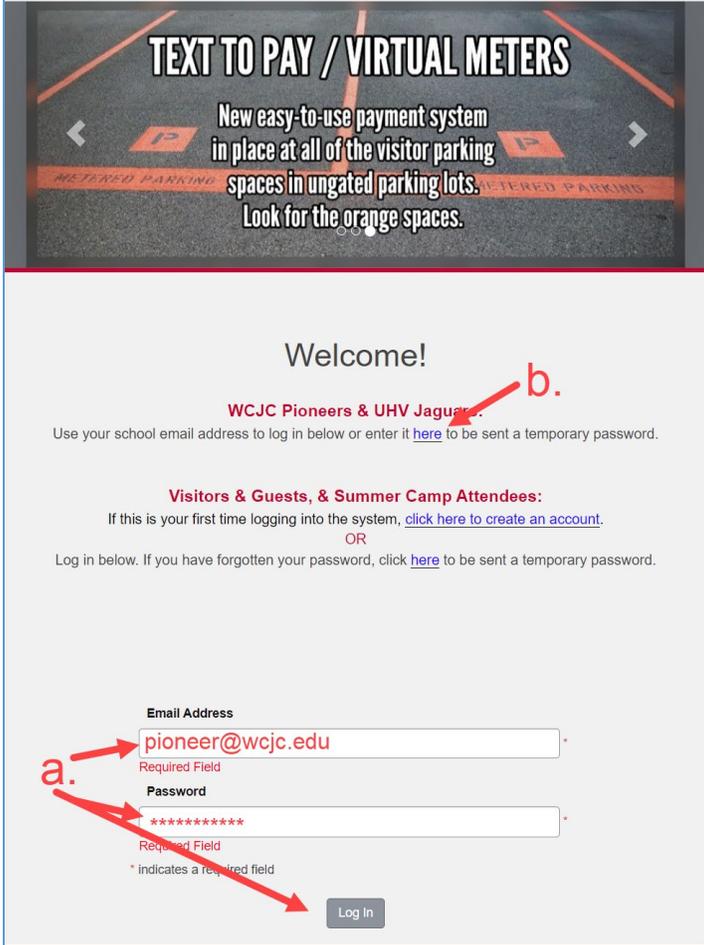


How to Purchase a WCJC at Sugar Land Faculty/Staff Parking Pass

Please Note: Images may not reflect the current website, but the process remains the same

1. Go to https://uh.t2hosted.com/cmn/auth_guest.aspx.
 - a. **IF YOU HAVE LOGGED IN BEFORE AND REMEMBER YOUR PASSWORD**, enter it here to log in and proceed to step 8.
 - b. **IF THIS IS YOUR FIRST TIME LOGGING IN OR YOU FORGOT YOUR PASSWORD**, click on the link to be sent a temporary password. Proceed to step 2.



The screenshot shows a login page with a header image for 'TEXT TO PAY / VIRTUAL METERS'. Below the header, there is a 'Welcome!' message and instructions for logging in. The page includes two main sections: one for 'WCJC Pioneers & UHV Jaguars' and another for 'Visitors & Guests, & Summer Camp Attendees'. Both sections provide instructions on how to log in or create an account. At the bottom, there are two input fields: 'Email Address' and 'Password'. The 'Email Address' field contains 'pioneer@wcjc.edu' and the 'Password' field contains '*****'. A 'Log In' button is located at the bottom right. Red arrows and letters 'a.' and 'b.' are used as annotations. Arrow 'a.' points to the 'Email Address' field, and arrow 'b.' points to the 'here' link in the 'Visitors & Guests' section.

TEXT TO PAY / VIRTUAL METERS
New easy-to-use payment system
in place at all of the visitor parking
spaces in ungated parking lots.
Look for the orange spaces.

Welcome!

WCJC Pioneers & UHV Jaguars.

Use your school email address to log in below or enter it [here](#) to be sent a temporary password.

Visitors & Guests, & Summer Camp Attendees:

If this is your first time logging into the system, [click here to create an account](#).
OR
Log in below. If you have forgotten your password, click [here](#) to be sent a temporary password.

Email Address
pioneer@wcjc.edu
Required Field

Password

Required Field

* indicates a required field

Log In

2. Enter your wcjc.edu email address and click **Submit** to receive an email to set up your password.

TEXT TO PAY / VIRTUAL METERS

New easy-to-use payment system in place at all of the visitor parking spaces in ungated parking lots. Look for the orange spaces.

