



# The Joseph L. and Vivian E. Steele Fund

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## MAJOR ARCHITECTURAL SCHOLARSHIP ANNOUNCEMENT

The Joseph L. and Vivian E. Steele Fund of The Foundation for Enhancing Communities designates its income to assist the scholarship of students presently following, or transferring into, an academic program of architecture at the undergraduate or graduate level. Grant awards are to be used to underwrite students' tuition and fees. **To be eligible, students must be in the final three years of a Bachelor of Architecture degree or be enrolled in a graduate program leading to a Master of Architecture degree.**

The Advisory Panel of The Joseph L. and Vivian E. Steele Fund is comprised of leading architects from the Central Pennsylvania region, the home of Joseph and Vivian Steele. The Advisory Panel reviews formal applications and recommends the recipients of scholarship awards based on the merit of an applicants' academic accomplishments, as well as a determination of financial need.

Applicants to The Steele Fund must maintain a permanent residence in one of the following counties of Central Pennsylvania: Adams, Bedford, Blair, Centre, Clinton, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Lycoming, Mifflin, Montour, Northumberland, Perry, Snyder, Tioga, Union or York.

The application procedure is a two-stage process and must be followed for all scholarship requests:

### Qualification

Potential applicants are invited to submit an initial qualification form, which is reviewed by Foundation staff to determine the students' eligibility for award. Qualified candidates are then notified of their status and invited to submit a detailed and formal application for consideration by the Advisory Panel.

**Qualification forms must be submitted by May 15.**

### Formal Application

Qualified candidates are provided the materials necessary to submit a portfolio, letters of application and reference, and additional documentation in formal application for scholarship funds. Expenses incurred by applicants in the preparation of their portfolios are reimbursed up to \$100 by the Steele Fund. Formal applications must be received by the deadline of June 30.

If you wish to apply for scholarship funds, please contact The Foundation for Enhancing Communities at the address listed below. We will be glad to provide greater detail on the scholarship process and to forward necessary application forms:

**Dawn Morris, Program Officer**  
**The Joseph L. and Vivian E. Steele Fund**  
**c/o The Foundation for Enhancing Communities**  
**P. O. Box 678**  
**Harrisburg, PA 17108-0678**  
**Telephone: (717) 236-5040 Fax: (717) 231-4463**  
**E-Mail: dawn@tfec.org**  
**Website: www.tfec.org**

2025-03-07 10:00 AM

(Rev. 03/06)

Janice R. Black, President/CEO

administered by:

**the**  
**Foundation**  
*for Enhancing Communities*

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200 N. Third St., 8th Floor / P.O. Box 678 / Harrisburg, Pennsylvania 17108-0678  
Voice (717) 236-5040 / Fax (717) 231-4463 / E-mail: [info@tfec.org](mailto:info@tfec.org) / Web Page: [www.tfec.org](http://www.tfec.org)

The official registration and financial information of The Foundation for Enhancing Communities may be obtained from the Pennsylvania Department of State by calling toll free within Pennsylvania, 1(800)732-0999. Registration does not imply endorsement.

**QUALIFICATION FORM  
THE JOSEPH L. AND VIVIAN E. STEELE FUND  
ARCHITECTURE SCHOLARSHIP**

Name \_\_\_\_\_ Birthdate \_\_\_\_\_

Permanent Pennsylvania Address \_\_\_\_\_ SS# \_\_\_\_\_

County \_\_\_\_\_ Home Telephone \_\_\_\_\_ Email \_\_\_\_\_

School Presently Attending \_\_\_\_\_

Your Address at School \_\_\_\_\_

Your Phone Number at School \_\_\_\_\_ Cell Phone \_\_\_\_\_

Expected Graduation Date \_\_\_\_\_ Degree \_\_\_\_\_

In the up-coming academic year I will be: \_\_\_\_\_ a graduate student \_\_\_\_\_ an undergraduate student  
( \_\_\_ year of a \_\_\_ year program) ( \_\_\_ year of a \_\_\_ year program)

(To be eligible you must be in the final three years of a Bachelor of Architecture Degree, or in a graduate program leading to a Master of Architecture Degree.)

Financial Aid Received Previously (please list names and amounts)	Amount Received For Previous Year
Scholarships	\$
_____	\$
_____	\$
_____	\$
Loans	\$
_____	\$
_____	\$
_____	\$
Total	\$

Steele Fund architecture scholarships are limited to students who are present or former residents from the following counties in central PA: Adams, Bedford, Blair, Centre, Clinton, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Lycoming, Mifflin, Montour, Northumberland, Perry, Snyder, Tioga, Union or York.

If you are determined eligible to apply for the Joseph L. and Vivian E. Steele Architecture Scholarship, you will be asked to write a letter of application and to assemble a portfolio, letters of reference and other materials. A description of application requirements will be mailed to you upon that determination. Qualified students will be reimbursed for the out-of-pocket costs of portfolio preparation up to \$100 whether or not they are ultimately scholarship recipients. Receipts for these reimbursable expenses will be required.

Qualification forms may be submitted anytime before May 15. Determination of eligibility will be made and a list of architecture scholarship applications requirements mailed to you within three weeks of the receipt of your qualification form. The deadline for applications and portfolios is June 30.

**AUTHORIZATION TO RELEASE EDUCATIONAL RECORDS**  
**Family Educational Rights and Privacy Act of 1974 as Amended (FERPA)**

I, \_\_\_\_\_, hereby voluntarily authorize officials in the  
[Print Name of Student]  
 University of Houston department(s) identified below to disclose personally identifiable information from my educational records. (Please check the box or boxes that apply):

- Registrar
- Financial Aid
- Dean of Student's Office
- Residential Life and Housing
- University Advancement
- University Studies Division
- Other (Please Specify) \_\_\_\_\_

Specifically, I authorize disclosure of the following information or category of information (Please check the box or boxes that apply):

- Grades/Transcripts
- Financial Aid
- Disciplinary
- Housing
- Scholarship and/or Honors
- Photos
- Academic Records
- All University Records
- Other (Please Specify) \_\_\_\_\_

This information may be released to \_\_\_\_\_  
[Print Name(s) of Individual(s) To Whom University May Disclose Information]

\_\_\_\_\_ for the purpose of informing:  
[List Additional Individuals if Necessary]

- Family
- Educational Institution
- Employer/Prospective Employer
- Public or Media of Scholarship, Honor or Award
- Other Please Specify \_\_\_\_\_

**I understand the information may be released orally or in the form of copies of written records, as preferred by the requester. This authorization will remain in effect from the date it is executed until revoked by me, in writing, and delivered to Department(s) identified above.**

\_\_\_\_\_  
 Student Name (Please Print)

\_\_\_\_\_  
 Student I.D Number

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

APPROVED AS TO FORM BY:  
 BRIAN S. NELSON  
 OFFICE OF THE GENERAL COUNSEL  
 UNIVERSITY OF HOUSTON SYSTEM

Digitally signed by Brian S. Nelson  
 DN: CN = Brian S. Nelson, C = US, O = University of Houston System, OU = Office of the General Counsel  
 Location: Houston, Texas  
 Date: 2006.04.17 11:43:23 -05'00'