



Payment Form

Instructions: Please fill out and print this payment form. Mail it together with your payment (checks/ money order only) to our office. All payments for ISSSO fees must be payable to “UNIVERSITY OF HOUSTON”. **DO NOT send cash in mail. You can, however, pay using cash or credit card (except Amex), in person at our front desk.**

Our office fees are not related to any USCIS application fees, for example OPT application fee, which is payable to USCIS. Only mention a specific advisor in our office for Post Completion OPT. This will be the advisor who conducted the OPT group workshop that you attended.

Please note that all payments made to the office are non-refundable.

Mode of Payment (Non-Refundable):

Cashier’s Check/Certified Check
Money Order

Credit Card (In-person Only)
Cash (In-person Only)

Date of Payment: _____

Student ID number (Peoplesoft #; 7 digits) _____

Surname (Last Name) _____

Given name (First name) _____

Payment Reason – Please check only one box:

Alumni Fee for Post Completion OPT: **\$100** / Name of OPT Advisor*: _____

** This will be the advisor who conducted the OPT group workshop that you attended.*

Alumni Fee for STEM OPT Extension: **\$200**

File Search/ Photocopy (for PR’s & Alumni), also Letters and Alumni issuance of I-20: **\$10**

J-1 Student on Academic Training (AT) Fee: **\$100** (for 1st 18 months)

J-1 Student on Academic Training: **\$200** (for additional AT beyond 18 months)

If submitting your payment via mail, please mail your completed payment coupon and a check or money order payable to “University of Houston” to our office:

Mailing Address:	University of Houston ATTN: Alumni Fee International Student and Scholar Services Office 4465 University Dr., Rm N203 Houston, TX 77204-3024
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