

Satisfactory Academic Progress (SAP) Expired Plan Update

Because you were previously allowed additional semesters to complete your program, and our office has determined that this timeframe has expired, the following form must be completed. You will be placed on an updated academic plan and will be required to meet all requirements to be considered to continue to receive financial aid funds.

A. Student Information

Last Name	First Name	MI	myUH ID
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Choose **one** of the following:

I successfully met the probationary requirements of my Academic Plan; however, my cumulative GPA is still below a 2.0, and/or my cumulative completion ratio is still below 67%.

OR

My total credits attempted at all schools have exceeded the required amount by more than 150% (180 hours for undergraduates and 100 hours for most graduate programs). Please have an academic advisor complete and sign the following and attach an updated degree plan or audit for confirmation.

Academic Advisor Name (Print):	College/Department:
Phone:	Email:
Number of Hours left for student to complete program:	Projected Graduation/Completion Date (estimate):
Advisor Signature:	Date:

B. Please Sign this Form (*black or blue ink, no electronic signatures accepted*)

I understand that I will be granted aid on a probationary status and will be expected to maintain a semester GPA of at least 2.0 and not withdraw or fail to receive credits for classes enrolled.

By signing below, I am certifying that I have read the information listed above and that I understand the conditions required in order for financial aid to be granted. I also understand that failure to complete these requirements may result in the loss of my financial aid.

I understand that submission of this form does not release me from my financial obligations with the Office of Student Business Services.

Student Signature

Date

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.

