

FY 05 OT: \$0                      FY 06 Base: \$120,065                      FY 06 Base Aug.: \$0                      FY 06 OT: \$0

SFAC is very pleased with SGA's improvement in keeping their office hours, web site being updated and all vacant seats being filled in a timely manner. We also acknowledge

SGA's strive to keeping in touch with the student body and due to these improvements we are moving your funding from a one-time allocation to a base.

**Student Legal Services**

FY 05 OT: \$0 FY 06 Base: \$84,598 FY 06 Base Aug.: \$0 FY 06 OT: \$0

SFAC commends this unit for the excellent services it has consistently provided to the students of the University of Houston. SFAC recommends that you work with the Law School in helping you find a candidate who is qualified to fill your internship. We commend you on your marketing efforts we ask that you continue to market your services.

**Student Program Board**

FY 06 Base: \$201,141 FY 06 Base Aug.: \$46,141 FY 06 OT: \$15,000

SFAC recognizes SPB for its drastic improvement and consistent programming on this campus. We recognize the efforts you have made this year and approve your FY 06 Base request and approve your FY06 Base Augmentation of \$46,141 for SVN and Homecoming Chair compensation. We also approve a one-time allocation of \$15,000 for your homecoming budget and ask that you please report back to us oh how this one-time allocation served you effectively. SFAC is very impressed in the programming events this year and ask that you get colleges involved in Homecoming and continue to seek external funding.

**Student Publications**

FY 05 OT: \$0 FY 06 Base: \$177,958 FY 06 OT: \$0

SFAC believes firmly in the value of this unit. We are recommending that you work in raising Cougar Spirit. We are also asking that you consider expanding The Daily Cougar web site search of archives.

**University Career Services**

FY 06 Base: \$710,953 FY 06 Base Aug.: \$3,063 FY 06 OT: \$29,500

SFAC approves your base request as well as your FY 06 Base Augmentation and a one-time allocation of \$29,500 for an employer relations coordinator we ask that you report the success of this coordinator effectiveness.

**University Center**

FY 05 OT: \$0 FY 06 Base: \$1,249,099 FY 06 OT: \$0

FY 05 Base in dedicated University Center Fees: \$2,018,128

SFAC approves your base request and commends all of you for your hard work negotiating contracts, and providing input on food services. SFAC is very pleased with all the renovations taking place.

**Urban Experience - VPSA**

FY 05 OT: \$0    FY 06 Base: \$545,453    FY 06 Base Aug.: \$37,476

SFAC approves your FY06 base, as well as your FY 06 OT request. SFAC recommends that you continue to seek for external support. We are very pleased with your attempts to diversifying your program. We acknowledge your collaboration with Academic Achievers and commend you on this effort.

**Veteran's Services**

FY 05 OT: \$0            FY 056Base: \$69,390    FY 06 Base Aug.: \$0    FY 06 OT: \$0

SFAC realizes the value in this unit and will continue your base funding. We request that you expedite the search for a director and provide assistance to the temporary interim director. We recognize your proposal however ask that you seek the approval through your chain of command.

**UH Wellness**

FY 06 Base: \$93,423            FY 06 Base Aug.: \$92,659            FY 06 OT: \$40,221

SFAC commends you on your hard work and your ability to maintain two offices. We see the importance in hiring an outreach counselor and student staff therefore SFAC approves your Base Augmentation. We commend you on all your hard work and great success with the web site.

**Calculation of the Fees for Student Services Cap**

For purposes of calculating the total level of FY 05 fees for student services, the \$20 Health Center Fee will continue to be added to the Student Service Fee. While the Health Center Fee will count towards the total, it will remain a dedicated fee. As such, it will not be subject to prior percentage-based allocation agreements. Therefore, for FY 05 the total level of fees for student services will be \$150.

While we have chosen to continue the allocation of fees, SFAC is interested in streamlining fee assessment and allocation.

**Student Fees Advisory Committee**

Recommendations Approval  
March 2, 2005

By signing below, the members of the Student Fees Advisory Committee (SFAC) approve the attached recommendations concerning FY 05 one time allocations, FY 06 Base budgets, FY 06 Base augmentations, FY 06 one-time allocations, as well as other related policy and/or budgetary issues cited in the SFAC Report.

**Student Members:**

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Jason Short, Chair  
Student Government Association  
Representative

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Araceli Lopez, Vice Chair  
Student Government Association  
Representative

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Alan Ogunmuyiwa  
Presidential Student  
Representative

\_\_\_\_\_  
Wendi Murray  
Presidential Student  
Representative

\_\_\_\_\_  
Cristina Gomez  
Student Government Association  
Representative

\_\_\_\_\_  
Donica Beckett  
Student Government Association  
Representative

\_\_\_\_\_  
Steve Ding  
Student Government Association  
Representative

**Faculty Representatives:**

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Dr. Simon Bott  
Presidential Faculty  
Representative

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Dr. Ross Lence  
Presidential Faculty  
Representative