

CLASS Research Progress Grant Application

The CLASS Dean's Office is accepting applications for grants to further faculty research. This Program will provide up to \$4,000 for research assistance, travel, data and information collection, or other activities that will further publication or performance. This program is open to tenure and tenure track faculty, or non-tenure track faculty with research as part of their regular job duties. The grant funds may be used for any legitimate research purpose except faculty salaries. Payments to graduate students are permitted, as are funds for travel (not conferences), to pay experimental subjects, or any other needed expense. The maximum award is \$4,000.

Applications will have a maximum length of two double spaced pages of 12 point type. Additionally, proposals require a budget, a budget justification, and a 2 page c.v. Applicants will be awarded funds based on the academic merit of the work. Faculty are urged to consider that the CLASS Research Committee will do the first round of reviews, thus the proposals should be aimed at a general academic audience. The application deadline is Friday, March 13, 2015, at 5 pm.

Recipients of the CLASS Research Progress Grants are required to submit a report describing how the research grant furthered their research by August 31, 2016.

Scan and submit your application on-line to Dr. Anadeli Bencomo, Associate Dean for Faculty and Research at abencomo@uh.edu. Or, send a hard copy to 402 AH, CLASS Dean's Office, Mail Code 3000.

CLASS Research Progress Grant Application

| | | |
|--|------------------------------|-----------|
| Name: | Rank | ID #: |
| Contact Info e-mail | Phone | Alt phone |
| Department: | Amount Requested: | |
| Internal Funding in the last five years: | Sources of internal funding: | |
| Title of Project: | | |
| <p>Attach project description. 2 pages max, double spaced, 12 point font. Emphasize academic merit. Attach a 2 page cv. Fill out the budget form below. All research/performance expenses are allowed except faculty salary. Justify your expenses as to how they assist your project completion. Deadline for Applications is 5pm, March 13, 2015,</p> | | |

| |
|---|
| <p>Project Report: By signing below, I agree to provide a report by August 31, 2016 on how the grant aided the progress of my research project.</p> |
|---|

Submittal Signatures

| | | | |
|-------------------------|---------------|---------------------------|---------------|
| _____ Faculty Member | _____ Date | _____ Department Chair | _____ Date |
|-------------------------|---------------|---------------------------|---------------|

II. Budget and Budget Justification

| | Funds Requested | Other Funds | Total |
|---|-----------------|-------------|-------|
| SALARIES & WAGES <small>(identify function)</small> | | | |
| Research Assistants | | | |
| Student Wages | | | |
| Non-Student Wages | | | |
| | | | |
| FRINGE BENEFITS | | | |
| | | | |
| | | | |
| | | | |
| MAINTENANCE & OPERATION <small>(e.g . supplies, services, copying, postage)</small> | | | |
| | | | |
| | | | |
| | | | |
| TRAVEL <small>(may be subject to State of Texas guidelines)</small> | | | |
| | | | |
| | | | |
| | | | |
| Equipment <small>(specify)</small> | | | |
| | | | |
| | | | |
| | | | |
| TOTAL PROJECT COST | | | |

BUDGET JUSTIFICATION (attach additional sheet if necessary):