

Transportation and Parking Advisory Committee

MEETING MINUTES

Date: November 15, 2013

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30 pm – 3:30 pm

I. Open Forum

II. Approval of October Meeting Minutes

III. Frontier Fiesta

- a. Hunter Lewis and Brandon Blue discuss in detail about the event taking place in Spring 2014 and to make changes to the agreement that was set in place from last year
- b. Recap of last year's event:
 - i. Included lot 20C and half of lot 20A
 - ii. Build schedule in 3 phases (Mar 8-24, Mar 15-24, Mar 19-24)
 - iii. 1-day teardown schedule
 - iv. Advantages that occurred:
 - Exposure
 - Zero negative parking complaints
 - Easy parking for alumni and attendees in the East Garage
 - Opportunity for change presented
 - v. Disadvantages:
 - Space was not large enough for concerts or student-centered activity
 - 1-day teardown was dangerous to organizations in its haste and many resources had to be thrown away due to lack of time
- c. Goals for 2014:
 - i. Get other organizations involved
 - ii. Hold concert to attract more students to attend
 - iii. To keep student entertained with student-centered area, food, and increased number of variety shows and carnival booths
 - iv. Continue to grow cook-off and add place showing history of FF
- d. Build schedule in 3 phases (Spring Break is Mar 7-14):
 - i. Mar 7-23, starting in far corner at Spur 5 and University Drive
 - ii. Mar 14-23
 - iii. Mar 18-23
- e. Plan to hire Plant Ops to help with teardown on March 23rd to preserve the one-day teardown schedule
- f. Requests to meet goals of FF:
 - i. Occupying all of lot 20A and all of lot 20C
 - ii. Starting phase 1 of build schedule at beginning of Spring Break
 - iii. By end of Spring Break, phase 2 will start taking all of lots
 - iv. Continue to have East Garage open to all starting Thursday, March 20th
- g. Bob: A financial impact may occur if more shuttle buses operate from ERP to serve displaced parkers
- h. Bob: There is no problem with opening the East Garage, as long as the visitors' parking level is not occupied, but a main concern is that the garage is currently at 95% capacity and it could fill up even more

- i. Occupying all of lot 20A for FF use will take away about 250-300 additional parking spaces; Combined with last year's approx. 800 spaces, a total of at least 1000 spaces will be offline for the week
- j. Chair Parks summarizes: Leave lots open starting Sunday, open garage late afternoon Thursday, and FF requests for additional space
- k. There is a desire to move FF location back to stadium area next year when the new stadium is open.
- l. ERP parking from last year's event was not filled up for displaced parkers, and the speculation is that there was no attendance on campus or they paid at visitor lots; Prepare for extra shuttle service, just in case.
- m. Vote: Grant request to expand space allocation to include all of lot 20A:
 - i. For – 5
 - ii. Opposed – 1
 - iii. Abstain – 1
 - iv. Motion has passed
- n. Communication and marketing will send messages out as soon as possible about lot closures for this event: Clement (and Esmeralda)

IV. Parking Relocation Cost Rollover

- a. Bob inquires about the 4% of construction costs that was added and how it was arrived at
 - i. Why are we proposing a percentage of construction costs when peers of other universities use fixed costs?
 - ii. Unfair to projects: Larger buildings on the same footprint pay more
 - iii. No incentive for projects to limit use of parking spaces, since a project will be charged x amount of dollars no matter how many parking spaces it will take
- b. Rewrite plan with fixed costs, and count of net spaces before and after project builds
- c. Ruth: originally partook in the percentage to make up for lost spaces from previously constructed buildings; but agrees with the unfairness
- d. Issam: mentions that current construction vehicles during different construction phases are taking up parking spaces, and payment should be put into consideration (shrink the demand, and economize their space usage)
- e. Bob: showed the changes to the documented proposal with a fixed cost of \$11,000 (but how was this number arrived at?)
- f. Ruth: add percent increase adjustment to consider inflation costs
- g. Foresee taking proposal to SFA, Faculty Senate, Staff Council, and then Board of Regents for final approval. Work closely with FPC (Facilities, Planning, and Construction) to approve the design layout of the infrastructure during the project's design process.
- h. Chair Parks: Work on getting approval with TPAC first in January's meeting (no meeting in December) by moving forward with Bob's rewritten proposal on fixed costs, inflation percentage, and parking fees for construction workers during construction phases.

V. PTS Updates

- a. Marketing – Ed: Emails will be sent within next couple of weeks for Spring permit registration
- b. Operations – Paul: PTS received bids for winter maintenance, ready to start around Christmas holidays
- c. A&F – Bob: met with both MSM Band and TCSUH to reach compromise on reserved spaces in Entrance 16: 2 for TCSUH, and 4 for Band

VI. Discussion Items

- a. Shuttle Service to Sugarland campus: There was an article in Tuesday's Daily Cougar announcing that this was approved

- i. Bob will have shuttle operator working on a proposed schedule for Sugarland, and if funded, will move forward with this.
- b. Wording for Voting Quorum: Subcommittee formed to review By-Laws and will update by January meeting – Chair Jay Parks, Dan Olivarez, Clement Agho-Otoghile, PJ Safavi

VII. Rideshare and Car-share RFP Evaluations

- a. TPAC members needed to sit in with each evaluations committee
- b. Rideshare: a social network that looks for rides on specific dates for UH community only
 - i. Clement Agho-Otoghile, Bill Ashley, Xiaojing Yuan, Dan Olivarez, Maria Honey, Fidel Ramirez, and Bob Browand
- c. Car-share: Hertz program contract will end in June 2014, and new contract is needed either with another vendor, or renew with Hertz (decide before June)
 - i. Clement Agho-Otoghile, Xiaojing Yuan, Maria Honey, Fidel Ramirez, Bob Browand, Paul Lozano, Ed Bell

VIII. Member Items

- a. PJ brings up improvements to UH with ideas from students:
 - i. Extend shuttle service on Friday nights –
 - Financial-based, PTS has already exceeded with existing service, so will need more detailed basis on which to extend shuttle service on Friday nights, and PJ should email Bob about this. Acknowledge there is existing Police escort service for safety on Friday nights.
 - ii. Complaints with bus drivers' reckless driving, clipping cars, and/or blocking roads or sidewalk passageways (essentially at PGH/Entrance 14 stop) when bus is parked and unattended –
 - Bob will relay messages to Groome, but more specific details, such as bus numbers or driver names, are needed; Acknowledge shuttle service survey is on Parking website for this
- b. Move meeting on Dec 13th to January 2014

IX. Adjournment

NEXT MEETING:

Date: January 17, 2014

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30 pm – 3:30 pm