

2010 Summer Data Form Instructions
Final Deadline: June 12, 2009

The Summer Data Form (SDF) must be submitted by all students applying for financial aid for the summer term. Summer eligibility for Federal funds is determined by any remaining funds that were not utilized during the fall and spring semesters. The deadline to submit the SDF, FAFSA and all required documents is **June 12, 2009**.

- I. Complete all steps in Section A of the SDF. Complete Sections B and C if applicable. *Incomplete forms will not be processed.*

SECTION A:

1. Indicate the number of hours that you have registered for. **DO NOT complete the SDF until you have registered for summer courses.** The number of hours and session of enrollment will affect your eligibility. Enrollment that differs from what is indicated on the SDF will cause a delay or cancellation of summer aid.
2. Indicate the career or program you are classified under during summer 2009. Students participating in a Study Abroad program must complete Section C of the SDF.
3. Indicate what type of funding you are requesting for the summer. For each program, you must meet all eligibility requirements defined by the program guidelines and federal regulations (see eligibility requirements below).
4. If you attended another school during the fall 2008 or spring 2009, list the school. Funds received at a prior school affect summer eligibility.
5. The SDF must have your valid signature to receive summer aid.

SECTION B: The Parent Borrower Authorization section must be completed by dependent student's parents who have applied for a Parent PLUS Loan. This section is required in order to disburse PLUS loan funds to the student's account.

SECTION C: All students pursuing summer aid to participate in a Study Abroad Program must have the Student Abroad Program Information section completed by the UH representative responsible for the Study Abroad Program.

II. **ELIGIBILITY REQUIREMENTS**

- a. All students applying for Federal Aid must have a completed Free Application for Federal Student Aid (FAFSA) on file at UH. www.fafsa.ed.gov
- b. Total Aid (scholarships, grants, loans and other resources) cannot exceed the cost of attendance.
- c. Students must maintain Satisfactory Academic Progress to receive summer aid.

Federal Pell Grant

- Must be an undergraduate student who did not use 100% of Pell eligibility during Fall 08 or Spring 09.
- Any changes in enrollment will affect the amount of Pell awarded, and could delay the disbursement.

Federal Family Education Loans (includes Subsidized and Unsubsidized Stafford Loans)

Loan Limits for 2008-2009 Academic Year (effective July 1, 2008)

	Initial Loan	Additional	Total Annual Loan
	Subsidized/Unsubsidized (includes \$2000 Unsub)	Unsubsidized Loan	
Freshman	\$5,500	\$4,000	\$9,500
Sophomore	\$6,500	\$4,000	\$10,500
Junior or Senior	\$7,500	\$5,000	\$12,500
Post-Baccalaureate	\$7,500	\$5,000	\$12,500
Graduate/Professional	\$8,500	\$12,000	\$20,500

- Available to students who have not exceeded annual or lifetime aggregate limits.

- Minimum enrollment requirements to receive a Stafford Loan:

Career	Minimum Enrollment
Undergraduate, Post-Baccalaureate, Professional	6 credit hours
Graduate	5 credit hours

- The Additional Unsubsidized Loan is granted to Independent students or Dependent students whose parents are denied the Parent PLUS Loan due to adverse credit.
- If eligible, first-time borrowers at UH will be prompted to complete the loan process by going to Loans By Web (<https://lbw.tgslc.org>).
- Pharmacy and Optometry students must be enrolled full time (12 hours) for summer to receive additional funding over the annual aggregate limit of \$20,500.

Graduate or Parent PLUS Loan

- Minimum enrollment: Undergraduates – 6 hours; Graduates – 5 hours.
- Must apply for the PLUS loan on TG Loans By Web (<https://lbw.tgslc.org>).
 - Select “I am a parent borrower” for Parents applying for and undergraduate Parent PLUS or “I am a graduate student borrower” for graduate students.
 - At the end of this process, you will submit your information to the lender that you have selected for a credit check.
 - Once the credit decision is received by our office, we will process the Parent PLUS or Graduate PLUS loan.
- Section B of the SDF must be completed by the parent borrower for funds to disburse.
- **If your parent is an eligible non-citizen, they must provide a copy of their visa to our office prior to disbursement.**
- In the event that the PLUS loan is denied for undergraduate students, an Unsubsidized Stafford Loan will be processed for the student

Private or Alternative Loans

- Must apply directly with lender of choice.
- Award amount cannot exceed the cost of attendance minus other aid.
- Enrollment requirements for a private or alternative loan are defined by the lender.

Educational Aide Exemption

- The Educational Aide Exemption request will not be processed until our office receives the completed and signed Educational Aide Exemption application from your school district.
- Educational Aide funds are not disbursed until the 4th class day (ORD) for each summer session.

Texas Be On Time Loan

- Undergraduates who have already received this award at any school.
- Minimum enrollment: 12 hours

TEACH Grant

- Minimum enrollment: 3 hours
- Continuing recipients must submit the SDF.
- New applicants must meet all requirements and follow the instructions on the following website: <http://www.uh.edu/financial/undergraduate/types-aid/grants/teach-grant/>

III. **DISBURSEMENT OF AID**

- Disbursement of aid begins on the first day of class of the summer term.
- Loan funds will not disburse until the minimum enrollment requirement is met.

