Main questions

The CITE Renewal process allows projects that have been funded by CITE to receive one additional (and final) year of funding.

Renewal applications are evaluated using the CITE goals and the following components: novelty, student learning outcomes, relationship to the curriculum, budget, sustainability, community partners, scaffolding, and institutional support. The CITE goals are:

1. Improve the skills of University of Houston students in competencies essential to success in their lives and careers.
2. Increase the number of high-impact co-curricular activities at UH that prepare students for success in their lives and careers upon graduation.
3. Increase the number of UH students participating in co-curricular activity as part of their undergraduate education.
4. Ensure that students are well prepared for their lives and careers after graduation.
5. Ensure that UH graduates are well equipped to meet the needs of the workforce and to engage in the world as responsible citizens.

To aid the Advisory Board in reviewing your submission, make sure that you explicitly address these goals and the eight evaluation components in your responses, including the progress report.

Each question's response is limited to 500 words. If you need more space, please use the additional information box, which is limited to 1000 words, or attach a supporting document. Please keep answers succinct.

Boxes will expand as you type. Dragging from the lower right corner of the box will also increase the box area.

While Qualtrics will save an incomplete application for further editing on the same browser and computer, we highly recommend drafting your answers before putting them in the application to avoid any issues with saving your work. This step is particularly important if you are working with a group since there is no straightforward way to share access to an incomplete application.

A PDF of all application questions is available on uh.edu/provost/university/qep/faculty-grants-and-programs/grants/cite-renewals/.

Proposal Title

Authors

COVER LETTER

Use the space below to outline any changes from your original proposal and/or lessons learned from the inaugural execution of the program. In your narrative, include:

- a brief summary of the change or update,
- the location of each change/update (page, question, and paragraph number), and
- the question or concern that you are addressing if the change/update is a response to a specific request from the CITE Advisory Board.

1. Provide a progress report that addresses the components listed below.

- Provide a brief description of the CITE-sponsored project including the project's purpose, history, and specific activities.
- Provide a narrative that explains how and to what extent you achieved the goals of CITE and of your project.
- Additionally, provide updates on the first year of your project, including a thorough explanation of its impact on students. Briefly discuss its impact on your department or program, UH, and/or the broader community.
- What challenges did you experience in implementing your program? How did you/do you plan to address these challenges?
- Share your program's successes

[ ]

2. Are there significant changes or major developments that you are proposing for your project? If so, explain what they are, your rationale, and their necessity. If not, explain why the project should move forward without changes.

[ ]

3a. Which Student Learning outcomes did you select for your CITE-funded project? You must select at least two, and no more than four, Student Learning Outcomes.

☐ **Cultural Competency**: Students will develop the cultural competency necessary to interact effectively with people of diverse cultures and viewpoints through self-awareness, openness to experience, and knowledge of cultural practices and worldviews.

☐ **Effective Communication**: Students will be able to communicate effectively and appropriately with stake holders.

☐ **Ethical Decision Making**: Students will be able to think about how different perspectives might apply in ethical decision making by assessing their own values, recognizing ethical issues, and considering the ramifications of alternative actions.

☐ **Problem Solving**: Students will be able to use appropriate problem-solving strategies to solve real world issues.

☐ **Social Responsibility**: Students will develop the social responsibility necessary to engage regional, national, and global communities through intercultural competence and civic responsibility.

☐ **Teamwork**: Students will be able to work effectively with others in teams to support a shared goal.

3b. What did the assessment and evaluation data tell you about your students' growth in the Student Learning Outcomes you selected?

3c. Do you intend to use the same Student Learning Outcomes in the second year of your program?

○ Yes
○ No

Note: Question "3d" is based on the selection in "3c"

If question 3c is answered "Yes"

3d. Why do you feel these Student Learning Outcomes are the best fit for your program?

If question 3c is answered "No"

3d. Which of the relevant learning outcomes do you plan to focus? You must select at least two, and no more than four, Student Learning Outcomes.

☐ **Cultural Competency**: Students will develop the cultural competency necessary to interact effectively with people of diverse cultures and viewpoints through self-awareness, openness to experience, and knowledge of cultural practices and worldviews.

☐ **Effective Communication**: Students will be able to communicate effectively and appropriately with stake holders.

☐ **Ethical Decision Making**: Students will be able to think about how different perspectives might apply in ethical decision making by assessing their own values, recognizing ethical issues, and considering the ramifications of alternative actions.

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☐ **Teamwork**: Students will be able to work effectively with others in teams to support a shared goal.

Note: The below content is displayed based on the selection of the above question (3d).

If you choose to change your learning outcomes, you will need to complete at least two new assignment rubrics.

Assignment - 1

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Which Student Learning Outcome are you evaluating with this assignment?

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                                    ⌄
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Performance Level - 1

	Description
EXEMPLARY	

	Description
PROFICIENT	
COMPETENT	
NEEDS IMPROVEMENT	
INADEQUATE	

If you select two learning outcomes, the following 3 questions will be displayed along with the above. Only these questions need to be filled. You can ignore the other questions till Question 4.

Assignment - 2

Which Student Learning Outcome are you evaluating with this assignment?

[⌄]

Performance Level - 2

	Description
EXEMPLARY	
PROFICIENT	
COMPETENT	
NEEDS IMPROVEMENT	
INADEQUATE	

If you select three learning outcomes, the following 3 questions will be displayed along with the above. Only these questions need to be filled. You can ignore the other questions till Question 4.

Assignment - 3

Which Student Learning Outcome are you evaluating with this assignment?

Performance Level - 3

	Description
EXEMPLARY	
PROFICIENT	
COMPETENT	
NEEDS IMPROVEMENT	
INADEQUATE	

If you select four learning outcomes, the following 3 questions will be displayed along with the above. Only these questions need to be filled. You can ignore the other questions till Question 4.

Assignment - 4

Which Student Learning Outcome are you evaluating with this assignment?

[▼]

Performance Level - 4

	Description
EXEMPLARY	
PROFICIENT	
COMPETENT	
NEEDS IMPROVEMENT	
INADEQUATE	

4. How does the proposed activity support student learning outcomes in your department, program, or course(s)? Please specify the learning outcome(s).

5. What funding have you identified or secured that would take on some of the costs that you included in your previous proposal? How will the project be funded in future cycles?

[ ]

6. What aspects of the program would CITE funding help support? Provide a comprehensive, itemized budget with all expenses and specific dollar amounts. Please note that CITE funds cannot be used for faculty travel to conferences or for open access publication fees and that CITE prioritizes funding to students when reviewing proposals.

In addition to a written narrative, please include an itemized budget for the proposed activity (see page 5). You may use this example as a guide for your budget.

[ ]

Budget

Expense Description	Budget

Expense Description	Budget

Other Funding & Revenue	Budget

	Budget
Total requested	

Additional Information if any

Upload supporting documents if any

Note: You can only add one supplemental file, so combine files before uploading

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