

Completing MAT student Evaluations in ATrack

To assist you in evaluating the MAT student clinical education rotations, this guide will walk you through how to log-in, select, and evaluate the MAT students using the ATrack tracking system. Evaluations cannot begin until the rotations are completed.

1. Visit <https://www.atrackonline.com/>. Scroll down, and in the lower right corner you will see a log-in box. If you have not previously registered with ATrack, click on the text “Click here to reset your password”

2. This will take you to a new page where you will be able to enter your NATA member # and your last name. Once you click “Get New Password”, you will be emailed a temporary password to use to log into ATrack. The email will be sent to the same email address that the NATA has on file for you.

3. When you receive the email, return to the main log-in screen and log in with your NATA member number and your temporary password. Once logged in you will see the “Main Menu” on the left side of the screen similar to that shown below. To change your log-in password, simply click on “View/Edit My Profile”, where you can edit your profile which includes the ability to enter a new, permanent password.

Once your password has been permanently changed you can begin to evaluate the MAT students by clicking on “Score Proficiencies”.



4. Your screen will look similar to this. Those students assigned to you will be in the “Students” area. For the summer 2014 rotations (i.e. “Clinical I), you will select the student you are evaluating, leave “All content areas” selected, and then “ATP 6191 – Clinical Education I”. Once all three areas are highlighted, click “Next” to begin the evaluation.

Score Proficiencies - Selection		
Edition	5th Edition	
Students	<ul style="list-style-type: none">Barnes, Matthew (72107)Cascia, Nicole (71964)Coleman, Matthew (72699)Crandell, Allison (72491)Gonzales, Samantha (72385)Hairston, Latashia (72571)Jones, Amber (70624)Lewis, Tashare (72500)	Use the CTRL key to select more than one student at a time. If more than one student is selected, recorded scores, comments and scenarios will be applied to all the selected students. Previous scores will not be visible.
Content Area	<ul style="list-style-type: none">All Content AreasAC - Acute Care of Injuries and IllnessesCE - Clinical Examination and DiagnosisCIP - Clinical Integration ProficienciesEBP - Evidence-Based PracticeHA - Healthcare AdministrationPD - Professional Development and ResponsibilityPHP - Prevention and Health PromotionPS - Psychosocial Strategies and ReferralTI - Therapeutic Interventions	Make one or more selections by holding down the CTRL key and clicking on the desired content areas.
Filter by Course	<ul style="list-style-type: none">All CoursesATP 6101 - Anatomical Basis of Athletic Injury LabATP 6102 - Emergency Management & Prevention of Injury LabATP 6113 - Lower Extremity Evaluation LabATP 6123 - Upper Extremity Evaluation LabATP 6191 - Clinical Education 1ATP 6192 - Clinical Education 2ATP 6193 - Clinical Education 3ATP 6301 - Anatomical Basis of Athletic InjuryATP 6302 - Emergency Management & Prevention of Injury	Make one or more selections by holding down the CTRL key and clicking on the desired content areas.
Evaluate Competencies	<input checked="" type="checkbox"/> Evaluate Competencies	
<input type="button" value="Next"/>		

5. The Clinical Integration Proficiencies (CIP) for the Summer 2014 rotation have been populated into ATrack. Therefore you will only be evaluating the students on the listed CIPs, even though you may have provided additional instruction or observed the students working on other skills.

Under the 'Rating' column you will see five (5) options for you to choose specific to each student's proficiency at the listed CIP. These options are: 4-P "Proficient", 3-M "Must Improve", 2-N "Not Proficient", 1-I "Initial Assessment", and 0-D "Did Not Evaluate".

As summer 2014 is their first rotation it is expected that you only observed one portion of each CIP rather than all skills listed on the CIP. That is OK, as the MAT students will be exposed to competencies multiple times during their coursework and clinical education rotations. Rate the student based on the observations you have made for each CIP. For example, if for CIP-2 you observed them apply taping procedures but did not directly observe "other custom devices", apply the rating based on your observations of their taping proficiency.

Clinical Integration Proficiencies		Rating	Comment / Scenario
Code	Description		
PREVENTION & HEALTH PROMOTION			
CIP-1	Administer testing procedures to obtain baseline data ... regarding a client's/patient's level of general health (including nutritional habits, physical activity status, and body composition). Use this data to design, implement, evaluate, and modify a program specific to the performance and health goals of the patient. This will include instructing the patient in the proper performance of the activities, recognizing the warning signs and symptoms of potential injuries and illnesses that may occur, and explaining the role of exercise in maintaining overall health and the prevention of diseases. Incorporate contemporary behavioral change theory when educating clients/patients and associated individuals to effect health-related change. Refer to other medical and health professionals when appropriate.	0-D	07/16/2014 M.Knoblauch
CIP-2	Select, apply, evaluate, and modify appropriate ... standard protective equipment, taping, wrapping, bracing, padding, and other custom devices for the client/patient in order to prevent and/or minimize the risk of injury to the head, torso, spine, and extremities for safe participation in sport or other physical activity.	0-D	07/16/2014 M.Knoblauch
CIP-3	Develop, implement, and monitor prevention strategies ... for at-risk individuals (eg, persons with asthma or diabetes, persons with a previous history of heat illness, persons with sickle cell trait) and large groups to allow safe physical activity in a variety of conditions. This includes obtaining and interpreting data related to potentially hazardous environmental conditions, monitoring body functions (eg, blood glucose, peak expiratory flow, hydration status), and making the appropriate recommendations for individual safety and activity status.	0-D	07/16/2014 M.Knoblauch
CLINICAL ASSESSMENT & DIAGNOSIS / ACUTE CARE / THERAPEUTIC INTERVENTION			
CIP-6	Clinically evaluate and manage a patient with an ... emergency injury or condition to include the assessment of vital signs and level of consciousness, activation of emergency action plan, secondary assessment, diagnosis, and provision of the appropriate emergency care (eg, CPR, AED, supplemental oxygen, airway adjunct, splinting, spinal stabilization, control of bleeding).	0-D	07/16/2014 M.Knoblauch
Record Scores			

Once your evaluation is complete, click on "Record Scores". This will take you back to the student screen where you will be able to select the next student assigned to you and continue with the evaluations for all assigned students. Once completed with all students, select "Logout" in the upper-right corner, and you are done.