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UNIVERSITY of HOUSTON | NSM

Graduate Tuition Fellowship
EXTENSION REQUEST

http://www.uh.edu/nsm/students/graduate

NSM Graduate Tuition Fellowship (GTF) eligibility requirements can be found on the NSM website. As a NSM Ph.D. student, you may only receive GTF for a maximum of 5 years (10 long semesters; fall and spring) during your time at the University of Houston. Once you have accumulated 10 prior semesters of GTF support you may request additional support, but it is subject to availability. You must show that you have made progress towards your Ph.D. and have the support of your Dissertation Advisor and your department. To be considered for additional funding, please complete the information below and attach this form to a Graduation and Professional Student Petition along with any needed supporting documents. Also, applying for graduation is required in the final semester for receiving a GTF extension. Additional GTF funding is not guaranteed.

Last Name: _____ **First Name:** _____ **Student ID:** _____ **Term:** _____ Request Effective

UH Email Address: _____ **Phone Number:** _____ **Department:** Select One **Program:** Select One

Program Entry: _____ Semester **Anticipated Graduation:** _____ Semester **Tuition Residency:** ◯ ¢ŜĚl·ă Resident ◯ Non- ¢ŜĚl·ă Resident ◯ International

My 10th long semester of GTF eligibility: _____ Semester **# of long semesters with a Graduate Assistantship:** _____ **Name of Dissertation Advisor:** _____

Please check all that apply and fill in the blanks as needed:

☐ I have applied for graduation in _____. Semester

☐ I am requesting a GTF extension for my
◯ 11th long semester ◯ 12th long semester ◯ Summer

☐ I am requesting employment as
◯ IA ◯ RA/TE ◯ TA ◯ TF

☐ I will enroll in 3 hours. (Graduating semester only)

☐ I will enroll in 9 hours. (Requires 6 hours of paid tuition by the advisor or department)
****The college will only provide for 3 hours of GTF in any extended semester.****

☐ I will enroll in 3 hours for summer, but will not be graduating.

Additional Required Documentation:

- Please attach this form and all other required supporting documents to a Graduate and Professional Student Petition.
- Please attach a letter from your Dissertation Advisor indicating that you are on track to graduate in the specified semester with an explanation for graduation beyond the 5 years of support.
- If you are enrolled in 9 hours in the 11th or 12th semester, the letter from your Dissertation Advisor must also state the contribution of 6 hours of tuition, either from the advisor or department. If your department is providing the support, then acknowledgement from either the Chair or the DBA is required.
- If you are a student on an F1 visa and enrolling in only 3 hours in a graduating long semester, please attach a RCL (Reduced Course Load) form.

By signing below, you understand that you must also meet all other NSM GTF requirements for the extension request. If you are employed and receiving the GTF, in any long semester, with less than 9 hours of enrollment, signing below indicates your understanding that this is a one-time only exception.

_____ Student's signature _____ Date

NSM- updated 4.2021