

Contract Summary

CHARTERS

AWARDED SUPPLIER: Groome Transportation

CONTRACT NUMBER: K-18-01058

Effective Date: January 1, 2019

Expiration Date: December 31, 2025

Exclusive: No

HUB Vendor: Yes

PRODUCTS AND SERVICES

This UH contract is for charter services. Groome Transportation includes a new fleet of shuttle services that are equipped with complimentary WI-FI. Groome Transportation offers the ability to provide charter services for all divisions and departments.

PRICING

Groome Transportation pricing information is available upon request. Services are billed at an hourly rate and pricing varies based on services performed.

HOW TO UTILIZE THE CONTRACT

In order to procure services against this contract, divisions and departments should follow these steps:

1. Divisions and departments must contact parking@uh.edu to process a request for service. In order to expedite your request type “Charter Service” in the subject line.
2. There is a 4 hour minimum for charter services.
3. The preferred lead time is 2 weeks due to limited quantities available by day.
4. An order is invoiced by Allen Deforde and sent to the department for payment by voucher.

ADDITIONAL INFORMATION

This contract summary describes the key elements of the agreement.

Contract Manager:

Allen Deforde

Assistant Director, Parking and Transportation Services