

POLICY TITLE: ACADEMIC HONESTY

Policy

The importance of academic honesty can never be overemphasized. As a critical matter that warrants severe sanction in the conventional setting, academic dishonesty in any of its forms is totally unacceptable in the University SON setting, where all students pursuing a nursing degree are held to high ethical, moral, & professional standards inherent to the nursing profession.

“Academic dishonesty” means employing a method or technique or engaging in conduct in an academic endeavor that the student knows or should know is not permitted by the University of Houston or a course instructor to fulfill academic requirements

When preparing course assignments, students must be careful to differentiate between their ideas & those derived from other sources by correctly following the American Psychological Association (APA) guidelines for citation of materials and quotes.

Whenever ideas or facts are obtained from a student's reading, research, other students or faculty sources they must be properly cited according to standards set by UHV & the current edition of Publication Manual of the American Psychological Association (APA Manual).

Sanctions for a violation of the academic honesty policy will be applied no matter how minor, intentional, or unintentional the infraction. Consequences will be recommended by the faculty and will range from a significant grade reduction for a minor offense, to a “0” on the assignment or a failure in the course for a moderate offense, to being dismissed from the Nursing program and University for a major infraction or a repeat offense.

Students involved in academic dishonesty will be notified by the Associate Dean in writing. The student will have two options to choose from.

1. Admit the alleged academic honesty violation, waive the formal departmental hearing, and accept the associated sanction.

The waiver of a departmental hearing process must be agreed to by the instructor, the student, and the Associate Dean. In the event that all three cannot agree to a waiver, the case must be moved to a formal departmental hearing. A student is eligible for a waiver only if there is no prior waiver and no previous findings of violation of the Academic Honesty Policy.

2. Proceed to a formal departmental hearing

A formal departmental hearing will be scheduled should a student fail to respond to written notification or who elects to proceed to a formal departmental hearing.

The Associate Dean will schedule the departmental hearing which will include all concerned parties. The Associate Dean shall render a decision within three class days after the hearing and forward copies of the decision to the student, student's file, instructor, and SON Dean.

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A student who is found to have violated the Academic Honesty Policy at the departmental level before the end of an academic term may remain enrolled in the course at issue while any appeal provided for under this policy is pending. Sanctions do not become final and may not be applied while any appeal provided for under this policy is pending.

Any second offense will be reported by the Associate Dean to the University Academic Council according to UHV policy.

Refer to the UHV policy on Academic Dishonesty in the Student Handbook available at:

<http://www.uhv.edu/handbook/academichonesty.aspx>

*Note: some portions of this policy are copied from The University of Houston Academic Honesty Policy at <http://www.uhv.edu/handbook/academichonesty.aspx>

REVISION LOG

Revision Number	Approval Date	Description of Changes
1	6/3/13	Initial version
1	8/22/14	Academic Honesty Policy Updated

Approved by SON Faculty Council, 08/22/2014

Approved by Dean Kathryn Tart Kathryn Tart Date 8-22-2014