



University of Houston Moores School of Music Recital Hall Application Form (S/13)

The Moores School of Music may limit rehearsal times and performances during peak usage. Please be courteous to others and enter and vacate the halls promptly.

PLEASE TYPE OR PRINT LEGIBLY:

Your Name

Phone Number

Email Address

Specify Level and Intended Degree:
Undergraduate/Masters/Doctoral in Music Performance/Education/Pedagogy

Instrument or Voice Type

Requested Location

Performance Date/Time

Rehearsal Date/Time

Which Piano? (if applicable)

Other

Your Instructor

Instructor's Signature

PLEASE READ:

Undergraduate and Master Recitals have a two-hour performance slot (customarily allowing a 1/2 hour warm-up, an hour recital, and a 1/2 hour reception following). Undergraduate and Masters students are allowed (1) two-hour dress rehearsal in addition to their performance time (if space is available). Doctoral recitals are allowed a total of three-hours for performance (1/2 hour warm up, 2 hour performance, and 1/2 hour reception) and three hours for rehearsal (if space is available).

Exceptions to the above time limits will be considered for performers with special needs (percussion set-up, larger personnel, etc.). *Please attach a detailed petition statement for consideration of this matter.*

For your recital MSM provides a monitor to unlock doors, adjust lights and lock up. ***If you do not have the last recital of the day, please plan to hold your reception in the Moores School of Music lobby and not outside of the Dudley Recital Hall.*** Your monitor is not responsible for group set-up or lifting heavy equipment (i.e. moving the piano). ***If you move any equipment including stands, chairs, etc., you are responsible to move them back to their original location immediately following your recital or recital rehearsal(s).*** Monitors are NOT provided for ANY dress rehearsals. You must make arrangements with your teacher for dress rehearsal reservation, keys, for admittance into spaces. Please note that keys are only issued to faculty members.

Undergraduates only:

Student is current on recital credits

YES NO

If NO, # deficient _____

Checked by: _____ *Date:* _____