



SALES QUOTE

Sales Quote No: SAMPLE

Date: 7/15/21

Account No: U006

Remit to: 901 W. Main Tomball, Texas 77375
 P: 281-351-5128 F: 281-351-5130

Bill To: University of Houston
 P O Box 948
 Houston, TX 77001-0948

Ship To: University of Houston
 4800 Calhoun Rd
 Houston, TX 77204

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Collin G Grimes		UPS Ground	Due on receipt	8/31/21

Notes

Vendor: LEASE SERVICING CENTER INC: 0000131961
 QUOTE #: SQXXXX BY COLLIN GRIMES
 PRICING PER UH RFP730-21007 & BUYBOARD CONTRACT 616-20
 36 MONTH LEASE TERM: mm/dd/yyyy – mm/dd/yyyy
 LOCATION OF MACHINE (STREET ADDRESS, BUILDING, ROOM #)
 DEPARTMENT: Sample

Req Line Item 1: LEASE for Sharp MX3070N with MXDE27, MXFN27, ARD5133NT = \$100.98 X (months left in fiscal year)
 Req Line Item 2: B&W Prints = \$.0055 x (B&W Print Estimate for Rest of Fiscal Year)
 Req Line Item 3: Color Prints = \$.04 x (COLOR Print Estimate for Rest of Fiscal Year)

UH DBA: First and Last Name, Phone Number, Email Address
 UH Delivery Contact: First and Last Name, Phone Number, Email Address

Pricing to Replace the machine on PO XXXXX(Sharp model, Serial , ID) lease expires mm-dd-yyyy

Item No	Description	Quantity	UM	Price	Disc	Amount
MX3051N	Sharp MX-3050N Full-Color Digital MFP	8.00	Mo	\$58.84	0.00	\$470.72
MXDE27	Sharp MX-DE27 4 x 550 Sheet Paper Drawers	8.00	Mo	\$17.36	0.00	\$138.88
MXFN27	Sharp MX-FN27 Stapler Finisher	8.00	Mo	\$21.38	0.00	\$171.04
ARD5133NT	Sharp 120V/15A Surge Protector	8.00	Mo	\$3.40	0.00	\$27.20
B&W PRINTS	B&W Print Estimate for Rest of Fiscal Year	25,000.00	Each	\$0.0055	0.00	\$137.50
COLOR PRINTS	COLOR Print Estimate for Rest of Fiscal Year	10,000.00	Each	\$0.04	0.00	\$400.00

All Invoices are due upon receipt. Past due accounts are subject to a late charge of 1.5% per month with a Minimum of \$5 and placed on credit hold, which will prevent access to services and supplies.

Please visit our website at www.equipmybiz.com

Subtotal	\$1,345.34
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$1,345.34