

Mission/Vision “Making It Real” Workshop Agenda

- I. Review Agreements Together
- II. Review FS Mission and Vision Statements
- III. Discuss the Prompts
 1. How will we LIVE these MV statements?
 2. How will we know when we’re successful with them?
 3. How will these statements influence our day-to-day?
- IV. Capture the Main Topics/Ideas in Writing
- V. Next Steps

Facilitator's Guide

- Reinforce the agreements together
- Give space, give permission – provide psychological safety for the participants
 1. *Keep an eye on those that aren't participating and gently invite them to share*
 2. *If it gets uncomfortable for anyone, move the conversation forward by suggesting the topic causing discomfort could be discussed later*
- Ask questions, ask question, ask questions
 1. *“Help me understand...” “Tell me more about that...”
“Please share an example...”*
 2. *Stay out of the solutions – let the participants do the talking*
 3. *Don't rush to finish anyone's sentence – some quiet pauses are normal – trust the process, don't fill the empty space*
- Ask someone to take notes
- Collect common themes / search for insights

Agreements Together

- **Be on time and honor agenda time limits**
- **Please ONLY use your “devices” if necessary (otherwise put it away)**
- **When someone else is talking, please demonstrate active listening**
- **When we’re participating together...**
 1. Listen to understand (and not to respond)
 2. Speak to be understood (use “I” statements)
 3. Find and act on what’s right, what’s positive, and what’s common ground
 4. Put the elephant on the table - be forthright about what is blocking progress
- **Keep calm and don’t boil the ocean**
- **Take the situation seriously, but not yourself...**
 1. We’ll focus on “What’s Right” and not “Who’s Right”
- **The more you put in, the more you get out!**

Mission/Vision “Making It Real” Workshop Feedback Form

First and Last Name: _____
Team/Crew: _____
Facilitator: _____
Co-Facilitator: _____
Date: _____
Time: _____

Please help us with feedback on the workshop. We would love to use your comments for the newsletter or in other communications channels.

1. How would you rate your overall satisfaction of the workshop?
★ ★ ★ ★ ★
2. How was the workshop length?
 Too long Just right Too short Not enough time
3. Were the three prompting questions worded in a way that was thoughtful, yet easy enough to answer? Yes No
4. What did you like about the Making It Real Workshop?
5. What did you dislike about the Making It Real Workshop?
6. How could the workshop experience be improved?
7. Are there additional ideas you would like to add when thinking about the questions?
“How will we lives these MV statements?

“How will we know when we’re successful with them?

“How will these statements influence our day-to-day?”
8. Are there any other comments, ideas or suggestions you would like to share?

ANNOUNCEMENTS



UH Dining is now offering Sally the Salad Robot, a safe, contactless, innovative and healthy option.



Dr. Pepper, now in all market stores!



Essential safety items available at Market at Lofts, Student Center South, and Cougar Village.

Making It Real Workshop

a few words from team members on their thoughts about the workshop:

“United, team effort builds confidence, helps us realize together we are better. Some good things came out.”

- Jim Regan

“I like how the team was still involved even though it was virtual”

- Tamika Cain-Proctor

“I enjoyed listening to everyone's point of view and their thoughts on how the mission and statements help each and every one”

- Ana Sanchez

“No matter what our next normal is; we care and are moving on with our Mission/Vision statements”

- Angela Chanaba

“The workshop instilled hope for a better future. I never knew how difficult upper management had it.”

- Ronald Gilmore

“...It was refreshing to me to converse with other team members that I don't get a chance to talk to them - almost ever!”

- Joujou Zebdaoui