



Expense Report (v2)
Posting Date:09/04/2022 - 10/03/2022

**ERICA VAZQUEZ 783 UH UHS LOCAL P-CARD
XX-3715**

Internal Accounting Code:

A&F- FACILITIES &CONSTRUCTION
MGMNT
4211 ELGIN RM 122
HOUSTON,TX 77204101147 USA

Card Transactions

Posting Date	Transaction Date	Description	Receipt Amount	Posted Amount	Expense Amount	Reviewed	Approved
09/07/2022	09/06/2022	H-E-B #540-HOUSTON,TX,77087	47.52 USD	47.52 USD	47.52 USD		
Expense Description		P/B: Provide light snacks for Senior Leader meetings.					Item# 1
Accounting Codes							
Account: 55108 Business Unit: 00730 Fund: 2078 Dept ID: H0531 Program: G0175 Budget Reference: BP2023 Project/Grant: NA							
Chartfield1: Object Code: 7300 Invoice:							
09/16/2022	09/15/2022	UHCATERING QPS-7863193998,TX,77204	255.00 USD	255.00 USD	255.00 USD		
Expense Description		P/B: Breakfast boxes provided for F/CM's new hire orientation.					Item# 2
Accounting Codes							
Account: 55108 Business Unit: 00730 Fund: 2078 Dept ID: H0531 Program: G0175 Budget Reference: BP2023 Project/Grant: NA							
Chartfield1: Object Code: 7300 Invoice:							
09/19/2022	09/15/2022	UH BOOKSTORE #2160-HOUSTON,TX,77204	54.00 USD	54.00 USD	54.00 USD		
Expense Description		P/B: Purchased items for employee recognition.					Item# 3
Accounting Codes							
Account: 53900 Business Unit: 00730 Fund: 2078 Dept ID: H0531 Program: G0175 Budget Reference: BP2023 Project/Grant: NA							
Chartfield1: Object Code: 7300 Invoice:							
09/26/2022	09/23/2022	H-E-B #540-HOUSTON,TX,77087	90.84 USD	90.84 USD	90.84 USD		
Expense Description		P/B: Purchased light snacks and refreshments for department's Strategic Team presentations.					Item# 4



Expense Report (v2)
Posting Date:09/04/2022 - 10/03/2022

**ERICA VAZQUEZ 783 UH UHS LOCAL P-CARD
XX-3715**

Internal Accounting Code:

**A&F- FACILITIES &CONSTRUCTION
MGMNT
4211 ELGIN RM 122
HOUSTON,TX 77204101147 USA**

Accounting Codes

Account: 55108 **Business Unit:** 00730 **Fund:** 2078 **Dept ID:** H0531 **Program:** G0175 **Budget Reference:** BP2023 **Project/Grant:** NA
Chartfield1: **Object Code:** 7300 **Invoice:**

Card Subtotal	447.36
Grand Total	447.36

Erica L. Vazquez

10/21/2022

[Signature]

10/24/2022

Signed

Date

Authorized

Date

P-Card Purchase for Erica Vazquez

Item #1

P/B: Provide light snacks for Senior Leader meetings.

Transaction Date: 9-6-2022

Vendor: H-E-B

Amount: \$47.52

Cost Center: 0730 2078 H0531 G0175 NA



1061 6041 0906 2213 3900 540

- 1 HEB FULL SIZE FORKS DRP J T 1.50
- 2 PAPER PLATE 8.5IN 45CT AN T 2.98
- 3 MINI MUFFINS BLUEBERRY
- 2 Ea. @ 1/ 3.98 F 7.96
- 4 PINEAPPLE & STRAW BOWL LA FW 6.11
- 5 32OZ MELON MEDLEY CHUNKS FW 8.98
- 6 FRUIT AND CHEESE BOARD F 19.99

***** Sale Subtotal*** 47.52
 Sales Tax 0.37
 ***** Total Sale*** 47.89
 *** MASTRCRD EPS 47.52
 *** TAX EXEMPT 0.37

ITEMS PURCHASED: 7

Tell us how we are doing and you could
 WIN 1 OF 60 \$100 HEB GIFT CARDS/MONTH
 No purchase necessary.
 See rules and take survey at
www.heb.com/survey
 or call 1-866-583-5024
 or text SURVEY to 40879
 Message and data rates may apply.
 Odds depend on entries received.
 Must be 18. Ends 5/12/23.

Para Espanol, visitenos por Internet a
www.heb.com/survey
 O llame al 1-866-583-5024
 O envie un mensaje de texto con
 la palabra SURVEY al 40879
 Pueden aplicarse tarifas
 de mensajes y datos.
 Las probabilidades de ganar dependen
 de cuantas inscripciones recibamos.
 Tener 18 anos o mas.
 El sorteo se acaba 05/12/23.

CERTIFICATE CODE
540090622616 041214

Mastercard
 *****3715
 Chip Read USD\$ 47.52
 Appr No : 061425 Ref No : 413864
 Mode: Issuer Verified By Pin
 AID : A0000000041010
 TVR : 0400048000
 IAD : 0110A000022200000000000000000000FF
 TSI : E800 ARC : 00

RECEIPT EXPIRES ON 12-05-22



HEB Food-Drugs #42/540
 3111 Woodridge, Houston, TX 77087
 Phone: (713) 847-0025
 Pharmacy: (713) 847-0071
 Store Hours: 6 A.M. to 11 P.M.
 Your Cashier: MARISOL A.
 616041 09-06-22 1:39P 243/03/00540

P-Card Purchase for Erica Vazquez

Item #2

P/B: Breakfast boxes provided for F/CM's new hire orientation.

