

**University of Houston Master Specification**

<Insert Project Name>  
<Insert U of H Proj #>

<Insert Issue Name>  
<Insert Issue Date>

SECTION 01 2300 – ALTERNATES

Revise this Section by deleting and inserting text to meet Project-specific requirements.

This Section uses the term "Architect." Change this term to match that used to identify the design professional as defined in the General and Supplementary Conditions.

Verify that Section titles referenced in this Section are correct for this Project's Specifications; Section titles may have changed.

Delete hidden text after this Section has been edited for the Project.

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.
- B. The Contractor's attention is specifically directed, but not limited, to the following documents for additional requirements:
  - 1. The current version of the *Uniform General Conditions for Construction Contracts*, State of Texas, available on the web site of the Texas Facilities Commission.
  - 2. The University of Houston's *Supplemental General Conditions and Special Conditions for Construction*.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

Revise below to suit Project.

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
  - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.

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2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

### 1.4 PROCEDURES

Ensure that the Bid Form clearly states that costs listed for each alternate include costs of related coordination, revision, or adjustment. If not clearly stated, revise "Coordination" Paragraph below by stating this requirement.

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
  1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.

Retain "Notification" Paragraph below for most projects. Failure to require notification could create problems later.

- B. Notification: Immediately following award of the Contract, each party involved shall be notified in writing of the status of each alternate, in particular whether alternates have been accepted, rejected, or deferred for later consideration. Notification shall include a complete description of negotiated revisions to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.
- D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

### PART 2 - PRODUCTS (Not Used)

### PART 3 - EXECUTION

#### 3.1 SCHEDULE OF ALTERNATES

Copy and re-edit "Alternate No. (Insert number)" Paragraph below for each alternate required for Project. See samples of alternate descriptions in the Evaluations. Revise below when additional clarification of base bid and alternate conditions will assist bidders and Contractor in understanding scope of each.

- A. Alternate No. <Insert number>: <Insert title of alternate>.

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1. Base Bid: <Insert brief description of base-bid requirement> [as indicated on Sheet <Insert title of sheet>] [and] [as specified in Section <Insert Section number> "<Insert Section title>."] ]
2. Alternate: <Insert brief description of alternate requirement> [as indicated on Sheet <Insert title of sheet>] [and] [as specified in Section <Insert Section number> "<Insert Section title>."] ]

END OF SECTION 01 2300