

~ SEPTEMBER 2014 Payroll Schedule ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 HOLIDAY	2 Pay Day for M083114, BF & MF082614 Run Leave Accrual B083114 - Paylines are created. Absences are finalized at 8:00 for B083114 week 1 B083114 – Final is run at 3:00 – <u>No trial available</u>	3 Absences are finalized at 12:00 for B090914 week 1	4 ePARs Due in HR for B090914	5 Pay Day for B082614 First FY14' 998 – Run Reallocation Process First - FY14' 998 Deadline for Reallocations due to General Accounting by 5:00 p.m. TA Deadline	6
7	8	9 Off Cycle for BF090914 & MF090914 B090914 - BW Period ending. B090914 - Paylines are created.	10 Absences are finalized at 12:00 for B090914 week 2 ePARs Due in HR for M093014 Run Final Reports for BF & MF090914	11 B090914 - BW Trial is available. PA Deadline	12 Second FY14' 998 – Run Reallocation Process B090914 – Last load to Payroll @ 5:00.	13
14	15 Pay Day for BF090914 & MF090914 B090914 - Final is run at 9:00.	16 M093014 - Pay lines are created.	17 M093014 - Trial is available. ePARs Due in HR for B092314 Absences are finalized at 12:00 for B092314 week 1	18 M093014 - Trial corrections are due by 3:00.	19 Pay Day for B083114 & B090914 Run Reallocation Process Absences are finalized at 12:00 for M093014 M093014 – Last load to Payroll @ 5:00.	20
21	22 M093014 - Final is run at 9:00	23 Off Cycle for BF092314 & MF092314 B092314 - Paylines are created. B092314 - BW Period ending.	24 Absences are finalized at 12:00 for B092314 week 2 Run Final Reports for BF & MF092314	25 B092314 - Trial is available.	26 Run Reallocation Process B092314 – Last load to Payroll @ 5:00.	27
28	29 B092314 - Final is run at 9:00.	30				