

## Wortham Alley Meeting

June 11, 2013

9:30am-10:30am

E Cullen 226

### Minutes

#### 1. Schedule –

- Wortham Renovation – schedule has been extended by 2 weeks; coordinating with College to complete the classroom space in the Quintero by the end of June.
  - Change Order Discussion - there will be some change orders for electrical to accommodate lighting and sound equipment – this is assumed to be able to be accommodated within the contingency of the contract; they will be processed once a final budget is known.
- Grove – the schedule will be updated to include pre-mobilization & site logistics to begin late November/early December with actual physical mobilization after December 15, 2013 (or commencement date to be confirmed)

#### 2. Phase II - Alley

- Draft phase 2 conceptual budget alley first review occurred; team will work to modify the budget format against known revenue sources as well as against contract type and will then distribute a new draft to Craig/Dean Roberts for funding review and fund source identification. Schedule will be developed for this phase once funding is confirmed and PFA signed.

#### 3. Grove

- Grove contract update – change order to the contract will be routed this week (Roger)
- Signage – Campus PM Update (Susan Vail) – Arts Exterior will be phase one of campus program:
  - all signage for the Alley will be funded and handled by the alley – should be temporary in nature

#### 4. General Housekeeping

- Emily to email copy of the contract to team

- Climate controlled storage for costumes and lighting equipment is needed. Melissa to ask space/planning to meet with Kevin Rigdon to identify short/long term needs and potential options for Dean Roberts/Craig Ness review and decision
- Parking will have some project work – FM to reach out to Bob to get scope, PM needs and work into overall schedule for Phase 2.
- Other/Open Items

### Draft Agenda for Next Meeting

July 9<sup>th</sup> (9:30am)

E Cullen 226

1. Wortham Schedule
  - a. Budget
  - b. Follow up action items from previous meeting
2. Grove
  - a. Design update
  - b. Schedule Status
3. Phase 2 Alley Schedule
  - a. Budget
  - b. Integration of Plans (Parking/FM)
  - c. First draft of schedule
4. Other Open/Items
  - a. Storage/Space Progress (report from FPC)