

**Policy Number:** S102  
**Approval Date:** 6/3/13  
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**Review Date:** \_\_\_\_\_

**POLICY TITLE: ACADEMIC CENTER SERVICES**

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**Policy**

The Academic Center offers writing assistance to all UHV students in the form of paper reviews by peer tutors. Tutors will aid students in looking more critically at their own writing to examine issues such as organization, structure, and development of ideas. Online sessions are available by e-mailing [tutor@uhv.edu](mailto:tutor@uhv.edu) with your instructor's guidelines and your paper as a Word or WordPerfect attachment. Visit the Center's Web site at <http://www.uhv.edu/ac> or stop by Room 122 (University West in Victoria) for more information.

Approved by SON Faculty Council, 4/5/2013

Approved by Dean Kathryn Tart \_\_\_\_\_

Date 6-3-13