IV. **ELECTRONIC FUNDS TRANSFER (EFT) PROCESS**

- The EFT process enables funds to be transmitted electronically to UH, and will then be applied directly to your university student account to pay your current balance. Any remaining funds will be a credit balance refund on your account.

UNIVERSITY of HOUSTON Office of Scholarships and Financial Aid

31 E. Cullen Building, Houston, TX 77204 (713)743-1010 fax (713)743-9098
 Welcome Center M-T 8am-7pm W-F 8am-5pm www.uh.edu/financial

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SECTION A: Please use BLACK INK and complete both sides of this form (if applicable). PRINT legibly.

Initial Application

 Revised Application (due to change in summer enrollment)

Last Name	First Name	MI	My UH ID	E-mail
<p>1. Indicate the number of credit hours for which you will be enrolled in each session. <u>Do NOT complete this form until you have registered for summer courses.</u></p> <p>6 week 1 (I - June 1 – June 30) _____ hours</p> <p>9 week 1 (II - June 1 – July 14) _____ hours</p> <p>12 week regular (III - June 1 – Aug 5) _____ hours</p> <p>6 week 2 (IV - July 6 –Aug 5) _____ hours</p> <p><u>Failure to enroll in the credit hours listed above will cause a delay or cancellation of your aid.</u></p>			<p>2. Indicate in which career you are classified during Summer 2009.</p> <p><input type="checkbox"/> Undergraduate</p> <p><input type="checkbox"/> Graduate</p> <p><input type="checkbox"/> Optometry</p> <p><input type="checkbox"/> Pharmacy</p> <p><input type="checkbox"/> Law</p> <p><input type="checkbox"/> Study Abroad *</p> <p>* Study Abroad students must complete Section C on the back of this form. If the program is not sponsored by UH, please make an appointment with a Financial Aid Officer to discuss your financial aid options.</p>	
<p>3. Indicate for which type of aid you are applying:</p> <p><input type="checkbox"/> Pell Grant (Undergraduate students only)</p> <p><input type="checkbox"/> Federal Family Education Loans (Includes Subsidized and Unsubsidized Stafford Loans. Minimum enrollment requirements for Undergraduate & Professional Students: 6 hours; Graduate Students: 5 hours. You must not have reached your annual or lifetime loan aggregate limits.)</p> <p><input type="checkbox"/> Private or Alternative Loan (You MUST apply directly with lender)</p> <p><input type="checkbox"/> Graduate or Parent PLUS Loan - You or your parent MUST apply for a PLUS loan at https://bw.tgslc.org. Parents (of undergraduate students) MUST complete Section B on reverse page.</p> <p><input type="checkbox"/> Educational Aide Exemption (must have completed 2008/2009 FAFSA and must submit completed Educational Aide Exemption Application to our office)</p> <p><input type="checkbox"/> Texas Be On Time Loan (only if you have previously received this award at any institution)</p> <p><input type="checkbox"/> TEACH Grant (New applicants visit http://www.uh.edu/financial/undergraduate/types-aid/grants/teach-grant/)</p>				
<p>4. If you attended another school in Fall 2008 or Spring 2009, please print the name of the school below:</p> <p>_____</p>				
<p>5. By completing this form I certify that I will use any funds received under the Title IV SFA program only for expenses related to attendance at the University of Houston. I understand that I must be enrolled at least six credit hours (5 credit hours for graduate students) in order for aid to be disbursed. I also understand that funds will not be posted to my account sooner than the start of the term.</p> <p style="text-align: center;"> _____ Signature of Applicant </p> <p style="text-align: right;"> _____ Date </p>				

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.

SECTION B: To be completed by Parent PLUS loan borrowers only.

Parent Borrower Authorization		
1. Parent's Name _____	2. Parent's date of birth ____/____/____ Mo. Day Year	3. Parent e-mail address or phone number _____
4. Are you (the parent) currently in default on a federal educational loan, or do you owe a refund on a federal student grant? <input type="checkbox"/> NO <input type="checkbox"/> YES (please provide documentation)		
I authorize the school to transfer loan proceeds received by electronic funds transfer (EFT) to my dependent student's account at the school. I authorize the University of Houston to issue any credit balance that exists after the application of the Federal PLUS Loan proceeds to the student's account at the University of Houston to my dependent student.		
Parent's Signature _____ Date _____		

SECTION C: To be completed for students requesting aid for Study Abroad during Summer 2009.

Study Abroad Program Information (This section must be completed by the individual responsible for the program.)	
Program Name _____	Program Start Date Program End Date _____
Is the program above sponsored by the University of Houston? <input type="checkbox"/> NO <input type="checkbox"/> YES	If the program is sponsored by UH, do the costs below include UH tuition and fees? <input type="checkbox"/> NO <input type="checkbox"/> YES
Study Abroad Expenses	
Tuition and Fees	\$ _____
Books and Supplies	\$ _____
Room and Board	\$ _____
Transportation	\$ _____
Other associated costs (must provide documentation)	\$ _____
TOTAL	\$ _____
I believe these costs to be a true and reasonable estimate of the expenses the student will incur.	
_____ Printed name of program/departmental representative	_____ Title
_____ Signature	_____ Date

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