

# UIT - Technology Commons

## Wireless Laptop Computer Checkout Agreement

### Eligibility:

- Current enrolled student at the University of Houston only.
- Laptops can be borrowed for the **Summer period (5/17 – 8/12)** and are available on first-come, first-served basis.
- One laptop checkout per day, per person.
- Laptops must be returned to the Technology Commons at the MD Anderson Library, Room 58
- There are no renewals or holds. **Borrower Responsibilities:**

This Agreement and the responsibilities as outlined hereunder are not transferable without the approval of Lender (UIT–Technology Commons). By executing this Agreement, the Borrower (currently enrolled student at the University of Houston) agrees to comply with the terms set forth below:

- Do not save any personal or secure documents or files on the laptop. Store personal data on your USB drive or external drive, etc. Personal files left on machine will be deleted each time laptop is rebooted.
- Do not leave laptop unattended.
- If the laptop fails or appears not to work, return it immediately to the Technology Commons for assistance or to exchange it for another one.
- The Borrower is responsible for the full cost of repair or replacement of any of all of the Equipment that is damaged, lost, confiscated, or stolen from the time Borrower assumes custody until it is returned to Lender. If the Equipment is lost, stolen or damaged, Borrower agrees to promptly notify the Lender representative designated above immediately.
- Equipment shall be returned to Lender in as good a condition as when received by the Borrower, except for reasonable wear or tear. During the Loan Period and period to return, the Borrower agrees to assume all responsibility for maintenance and repair.
- For question regarding the wireless network. Contact the UIT-Help Desk at 713-743-1411.

I have read, understand and agree to these policies and responsibilities.

UIT-Laptop-No: \_\_\_\_\_ S/N: \_\_\_\_\_ UH Tag: \_\_\_\_\_

Print Name: \_\_\_\_\_ PSID: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Check-out by: \_\_\_\_\_ Check-in by: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_