COAPJ *my*UH ID_____

Cost of Attendance Increase Form

Last Name First Name MI Email Address

Please indicate the semester and year for which you are requesting a Cost of Attendance increase:

☐ Fall _____ (year) ☐ Spring _____ (year) ☐ Summer _____ (year)

Select the circumstance(s) in which you will qualify for a Cost of Attendance increase:

☐ **Dependent Care Expenses:** Please provide receipts showing payment of services or a letter/invoice from caretaker. Documents must be signed and dated. Renewable every year.

☐ **Computer Expense:** Please provide a receipt for the computer that was purchased. You may only use once during your educational career.

☐ **Housing:** Please submit a copy of your lease agreement showing monthly payments.

☐ **Transportation Expenses:** Please submit documentation for car repairs paid out of pocket.

☐ **Unexpected Household Expenses:** (e.g. funeral expenses) Please submit documentation for these expenses paid out of pocket.

☐ **Other Expenses:** (e.g. health insurance, loan fees) _____
Please submit any applicable documentation for these expenses paid out of pocket.

Student Signature Date

To be completed by the certifying officer:

Has student submitted sufficient documentation? ☐ Yes ☐ No
Has student received maximum amount of Federal Direct Loans? ☐ Yes ☐ No
Has additional aid been processed? ☐ Yes ☐ No

Previous COA: $_____ New COA: $_____

Name of School Certifying Official Signature of School Certifying Official Date

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.

Office of Scholarships and Financial Aid
Office of the Provost

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Welcome Center hours: Monday-Thursday, 8 a.m.-5 p.m.; Friday, 9 a.m.-5 p.m. · www.uh.edu/financialaid