

GRADUATE RESEARCH TRAVEL FELLOWSHIP APPLICATION

Please submit applications for the PHLS Graduate Research Travel Fellowship based on the travel date deadlines listed below – even if the travel has already occurred. Fellowships will be awarded in lump sums and without the need to provide travel receipts. *We will **only** accept applications from individuals presenting peer-reviewed and accepted work at national or international conferences/meetings.* Also, students should be the first author of the work and the presenting author of the work to qualify for the fellowship.

Email applications and supporting documents to Dr. Lorraine Reitzel at Lrreitze@central.uh.edu.

Deadlines

November 15 for travel occurring between September 1 and March 30.

May 1 for travel occurring between April 1 and August 31.

APPLICANT DETAILS

Application Date: _____

Applicant's Full Name: _____ Expected Graduation (mo/yr): _____

Graduate Program: _____ Year in Program: _____

Applicant Phone: _____ Applicant Email: _____

Advisor: _____ Advisor's Email: _____

Have you previously been awarded a Travel Fellowship during the current academic year? Yes No

Note: It is possible to receive more than one fellowship per year, but preference may be given to those who have not received funding.

MEETING/CONFERENCE DETAILS

Name of Meeting/Conference: _____

Location of Meeting/Conference (City/State/Country): _____

Dates of Meeting/Conference: _____ to _____

Dates of Travel: _____ to _____

Does this conference have a travel award program? Yes No

If yes, have you applied to the travel award program? Yes No

Note: Applicants are expected to apply for additional funding when available.

Have you applied for any other means of support? Yes No

If you have applied for other means of support, please include program name(s) and amount of funding applied for:

Total amount requested for PHLS Travel Fellowship Program (up to \$500): \$
Amount requested should correlate with detailed cost estimate below.

Have you submitted an abstract to present at this conference? Yes No

Have you received notification from conference organizers that you have been selected as a presenter? Yes No

Was your abstract peer-reviewed? Yes No

Note: Please attach your abstract and evidence of the peer-reviewed acceptance to your application.

Please provide a cost estimate
of your trip:

Registration Fee: _____

Economical Airfare: _____

Ground Transportation: _____

Lodging: _____

Meals: _____

Other: _____

TOTAL: _____

Funding From Other Sources*: _____

REMAINING BALANCE: _____

*If you have already secured funding from other sources, please specify each source and amount (i.e., self, research mentor, professional society, student organization, department, college, etc.):

Please provide a brief description of the meeting/conference and of the sponsoring organization. Include meeting website URL (if any):

Is this a regulary occuring meeting (annual, semi-annual, etc.)? Yes No

Is this meeting of a national or international conference? National International

Have you presented at a national or international conference in the past? Yes No

If yes, please include the name(s) and year of the conference where you presented:

Explain why you wish to attend this conference and what you hope to gain from the experience. Limit to 300 words or less.

PRESENTATION **DETAILS**

Title of Presentation: _____

Type of Presentation:

Oral

Poster

Performance

Exhibit

Other (Please Specify): _____

Please describe the methodological approach of the presentation (e.g., data driven, qualitative, quantitative, systematic review).

If your abstract, paper or presentation is co-authored, are you the lead author? Yes No

If your abstract, paper or presentation is co-authored, are you the presenting author? Yes No

To be eligible, you must be the first author and the person who actually delivers the abstract, paper or presentation.

List co-authors (if any) and their affiliation:

Did your submission win an award or distinction? Yes No

If you find out after attending the conference that you were the recipient of an award, please let us know so that we can publicize your honor.

The following supportive documents must be emailed to Dr. Lorraine Reitzel at Lrreitze@central.uh.edu for your application to be considered complete:

- Copy of abstract submitted to conference/meeting organizers
- Evidence of peer review and acceptance by the sponsoring organization.

You may attach these documents when submitting your application or you may save this form and send the application and supporting documents by email. You should receive an acknowledgement of the receipt of these documents. If you do not receive an acknowledgement within 3 days, please contact Dr. Reitzel to assure she received your materials.

Please sign the application below prior to submission. By signing this application, you acknowledge that if you are a recipient of funds, you will provide Dr. Reitzel with a ~100 word report within 14 days following the meeting/conference (or receipt of the fellowship if travel has already occurred) outlining your experience at the conference, as well as any promotional photos that we might use of you from the conference on the department website (as/if available).

Applicant Signature

Date