

# **BUILDING COORDINATOR AGENDA**

Quarterly Meeting of the Building Coordinator Program

Friday, October 16, 2015

9:30 a.m. – 11:30 a.m. KIVA Room

1. Welcome Jacquie Vargas
2. Building Operational Inspections Ray Mosley, Liliana Simmonds
3. Outage Notification Approvals Jacquie Vargas
4. Winter Break Outages Kelly Buehler, Mike Wheeler
5. Door Prize Jennifer Rea
6. Events Reservation Process & Communications Best Practices James Pettijohn, Maria Honey
7. UH Outdoor Warning Siren System Ginger Walker
8. Sustainability Sarah Kelly, Nikhil Schneider
9. Door Prize Jennifer Rea
10. Fire Safety Education Services Chris McDonald
11. 4 Ways to FIX-IT Jacquie Vargas
12. Door Prize & Adjournment Jacquie Vargas