Transaction Date: 9-15-2022

Vendor: UH Catering

Amount: \$255.00

Cost Center: 0730 2078 H0531 G0175 NA

Invoice

UH Main Catering
 4700 Calhoun Road Suite 102
 Houston TX 77204

Invoice Number: 4236905953
 Invoice Date: Sep 13, 2022
 Department: Catering
 Customer Number: F423690787

Bill To: Erica Vazquez
 4211 ELGIN ST
 HOUSTON TX 77004

Remit To: Chartwells Dining Services
 PO Box 417632
 Boston MA 02241-7632

Note: 1906

Event Date	Event	Location	Description	Quantity	Unit Price	Amount
09/13/2022	F/C New Hire Orientation		BEO #1906	1.00	\$225.0000	\$225.00
09/13/2022	F/C New Hire Orientation		Service Fee	1.00	\$30.0000	\$30.00

Sub-Total (Non-Taxable)	\$255.00
Sub-Total (Taxable)	\$0.00
Sales Tax	\$0.00
Total	\$255.00
Advance Deposit Used	\$0.00
Credit Card	\$255.00
Cash Payment	\$0.00
Refund	\$0.00
Balance Due (Upon Receipt)	\$0.00

EVENT SUMMARY | #1906

Chartwells - University of Houston
On Campus
Houston, TX
77204
(713) 743-2202
Catering@uh.edu

DETAILS

Customer:	Erica Vazquez	Event Date:	09/13/2022
Event Name	F/C New Hire Orientation	Event Time:	8:00 am
Booking Contact:	Erica Vazquez	Site Contact:	Jennifer Rea
Mobile:	281-740-0987	Site Email:	elvazqu2@central.uh.edu
Telephone:	713-743-0625	Site Mobile:	281-740-0987

EVENT SUMMARY

EVENT NAME	Building	Floor / Room	F.S.T.	START	G.A.T.	E.E.T.	GUESTS
F/C New Hire Orientation	GSB	Room 201	7:30 am	8:00 am	8:00 am	9:00 am	18

ITEMS	QTY	UNIT PRICE	TOTAL
Custom Catering - Request	18	\$12.50	\$225.00
Bacon & Egg Sandwich on Croissant	18	\$0.00	
Seasonal Fruit Cup	18	\$0.00	
Bottled Orange Juice	18	\$0.00	

4211 Elgin St Houston, TX 77204

TOTAL AND PAYMENT DETAILS

Payment Method: Credit/Debit Card

Subtotal	\$225.00
Charges	\$30.00
Tax	\$0.00
Total Value	\$255.00

P-Card Purchase for Erica Vazquez

Item# 3

P/B: Purchased items for employee recognition.

Transaction Date: 9-15-2022

Vendor: UH Bookstore

Amount: \$54.00

Cost Center: 0730 2078 H0531 G0175 NA

P-Card Purchase for Erica Vazquez

Item# 4

P/B: Purchased light snacks and refreshments for department's Strategic Team presentations.

Transaction Date: 9-23-2022

Vendor: H-E-B

Amount: \$90.84

Cost Center: 0730 2078 H0531 G0175 NA



1072 7847 0923 2209 0800 540

- 1 HEB EL DESSERT PLATE 7IN T 5.48
- 2 HCE HEAVY DUTY FORKS 48CT T 1.96
- 3 HEB ELEGANT LIVING NAPKIN T 1.94
- 4 MINI MUFFINS BANANA NUT F 3.98
- 5 MINI MUFFINS BLUEBERRY F 3.98
- 6 VEGAN CHOC CHIP MUFFINS F 5.98
- 7 APPLE STRUDEL BITES F 3.98
- 8 BITES STRAWBERRY F 3.98
- 9 NIAGARA PURIFIED DRINKNG F 4.58
- 10 FRUIT TRAY LARGE FS F 29.99
- 11 CRUDITE VEGETABLE TRAY LG F 24.99

***** Sale Subtotal*** 90.84
 Sales Tax 0.77
 ***** Total Sale*** 91.61
 *** MASTCRD EPS 90.84
 *** TAX EXEMPT 0.77

ITEMS PURCHASED: 11

Mastercard

*****3715

Chip Read USD\$ 90.84
 Appr No : 024684 Ref No : 491864
 Mode: Issuer Verified By Pin

AID : A0000000041010
 TVR : 0400048000
 IAD : 0110A000022200000000000000000000FF
 TSI : E800 ARC : 00

RECEIPT EXPIRES ON 12-22-22



1072 7847 0923 2209 0800 540

HEB Food-Drugs #42/540
 3111 Woodridge, Houston, TX 77087
 Phone: (713) 847-0025
 Pharmacy: (713) 847-0071
 Store Hours: 6 A.M. to 11 P.M.
 Your Cashier: YARELI
 727847 09-23-22 9:08A 214/09/00540