Ride-Out Team Check-in Process

Step 1: The Emergency Operations Center (EOC) will provide a link for you to distribute to all the members of your Ride-Out Teams. Members will simply click on the link and complete the form.

Step 2: Once the email has been distributed, all Ride-Out Team Leads, Deputy Leads and members will check-in by filling out the form.

First Name *

Last Name *

Department *
select an option

Drop Down to select Department. If not listed select "Other" and type the corresponding department

Function *
select an option

Drop Down to select correct function of person reporting

Email *

Cell Number *

Ride Out / Responding Location *

Fill in where the member is actually staying/assigned

Status *
Check-In
Check-Out

The same link will be used for Check-In and Check-Out. Select the correct button. Note the time will automatically select, if you need to change/adjust you can by clicking in the boxes

Check-In Time *
2019-03-21 10:09 am

Submit Entry Clear

Click "Submit Entry" to Submit

Step 3: All Responses can be viewed on the Dashboard on the Ride-Out/Incident Check-Ins box.