

# Nomination Form

(To be filled out by nominator)

## 2024 Ross M. Lence Award for Teaching Excellence College of Liberal Arts and Social Sciences (CLASS)

The deadline for submitting this nomination form and all supporting materials as a single PDF to Sally Connolly, [sconnolly@uh.edu](mailto:sconnolly@uh.edu), is Monday, February 12, 2024.

The PDF should be named as follows: [LAST NAME DEPARTMENT CATEGORY 2024] (So the PDF for Immanuel Kant from the Philosophy Department for a Humanities teaching award would be named “Kant Philosophy Humanities 2024”).

The PDF should include, in this order:

1. Nomination Form with accompanying letter
2. Cover Sheet from the nominee indicating the teaching category. The nominee’s Chair or Director must sign the cover sheet.
3. Nominee's current vita. Please submit a short cv, no more than 5 pages.
4. A personal essay on teaching from the nominee (no more than 3 pages), along with any related supporting material (list of courses taught, course syllabi, any special projects or activities).
5. At least three but no more than five letters of recommendation from students, colleagues, alumni-- no more than two from any one group.
6. Student and departmental teaching evaluation scores from all sections taught from the three previous academic years. Tabulate numerical scores on the 2 key questions (overall quality of course and overall quality of instructor) compared to departmental and college means. Scores from sections taught during the four previous academic years **may also** be included.

I nominate \_\_\_\_\_, a faculty member in  
the Department/School of \_\_\_\_\_, for the 2024 Ross M. Lence Award for  
Teaching Excellence in the College of Liberal Arts and Social Sciences.

Your name \_\_\_\_\_ Your e-mail address \_\_\_\_\_  
[please print or type]

Your current mailing address \_\_\_\_\_

Your signature \_\_\_\_\_ Your phone number \_\_\_\_\_

Your title or classification \_\_\_\_\_ Your department/school or major \_\_\_\_\_

*Please attach a letter explaining briefly why you think your nominee should receive this year's Ross M. Lence Award for Teaching Excellence in CLASS.*

**Complete Application as a single PDF must be submitted to Sally Connolly, [sconnolly@uh.edu](mailto:sconnolly@uh.edu), on or before Monday, February 12, 2024**

# Cover Sheet

(To be filled out by nominee)

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**The deadline for submitting this cover sheet and all supporting materials as a Single PDF PDF to Sally Connolly, [sconnolly@uh.edu](mailto:sconnolly@uh.edu), is Monday, February 12, 2024.**

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1. Nomination form plus supporting letter.
2. Cover Sheet from the nominee indicating the teaching category. The nominee’s Chair or Director must sign the cover sheet.
2. Nominee's current vita, please submit a short cv, no more than 5 pages.
3. A personal essay on teaching from the nominee (no more than 3 pages), along with any related supporting material (list of courses taught, course syllabuses, any special projects or activities).
4. At least three but no more than five letters of recommendation from students, colleagues, alumni-- no more than two from any one group.
5. Tabulated student teaching evaluation scores for all courses taught in the previous three academic years. Tabulate numerical scores on the 2 key questions (overall quality of course and overall quality of instructor) compared to departmental and college means. The same data from the previous four academic years **may also** be included.

Name \_\_\_\_\_ [please print or type] Department/School \_\_\_\_\_

Mailing Address \_\_\_\_\_ E-mail address \_\_\_\_\_

Daytime telephone number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Teaching Category [Circle one]:                      Humanities                      Social Sciences

Department Chair’s Signature \_\_\_\_\_ Date \_\_\_\_\_