Program Support Center Financial Management Cost Allocation Services

1301 Young Street | Suite 106 - 1140 Dallas, TX 75202 PHO NE: (214) 767-3261 FAX: (214) 767-3264

EMAIL: CAS-Dallas@psc.hhs.gov

December 17, 2019

Mr. Kevin Draper Executive Director, Financial Reporting University of Houston 226 E. Cullen Building Houston, TX 77204

Dear Mr. Draper:

A copy of an Indirect Cost Rate Agreement is being emailed to you for signature. This Agreement reflects an understanding reached between your organization and a member of my staff concerning the rate(s) that may be used to support your claim for indirect costs on grants and contracts with the Federal Government.

The Office or Management and Budget (OMB) has requested that we reach an agreement with each institution on components for the published F&A cost rates. The attached form(s) are provided for that purpose. Please sign the form(s) and return them with the agreement.

Please have the original signed by an authorized representative of your organization and email it to me, retaining a copy for your files. We will reproduce and distribute the Agreement to the appropriate awarding organizations of the Federal Government for their use.

An indirect cost proposal, together with the supporting information, is required to substantiate your claim for indirect costs under grants and contracts awarded by the Federal Government. Thus, your next proposal based on actual costs for the fiscal year ending 8/31/22 is due in our office by 2/28/23.

Sincerely,

Arif Karim
Director
Cost Allocation Services

Enclosure

PLEASE SIGN AND EMAIL BACK THE RATE AGREEMENT/

## COLLEGES AND UNIVERSITIES RATE AGREEMENT

EIN: 1746001399A3 DATE:12/17/2019

ORGANIZATION: FILING REF.: The preceding

University of Houston agreement was dated

226 E. Cullen Building 01/12/2016

Houston, TX 77204-2016

The rates approved in this agreement are for use on grants, contracts and other agreements with the Federal Government, subject to the conditions in Section III.

# SECTION I: Facilities And Administrative Cost Rates

RATE TYPES: FIXED FINAL PROV. (PROVISIONAL) PRED. (PREDETERMINED)

## EFFECTIVE PERIOD

TYPE	FROM	TO	RATE(%) LOCATION	APPLICABLE TO
PRED.	09/01/2019	08/31/2020	53.00 On Campus	Organized Research
PRED.	09/01/2020	08/31/2023	55.00 On Campus	Organized Research
PRED.	09/01/2019	08/31/2023	33.00 On Campus	Other Sponsored Activities
PRED.	09/01/2019	08/31/2023	26.00 Off Campus	All Programs
PROV.	09/01/2023	Until Amended		Use same rates and conditions as those cited for fiscal year ending August 31, 2023.

\*BASE

ORGANIZATION: University of Houston

AGREEMENT DATE: 12/17/2019

Modified total direct costs, consisting of all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

ORGANIZATION: University of Houston

AGREEMENT DATE: 12/17/2019

### SECTION II: SPECIAL REMARKS

### TREATMENT OF FRINGE BENEFITS:

The fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

#### TREATMENT OF PAID ABSENCES

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

OFF-CAMPUS DEFINITION: For all activities performed in facilities not owned by the institution and to which rent is directly allocated to the project(s) the off-campus rate will apply. Grants or contracts will not be subject to more than one F&A cost rate. If more than 50% of a project is performed off-campus, the off-campus rate will apply to the entire project.

#### FRINGE BENEFITS:

FICA
Retirement
Worker's Compensation
Life Insurance
Health Insurance
Unemployment Insurance
Severance Pay
Tuition Remission

A next proposal based on actual costs for the fiscal year ending 8/31/22, will be due no later than 2/28/23.

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.

ORGANIZATION: University of Houston

AGREEMENT DATE: 12/17/2019

### SECTION III: GENERAL

#### A. LIMITATIONS:

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted: such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

#### B. ACCOUNTING CHANGES:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

#### C. FIXED RATES:

If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

#### D. USE BY OTHER FEDERAL AGENCIES:

The rates in this Agreement were approved in accordance with the authority in Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200), and should be applied to grants, contracts and other agreements covered by 2 CFR 200, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

### E. OTHER:

BY THE INSTITUTION:

If any Federal contract, grant or other agreement is reimbursing facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

ON BEHALF OF THE FEDERAL GOVERNMENT:

(214) 767-3261

University of Houston	DEPARTMENT OF HEALTH AND HUMAN SERVICES
(INSTITUTION)	(AGENCY)  Arif M. Karim - S  ON: c=US, o=US. Government, ou=HHS, ou=PSC ou=People, cn=Arif M. Karim - S, 0.9 2242 19900300, 100.1.1=2000212895  Date: 2019.12.19 10.17:24-06007
(SIGNATURE)	(SIGNATURE)
Amr S. Elnashai, FREng	Arif Karim
(NAME)	(NAME)
VC/VP for Research and Technology Transfer	Director, Cost Allocation Services
(TITLE)	(TITLE)
01/06/3020	12/17/2019
(DATE)	(DATE) 7039
	HHS REPRESENTATIVE: Uven Tran

Telephone:

# COMPONENTS OF THE PUBLISHED FACILITIES & ADMINISTRATIVE COST RATE

INSTITUTION:	University of Houston	
FY COVERED BY RATE:	FY 2020 - FY	(2023
TOOVERED BY IVATE.	112020-11	2020
RATE TYPE:	ORGANIZED	RESEAF
	On-Camp	Off-Car
RATE COMPONENTS:	FY 20	
Building Depreciation	5.4	8.0
Equipment Depreciation	7.5	5.4
Interest	2.7	3.3
Operations & Maintenance	10.4	11.5
Library	1.0	0.8
Utility Cost Allowance	0.0	0.0
Administrative Component	26.0	26.0
F&A Rate	53.0	55.0
CONCURRENCE:		
University of Houston	<b>-</b> s	
(Institution)		
(Signature)	1	
Amr S. Elnashai, FREng		
(Name)	-	
Vice Chancellor/Vice President for Research and Technology Tran	sfer	
(Title)	•	
(Date)	-	

ORGANIZED RESEARCH		DRGANIZED RESEARCH		OTHER SPON ACT					
On-Camp	Off-Camp	On-Camp	Off-Camp	On-Camp	Off-Camp				
FY 20		FY 21 - 23							
5.4	8.0	8.0		0.5					
7.5	5.4	5.4		0.4					
2.7	3.3	3.3		0.2					
10.4	11.5	11.5		5.5					
1.0	0.8	0.8		0.4					
0.0	0.0	0.0		0.0					
26.0	26.0	26.0	26.0	26.0	26.0				
53.0	55.0	55.0	26.0	33.0	26.0				