

AGENDA

Quarterly Meeting of the Building Coordinator Program

Friday, 1 February 2019 9:00 a.m. – 11:00 a.m.

Farish Hall, Kiva Room

1. Welcome Jacquie Vargas
2. Work Order Classification Process Jeffrey Benjamin
3. Door Prize Destinie Holiday
4. Lost or Stolen Key Processes Erica Vazquez
5. 2019 Annual Key Audit Erica Vazquez
6. Building Coordinator Program Assessment Jacquie Vargas/Moumita Mukherjee
7. Door Prize Destinie Holiday
8. Project Evaluations Jacquie Vargas
9. Building Coordinator Focus Groups Jacquie Vargas
10. Door Prize Destinie Holiday
11. Announcements and Updates Jacquie Vargas
12. Adjournment Jacquie Vargas