
UNIVERSITY INFORMATION TECHNOLOGY

Purpose: This form is to be used to change the owner and/or sponsor of a Departmental or Organizational ListServ, Account UserID, or UH Alias. If a change of ownership is made in a UserID it will affect all the accounts associated to it (CougarNet, Central Web Server, and Exchange).

New Owner Information

MyUH ID #

Last Name

First Name

E-mail

Phone

College

Department

Signature

Date

Previous Owner Information (if known)

MyUH ID #

Last Name

First Name

Identify UIT Resource to Transfer

Which type of resource do you want to transfer?

Identify the Account UserID, UH Alias, or Listserv you want to take ownership for.

Account UserID/UH Alias/Listserv Name

Sponsor Information (Required only for Account Userid change)

Sponsor's
MyUH ID #

Sponsor's Full Name

Sponsor's E-
Mail

Sponsor's
Signature

Date

Please see our UIT policies concerning computer use:
<http://www.uh.edu/af/universityservices/policies/sam/7InfoServices.htm> or
<http://www.uh.edu/af/universityservices/policies/mapp/10mappit.htm>

Please return this form to sponsorship@uh.edu or fax to 713-743-1410. Allow approximately 2 business days for processing. Information about the resource will be sent to the e-mail address you provided above and your supervisor's e-mail address.