

Scheduled Financial Closing Dates for All Campuses  
FY2023

Accounting Period	Final Date for HR Journals Sent to the General Ledger*	Scheduled Closing Start Date	Scheduled Closing End Date
1 (September)	10/04/2022	10/5/2022	10/10/2022
2 (October)	11/1/2022	11/2/2022	11/7/2022
3 (November)	12/1/2022	12/2/2022	12/7/2022
4 (December)	1/2/2023	1/3/2023	1/6/2023
5 (January**)	2/7/2023	2/8/2023	2/13/2023
6 (February**)	3/7/2023	3/8/2023	3/13/2023
7 (March)	4/4/2023	4/5/2023	4/10/2023
8 (April)	5/2/2023	5/3/2023	5/8/2023
9 (May)	6/1/2023	6/2/2023	6/7/2023
10 (June)	7/3/2023	7/5/2023	7/10/2023
11 (July)	8/1/2023	8/2/2023	8/7/2023
12 (August)	TBD	TBD	TBD
<p>* Scheduled Closing Start Dates are determined by the final delivery date of HR journals and the subsequent posting of all HR journals for the month.</p> <p>** The Scheduled Closing Start Dates and Scheduled Closing End Dates are later than normal due to the last on-cycle for the month being processed later.</p> <p>The payroll calendars for FY23 are found at the Payroll Services website:  <a href="http://www.uh.edu/human-resources/payroll/">http://www.uh.edu/human-resources/payroll/</a></p>			