

Application for Non-Resident Tuition Waiver Undergraduate Academic Support Assistants

A non-resident teaching/research assistant of a State of Texas institution of higher education may be entitled to resident tuition and fees in accordance with Texas Education Code, Sec. 54.212. For details regarding requirements for this waiver, please visit [MAPP 11.03.03](#).

Sec. 54.212. TEACHING OR RESEARCH ASSISTANT. A teaching assistant or research assistant of any institution of higher education and the spouse and children of such a teaching assistant or research assistant are entitled to register in a state institution of higher education by paying the tuition fees and other fees or charges required for Texas residents under Section [54.051](#) of this code, without regard to the length of time the assistant has resided in Texas, if the assistant is employed at least one-half time in a teaching or research assistant position which relates to the assistant's degree program under rules and regulations established by the employer institution.

Approved forms must be submitted to Student Business Services located in the Welcome Center by the census day of the respective term (Fall and Spring: 12th class day, Summer: 4th class day). For questions regarding this waiver, please call 713-743-1010, option 6.

A. Student		
myUH ID:	Last Name:	First Name:
Term: <input type="checkbox"/> Fall/Spring <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer*	Year: <input type="checkbox"/> 20___-20___ <input type="checkbox"/> 20___	Degree Plan:
<p>I understand that I meet all requirements for resident tuition based on my employment as outlined in Texas Education Code, Sec. 54.212 and further explained in MAPP 11.03.03. I understand that if my employment status changes making me ineligible for the exemption, I will pay the required non-resident tuition by the deadline as posted on my account. Non-payment will result in cancellation of my registration and/or loss of credit for the term.</p> <p>_____ / ____ / _____ Signature Date</p>		

B. Employing Department		
Employing Department Name:	Job Title:	FTE:
Job Duties:		
<p>College Business Administrator Certification: I certify that the student named above has been offered employment in the qualified position above and is assigned the job duties provided for the term(s) indicated.</p> <p>_____ / ____ / _____ Signature Print Name Date</p>		

C. Academic Department		
Department Name:	Department Code:	
Academic Faculty Advisor/Program Director Certification: I certify that the duties listed in section B (or attached) relates to the student's degree program for the term(s) indicated.		
----- Signature	----- Print Name	___/___/___ Date
Academic Department Chair Certification: I certify that the duties listed in section B (or attached) relates to the student's degree program for the term(s) indicated.		
----- Signature	----- Print Name	___/___/___ Date

D. Student Business Services		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied - Reason: _____		
----- Bursar Signature	----- Print Name	___/___/___ Date

*A separate waiver must be submitted for summer. Student qualifies for a waiver for summer if the student is employed by the 4th day of class through the last day of class of session 1.