University of Houston

Inter-Office Memorandum

To Faculty Senators From

Dr. J. Holland, Chair

Dept.

Faculty Senate

Dept.

Faculty Senate

Subject Resolution

Date

October 9, 1979

The following draft resolution by Senator Smith will be presented at the October 17 meeting of the Faculty Senate.

DRAFT RESOLUTION

Whenever, the Faculty Senate has in the past permitted consideration of motions and resolutions without distribution of such items prior to the meeting in which they are considered, and

Whenever, this practice serves to deny notice to members of the Faculty Senate of matters that are to be considered, and

Whenever, reasoned arguments, orderly procedure and rational judgment are insured by prior distribution of all motions and resolutions that will be passed upon by the Faculty Senate, now, therefore,

BE IT RESOLVED: That

- A copy of the agenda for a regularly scheduled or called meeting shall be placed in the campus mail and addressed to each senator at least five days in advance of the meeting;
- The agenda will include, either in its body or in an appendix, a copy of any motions or resolutions that will be presented to the Faculty Senate for action, together with a brief commentary describing the basis for the requested action;
- A motion or resolution not so calendared may not be voted upon until the next regularly scheduled or called meeting of the Faculty Senate, unless by consent of two thirds of those present and voting.