# COVID EXPOSURE CLASSROOM PROTOCOLS

**1** If any member of our campus community (i.e. faculty, staff, or student) at any time receives a positive COVID test, they are required to report it through the UH COVID Reporting COVID-19 Diagnosis form (step 2) and begin isolating immediately. Staff should also notify their supervisor, and faculty should also notify their department chair.

**2** Instructions on how to report a positive COVID test can be found here. The positive case will receive an email that will provide the individual reporting a positive COVID test with further instructions. If applicable, the positive case will be contacted by UH contact tracers.

**3** Faculty instructors will not be explicitly notified by UH Contact Tracing if a student in their classroom reports a positive COVID test, unless the instructor is specifically identified as a close contact based on the criteria listed on the UH COVID website.

**4** If a student informs a faculty instructor that they have tested positive for COVID, please remind the student that they are required to report through the UH COVID Reporting COVID-19 Diagnosis form noted above. Faculty instructors should not share this personal information with rest of the class, rather this information will be communicated by UH Contact Tracing to those identified as close contacts

**5** Please be aware that if you are exposed or potentially exposed, UH COVID protocols are slightly different depending on whether or not you are currently fully vaccinated (see adjacent flow chart).

---

**Unvaccinated Individuals Exposed or Potentially Exposed to COVID**

↓

Report exposure through UH Potential COVID-19 Exposure form, quarantine, and follow instructions from UH COVID provided via email.

↓

If you develop any COVID-19 symptoms follow the CDC Guidance on What to Do If You Are Sick

↓

Negative COVID Test no sooner than 5 days after exposure

↓

Return to campus once non-COVID related illness has resolved

---

**Fully Vaccinated Individuals Exposed or Potentially Exposed to COVID**

↓

Not Exhibiting Symptoms

↓

Continue to report for in-person work/class activities, recommend wearing a face covering for 10 days while around others, recommend a COVID test 5 days after exposure.

↓

Positive COVID Test → UH COVID Reporting COVID-19 Diagnosis form and begin isolating immediately

Negative COVID Test → Continue to report for in-person work/class activities