Request Temporary Password

Enter the email address associated with your account below, and a temporary password will be emailed to you.

If you receive the message, "*The address you entered produced ambiguous results. Please contact the parking office.*" the email address you entered is on multiple accounts. Please contact us asap to resolve the issue at parking@uh.edu or call 832-842-1097.

Email Address

* indicates a required field

Submit

3. Follow the link in the email to set up your password. This link is time sensitive and only active for 60 minutes.

Password Reset Inbox x

Parking@uh.edu via t2prelay36.t2hosted.com
to me

Hi!

You recently requested a new password. Please follow the link below to create/change your password:

[https://uh.t2hosted.com/cm/resetPassword.aspx?guid=DB44CA2FE399A54E865E4DD77D33C006](https://uh.t2hosted.com/cm//resetPassword.aspx?guid=DB44CA2FE399A54E865E4DD77D33C006)

Thank you,
UH Parking & Transportation Services

4. Enter and confirm your chosen password and click **Update**.

Change Your Password

Please enter your new password below and click Update.

Password

Password (confirm)

* indicates a required field

Update

5. After hitting Update, select the **Customer Login** button.

Customer Authentication

If you are a student, faculty or staff member at the University of Houston main campus, Katy or Sugar Land, please click the button below marked AccessUH.

~~AccessUH~~

Guests, WCJC and UH Victoria Customers, click the button below marked Customer Login create/access your account.

Customer Login

6. Enter your email address and newly set password to **Log In**.

Welcome!

WCJC Pioneers & UHV Jaguars:
Use your school email address to log in below or enter it [here](#) to be sent a temporary password.

Visitors & Guests, & Summer Camp Attendees:
If this is your first time logging into the system, [click here to create an account](#).
OR
Log in below. If you have forgotten your password, click [here](#) to be sent a temporary password.

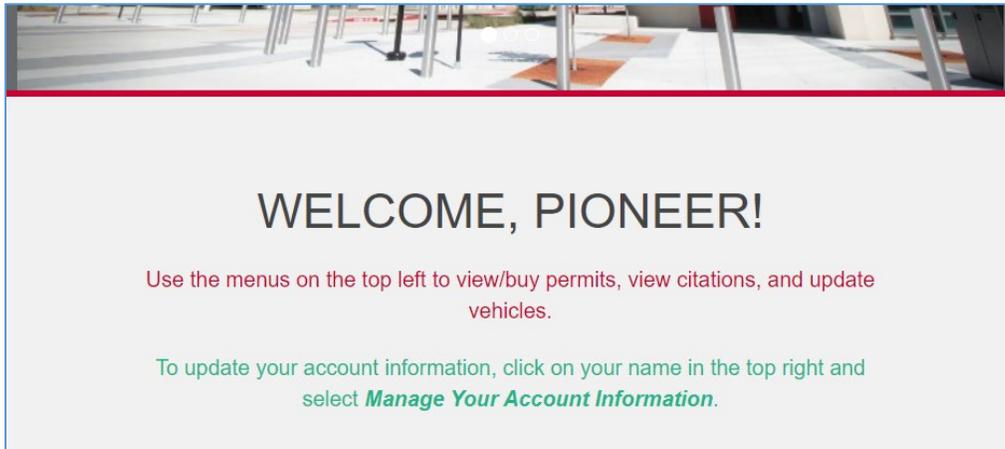
Email Address
 *

Required Field

Password
 *

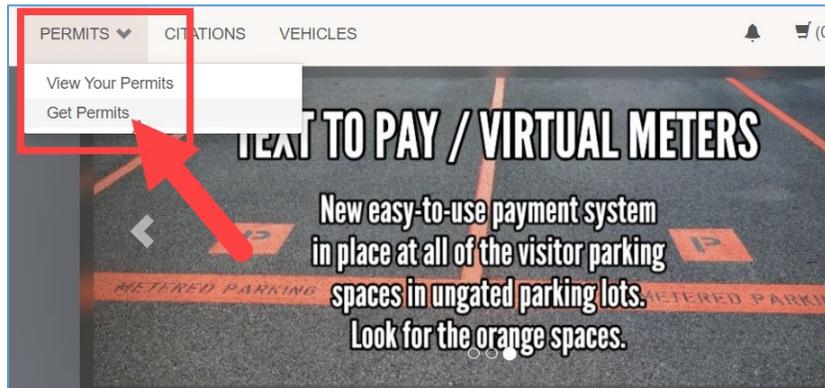
* Indicates a required field

7. You will know you are logged in when you see Welcome, Pioneer!



Now you're set to get your parking pass!

