

POLICY TITLE: MSN GRADING POLICY

The grading system for the Master of Science in Nursing (MSN) program in the School of Nursing is based on a letter grade system using A, B, C, D and F. The specific criteria for determining grades and achievement of course requirements are described in each course syllabus.

Grading Scale

90-100 = A
80-89 = B
75-79 = C
60-74 = D
Below 60 = F
Incomplete = I
In Progress = IP
Satisfactory = S
Unsatisfactory = U
Withdrawal from course = W

Students must achieve a weighted exam average of 80% to pass the course

Graduate students must maintain a minimum cumulative grade point average of 3.0 (B) over all graduate courses attempted at UH-Victoria, regardless of whether the courses are counted toward degree requirements.

Graduate students must maintain a minimum grade point average of 3.0 (B) on all courses that appear on the student's degree plan, including transferred courses.

Failure to maintain a cumulative grade point average of 3.0 (B) may result in academic probation or withdrawal from the MSN program.

A minimum course grade of 80 (B) is required for passing in all MSN nursing courses. Any grade below a B is considered a failing grade. If a grade below B is attained in any course, the student will be placed on academic probation and will be required to retake the course the next time that it is offered. The academic probation will be removed after successful completion of the course. The student may not be allowed to progress in the program until the course is retaken and a satisfactory grade of "B" or higher is earned.

A student who receives two (2) grades below a B in any courses, or two (2) grades below B in the same course will no longer be eligible to continue in the nursing program and will be required to withdraw from the program. The Associate Dean will notify students of their academic withdrawal from the MSN program.

No more than two courses with earned C's may be applied toward graduate degree plan requirements.

No credit toward a graduate degree is allowed for courses in which grades of D or F are earned, although the grades are included in the grade point average.

Certain graduate courses, as specified annually by the academic school, may be graded as S, U, IP or I. Such grades will not be considered in computing a grade point average.

A course may be designated as “pass” or “fail” while others are designated by a letter grade. A grade of “pass” is equivalent to a letter grade of “B”. A grade of incomplete “I” is reported if a student does not complete all the assignments for the course due to unavoidable circumstances. The “I” is valid for one semester following the course. To receive an “I”, a student must submit a written request for incomplete status in the course to the lead faculty prior to the last class day of the course. If the request is granted by the lead faculty for the course, the requirements for the course must be completed prior to the end of the following semester. Failure to convert an “I” to a satisfactory letter grade of “B” or higher within the year will result in the “I” grade converting to a grade of “F” in the course.

With the consent of the lead faculty, students may withdraw from a course until the official withdrawal date, and a “W” is recorded on the transcript. Students in the MSN program may withdraw from a maximum of three courses throughout the MSN program. Courses assigned a “W” must be retaken before the student may progress in the MSN program.

Students who meet the criteria for progression may be assessed for overall suitability to continue in the program if appropriate.

Approved by SON Faculty Council, 8/22/14

Approved by Dean Kathryn Tart: Kathryn Tart

Date: 8/25/14

Date

Name
Address
City, State, Zip

Re: Academic Withdrawal
Student #:

Dear *Student Name*:

I have received notification that you earned a grade less than 80% “B” during the *Date* semester the following graduate courses: *Course Name(s)*.

Per University of Houston-Victoria policy #G303, “A student who receives three (3) grades below a B in any 3 courses or two (2) grades below a B in the same course will no longer be eligible to continue in the nursing program and will be required to withdraw from the program.” Based on Policy #G303, you are not eligible to continue in the University of Houston – Victoria MSN program.

Good luck in your future academic endeavors.

Sincerely,

MSN Coordinator

Cc: Student File