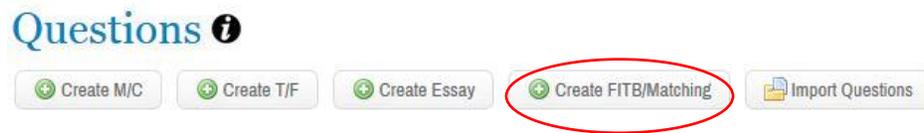


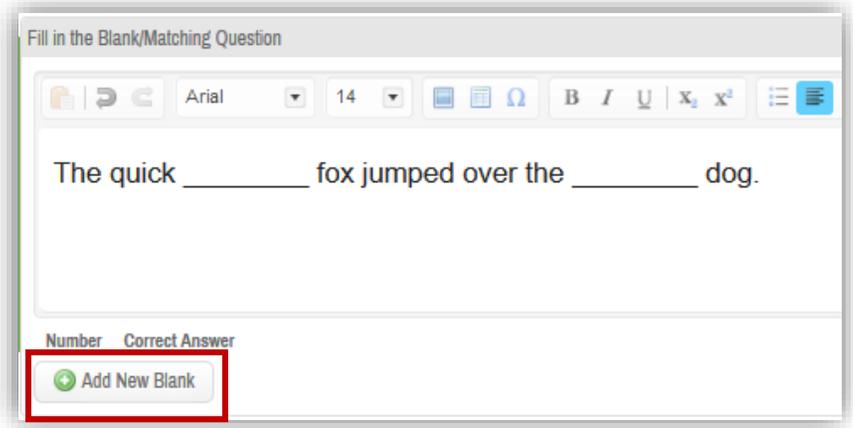
How to Create a FITB/Matching Question

1. Under Question Bank, select:



2. Create the question in the order shown below:

- Write the question stem
- Input the blank choices in random order
- Enter question stem choices
- Go to the each question stem choice and select **Add New Blank**—a number will pop up in front of each answer option. Do the same for each question stem choice.
- In the text box that pops up below, enter the correct answer that corresponds to the numbered boxes



- Approve** and **Save** the FITB question when complete.
- If you have multiple blanks then allow partial credit if the student gets one of the answers wrong.

3. This same question type can be

used to create Matching questions.

- Write directions for matching type question.
- Create a table with Answer choices with a corresponding letter.
- At the bottom of the table, list out the Question options.
- Go to each question option and select **Add New Blank**—a number will pop up in front of each answer option. Do the same for each question stem choice.
- In the text box that pops up below, enter the correct answer (as per the letters in the table) that corresponds to the numbered boxes.
- Approve** and **Save** the FITB question when complete.