8. From the Permits menu, select **Get Permits**.



9. Review the information regarding Virtual Permits and click **Next**.

Changes Are Coming....

Did you know parking permits will be virtual next year?
Your license plate will BE your permit, so be sure to keep your vehicle information up to date.

Your license plate needs to be linked to your permit.
Review the vehicles on your account and be sure to link your vehicle to your permit to avoid citations.

Click *Next* to proceed with your purchase.

[Next >>](#)

10. Your permit type will automatically be selected. Once you agree to the Permit Agreement, click **Next**.

Select Permit Below

2022 - 2023

Select	Quantity	Permit Price	Permit Type	Effective Date	Expiration Date
Parking Lot					
<input checked="" type="radio"/>	1	\$0.00	WCJC Faculty/Staff	08/15/2022	08/17/2023

Permit Agreement

I agree to follow the rules and regulations as outlined on the [Parking & Transportation website](#).

I understand that I am responsible for any citations issued to vehicles on my account.

[Next >>](#)

11. Select the vehicle you would like to link to your permit. You can add a vehicle to your account by clicking **Add Vehicle**.

i You must select one vehicle for this permit.

Select Your Vehicle

Select the vehicle below you want to use with your permit. If you need to add a new vehicle, choose "Add Vehicle" below.

Please ensure the license plate information is correct on your account for **ALL** vehicles you may drive to campus.

When you are done with your purchase, review the vehicles on your account to ensure the information is current.

Select	State	Plate Number	Year	Make	Model	Color
<input type="checkbox"/>	Texas	JKN3257	2012	Chevrolet		Silver
<input type="checkbox"/>	Texas	KPL5228	2018	Chevrolet	Equinox	Dark Blue

[Add Vehicle](#)

[Next >>](#)

12. A summary of the parking pass you are registering for is displayed on the next page. Confirm your email address and click **Next**.

View Cart

There is no charge to you for this permit.

Qty	Type	Description	Amount	Actions
1	Permit	WCJC Faculty/Staff (08/15/2022 - 08/13/2023) view details	\$0.00	Remove

Due Now: \$0.00

[Cancel](#)

Checkout

Email Address

pioneer@wcjc.edu

[Next](#)

13. The next screen offers one last opportunity to confirm the permit details you have selected. When you are ready hit **Complete Registration**.

Complete Parking Registration

Hit *Complete Registration* below to reserve your virtual permit.

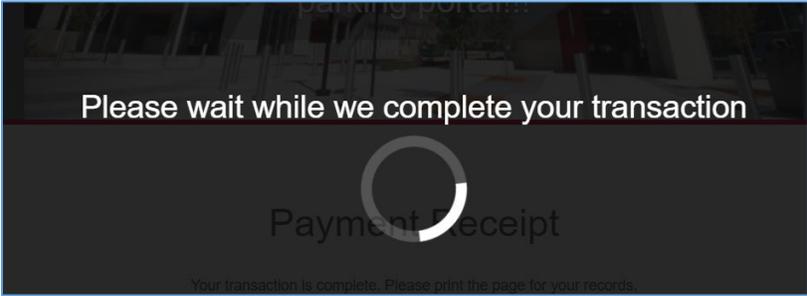
Qty	Type	Description	Amount	Actions
1	Permit	WCJC Faculty/Staff (08/15/2022 - 08/13/2023) view details	\$0.00	Remove

Due Now: \$0.00

There was no charge for your purchase.

[Complete Registration](#)

14. Once the system completes your transaction, you'll be shown a receipt for \$0.00. A copy of this will also be sent to the email address you provided earlier.



Payment Receipt

Your transaction is complete. Please print the page for your records.

Purchased Items

Qty	Type	Description	Amount
1	Permit	WCJC Faculty/Staff [WHA00001] (08/15/2022 - 08/13/2023) view details	\$0.00
Total Paid: \$0.00			

Transaction Summary

Amount Paid \$0.00
Payment Method No Charge
Payment Date 05/23/2022 01:16:20 PM

CONGRATULATIONS!

You have successfully registered for parking for the 2022/2023 year!