

UNIVERSITY OF HOUSTON - CENTRAL CAMPUS
COLLEGE WORK-STUDY PROGRAM PERFORMANCE EVALUATION

NAME: _____ SOCIAL SECURITY
 NUMBER: _____
 SEMESTER/YEAR: _____
 DEPT/AGENCY: _____
 SUPERVISOR: _____
 LOCATION: _____

INSTRUCTIONS: The immediate supervisor will evaluate the student objectively, comparing the student with other students of comparable academic level, with other personnel assigned the same or similar jobs, or with individual standards. Place an X on the line for the category which expresses your overall judgment of each quality.

| JOB KNOWLEDGE | PRODUCTIVITY |
|---|--|
| <input type="checkbox"/> Fully understands job duties job | <input type="checkbox"/> Exceeds requirements of |
| <input type="checkbox"/> Better than average understanding of job output | <input type="checkbox"/> Exceeds requirements for |
| <input type="checkbox"/> Average understanding of job of workload | <input type="checkbox"/> Meets average requirement |
| <input type="checkbox"/> Has difficulty understanding job requirements | <input type="checkbox"/> Barely meets minimum |
| <input type="checkbox"/> Does not show necessary skills unsatisfactory | <input type="checkbox"/> Work productivity |

| QUALITY/ACCURACY OF WORK | ABILITY TO LEARN | ATTITUDE-APPLICATION TO WORK |
|--|---|--|
| <input type="checkbox"/> Excellent enthusiasm | <input type="checkbox"/> Outstanding | <input type="checkbox"/> Outstanding in |
| <input type="checkbox"/> Very good industrious | <input type="checkbox"/> Learns very quickly | <input type="checkbox"/> Very interested & |
| <input type="checkbox"/> Average diligence & interest | <input type="checkbox"/> Average in learning | <input type="checkbox"/> Average in |
| <input type="checkbox"/> Below average indifferent | <input type="checkbox"/> Rather slow to learn | <input type="checkbox"/> Somewhat |
| <input type="checkbox"/> Very poor interested | <input type="checkbox"/> Very slow to learn | <input type="checkbox"/> Definitely not |

| JUDGMENT | DEPENDABILITY | ATTENDANCE |
|---|--|--------------------------------|
| <input type="checkbox"/> Exceptionally mature Excellent | <input type="checkbox"/> Completely dependable | <input type="checkbox"/> |
| <input type="checkbox"/> Above average in making decisions Very good | <input type="checkbox"/> Above average | <input type="checkbox"/> |
| <input type="checkbox"/> Usually makes the right decision Average | <input type="checkbox"/> Usually dependable | <input type="checkbox"/> |
| <input type="checkbox"/> Often uses poor judgment average | <input type="checkbox"/> Sometimes neglectful | <input type="checkbox"/> Below |
| <input type="checkbox"/> Consistently uses bad judgment Very poor | <input type="checkbox"/> or careless | <input type="checkbox"/> |

___ Unreliable

| PUNCTUALITY | RELATIONS WITH OTHERS | |
|-------------------|---|---------------|
| ___ Excellent | ___ Exceptionally well accepted | ___ |
| Excellent | | |
| ___ Very good | ___ Works well with others | ___ Very good |
| ___ Average | ___ Gets along satisfactorily | ___ |
| Average | | |
| ___ Below average | ___ Has some difficulty working with others | ___ |
| Below average | | |
| ___ Very poor | ___ Works very poorly with others | ___ Very poor |
| poor | | |

PLEASE LIST SPECIFIC SKILLS OR WORK FUNCTIONS THE STUDENTS HAS LEARNED TO DO SUCESSFULLY:

Would you recommend this student for future employment at the University of Houston - Central Campus or another firm? YES ___ NO ___
WHY? _____

SIGNED: _____
DATE: _____
IMMEDIATE SUPERVISOR

SIGNED: _____
DATE: _____
STUDENT