

Transportation and Parking Advisory Committee

MEETING MINUTES

Date: January 17, 2014

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30 pm – 3:30 pm

I. Open Forum

II. Approval of November Meeting Minutes

III. Old Business

1) Frontier Fiesta (FF)

- a. To advertise, banners will be put up on the East and Welcome Center Garages, pending sizes and material for pricing
- b. Last year, FF was charged about \$8750 for use of the East Garage. It will be \$11,500 this year.
- c. As was done last year, 3 electrical signs will be displayed before and during event

2) Transportation Infrastructure Development Fund

- a. Concept was initiated by Dr. Emanuel Papadakis last year, and while TPAC has developed upon this with Bob Browand's recommendations, it has now been approved and is supported by Faculty Senate
- b. Details need to be defined and finalized now to plan a strategy that moves this concept forward with Staff Council and Student Government
- c. Percent of project costs (as proposed by Dr. Papadakis) has unfair advantage to other projects
- d. The fixed cost amount of \$11,000 (as proposed by Bob) is based on a cost-per-space ratio from current precast garages built on campus (East, Stadium, and Student Welcome Center). See "Garages Built since 2007" chart in document. Cost should also reflect "cost of net spaces lost" from before and after the construction.
- e. Match inflation percentage for future costs?
 - Bob will reach out to other universities to gauge how often costs are adjusted over the years.
 - Xiaojing: Account for increase in number of students, thus increasing spaces and increasing costs.
 - Chair Parks: Goal is to arrive at a justified value over time that considers future and long-term variables.
 - Ruth: Either use a percentage value or suggest reevaluating every X number of years. Considers that this proposal should not be a means to help budget in terms of price adjustments over time, so choosing a percentage value would work.
- f. Proposal from last year by Dr. Papadakis using a percentage of project costs versus Bob's version using a fixed cost: Motion to support one or the other
 - Keep Dr. Papadakis' proposal: 0
 - Keep Bob's proposal: 8
 - Abstain: 0
 - Motion has passed with Bob's proposal
- g. Course of action now is to finalize the draft and ask for approving votes by email to move forward in implementing this proposal
- h. The next Staff Council meeting is Feb 6th, so Bob will send out changes to proposal by next Thursday, and the goal is to conclude on votes by this time. Chair Parks will add this to their agenda.

3) Sugar Land Shuttle

- a. This shuttle service started on the first day of the spring 2014 semester, paid for by the Sugar Land campus, Student Services.
 - b. Schedule: M-F, 7am-1:30pm, 3-8pm. One bus going both ways. There is no service on class breaks and Holidays.
 - c. Enrollment in at least one course at UHSL and a UHSL ID is required to ride the shuttle.
 - d. This is a special service agreement between Groome Transportation and the Sugar Land campus. UHPTS will service as advisory support.
 - e. Shuttle picks up at the UC on UH campus and drops off at George building at Sugar Land
 - f. First week saw about 50 riders.
- 4) Rideshare and Carshare RFP's
- a. Bob: RFP's were sent out, and there were 3 responses for the Carshare program, which are currently in the evaluation stage. None responded to Rideshares, so it will be edited and reposted.
- 5) TPAC By-Laws Revisions
- a. Chair Parks: No new business due to the holidays, but the subcommittee will work on these before the February meeting.

IV. New Business

- 1) PJ: Students who have received citations during 1st week of spring semester classes are requesting for amnesty days like during the beginning of the fall semester.
- i. Warnings are given only for having no permit displayed.
 - ii. The issue or concern is that the wrong permit may be displayed (ex. Economy permit in an adjacent Student lot) and the car is ticketed. A warning should be considered instead.
 - iii. Bob: Amnesty of warning for no permit or wrong permit displayed in Student lots only for first Monday through Wednesday of every semester.

V. PTS Updates

- 1) Marketing
- i. Past Monday and Tuesday, tabling had occurred for "Make It Count", which brought more awareness to shuttle bus riders to use their Cougar Card
- 2) Operations
- i. Winter maintenance completed.
 - ii. Portion of lot 1E completed with additional handicapped and motorcycle parking spaces.
 - iii. Update on parking during the beginning of the semester was full, but ERP parking is still very open. Otherwise, the semester had a successful start.
- 3) A&F
- i. About 1000 permits a day were sold at the beginning of the semester. There are still available spaces in the garages, and ERP lots have available parking spaces throughout the day.

VI. Member Items

VII. Adjournment

NEXT MEETING:

Date: February 21, 2014

Place: PTS Conference Room, Stadium Parking Garage

Time: 1:30 pm – 3:30 pm