

Other Paid Leave

Manage Absences

Vacation
12/22/2025
16.00 Hours
Approved

Vacation
12/01/2025
8.00 Hours
Approved

Vacation
09/26/2025
2.00 Hours
Approved

[View all requests](#)

Create a new Request

*Start Date12/10/2025

End Date

*Absence NameOther Paid Leave

Reason

Apply Absence

Partial DaysNone

Duration8.00 Hours

Comments

Select Absence Reason

Ameture Radio Operator

Court Appt'd Spec Advocate

Emergency Med Svc Training Vol

Foster Parent Leave

Injury Leave for Peace Officer

Mental Hlth Leave - Peace Off

Reserve Law Enforcement Off

Search & Rescue Vol Training

Svc Animal Trng - Disabilities

Texas Voluntary Org (VOAD)

Veterans Medical Health

Volunteer Fire Fighter Train

Voting (2 hrs max)

Select Absence Reason

Other Paid Leave – “Cheat Sheet”

TYPES OF LEAVE					
REPORT AS		Abs Reason	Type of Leave	Allowable Hours/Days	Support Required
Earn Code	Sub Category				
142 - Mthly 143 - Bwkly	OTHER	ARO	Ameture Radio Operator		Must have a Radio license
142 - Mthly 143 - Bwkly	OTHER	CAA	Court Appointed Special Advocate	5 hours per month	Documentation may be required
142 - Mthly 143 - Bwkly	OTHER	EMT	Emergency Medical Service Volunteer Training Leave	5 days max per Fiscal Year	Copy of the Notice of training or meeting
142 - Mthly 143 - Bwkly	OTHER	FPL	Foster Parent Leave		Documentation may be required
142 - Mthly 143 - Bwkly	OTHER	ILP	Injury Leave for Peace Officers	up to 1 year	duties substained during course of duties
142 - Mthly 143 - Bwkly	OTHER	MHL	Mental Health Leave for Peace Officers		If a tramatic event was experienced in the scope of their employment.
142 - Mthly 143 - Bwkly	OTHER	RLE	Reserve Law Enforcement Officer	5 days every Fiscal biennium	Documentation may be required
142 - Mthly 143 - Bwkly	OTHER	SAT	Search & Rescue Volunteer Training Leave	5 days max per Fiscal Year	Copy of the Notice of training or meeting
142 - Mthly 143 - Bwkly	OTHER	SRT	Service Animal Training for Employees with Disabilities	10 days max per Fiscal Year	Documentation may be required
142 - Mthly 143 - Bwkly	OTHER	VFF	Texas Voluntary Organizations Active in Disaster (Texas VOAD) Leave	10 days max per Fiscal Year	Documentation may be required
142 - Mthly 143 - Bwkly	OTHER	VMH	Veterans Medical Health	15 days max per Fiscal Year, additonal days may be granted by the President if determined appropriate.	Written notice at least one week prior to appointments
142 - Mthly 143 - Bwkly	OTHER	VOD	Volunteer Fire Fighter Training Leave	5 days max per Fiscal Year	Copy of the Notice of training or meeting
142 - Mthly 143 - Bwkly	OTHER	VOT	Voting	2 hours	None