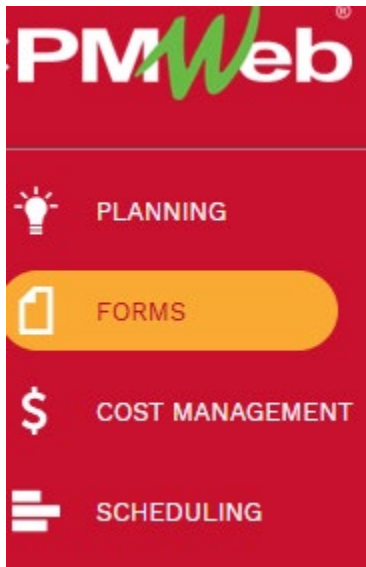




PMWeb
Weather Delay Request

1- Click on **Forms** on the left.



2- Select **Weather Delay Request**.

3- Click on the **plus** icon

4- **Project Name** – Select Project

5- **Vendor Name**-Select Vendor

6- **Weather Requested Date** – Select Date of the Request

7- **Weather Event Started** – Select the start of the event

8- **Weather Event Ended** – Select the end of the Event

9- **Description** – Describe the weather event(Including rain amount, temperature, winds)

10- **Critical Path Items Affected** – Describe what was affected(Notate specific schedule task id#'s)

Weather Delay Request	
Project Name:	
Vendor Name:	
Weather Date Requested	07-15-2026
Weather Event Started:	
Weather Event Ended:	
Description of Weather Event (Including rain amount, temperature, winds, etc.):	
Critical Path Items Affected (Notate specific schedule task id#'s):	

Please submit within 24 hours of beginning of weather event

11-Save



12-Click Workflow

WORKFLOW

13-Click Submit and Save

