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POLICY TITLE: TRANSFER OF GRADUATE CREDIT

A student may submit graduate course credits earned at other universities for application toward the University of Houston (UH) College of Nursing MSN degree. A maximum of 9 credit hours of nursing coursework toward a MSN degree may be transferred. Credit may be transferred only for graduate credit courses completed with a grade of A or B. The transfer student must complete 75% of the coursework required for a degree program at UH. Criteria for transfer of credit include:

1. The course must clearly relate to the student's approved program of study.
2. All courses to be transferred must be graduate level courses.
3. Clinical courses and the Capstone Project course may not be transferred.
4. Students who wish to obtain equivalency credit for a required course in the MSN program must complete a [Petition for Equivalency Credit](#). After the student is enrolled in the program, eligibility will be assessed.
5. The student will submit the required form and course documents to the Associate Dean. The Associate Dean will submit it to the lead faculty member for the course. If the lead faculty member approves the petition, and all other eligibility requirements are met, the student will be granted equivalency credit for the course by the Associate Dean.
6. The course must have been completed within the last five (5) years.
7. The course must be listed on an official transcript from a nationally professional accredited nursing program. The transcript must indicate an "A", "B", or "P" in the course.

Approved by CON Faculty Council: 3/4/16

Approved by Dean Kathryn Tart: 9/21/16