

UH CWP-ROWAN SUMMER INTERNSHIP PROGRAM



ROWAN CREATIVE WRITING INTERNSHIP PROGRAM

Eligibility:

- 3.0 GPA in English (or with the recommendation of the English Department Advisors)
- English majors who have completed, or will complete this semester, at least 6 hours of upper division English courses (with a minimum of 6 upper division hours on this campus)
- English majors who have completed, or will complete this semester, 3 hours of a Creative Writing course
- Undergraduate enrollment in the following fall semester.
- A letter of recommendation from a student's professor addressing the student's writing skills and professionalism.

Basic Internship Requirements:

- Interns will successfully interview with the organization where the internship will take place. Internships are contingent on the organization's willingness to "hire" you.
- A minimum of 70 contact hours, usually a balance of professional and service responsibilities.
- Interns will write a letter of thanks to the internship underwriter and will meet with the internship underwriter in mid to late August in Houston to debrief about their internship experience.
- At the conclusion of the internship, interns will submit a reflective essay discussing the internship experience.

Internship Placements:

- Interns will work with organizations that focus on editing, publishing, literary activism, literary event planning, or arts administration with an emphasis on writing (i.e. content writing, social media, etc.)

Fellowship Payment:

- Local internships: \$2,500
- Out-of-town internships: \$5,000

For Course Credit:

- Students interested in also receiving credit for this internship must be enrolled in [ENGL 4390](#) and satisfactorily complete the course. Contact Dr. Maria Gonzalez for more information: mgonzalez@uh.edu

APPLICATION FOR THE ROWAN INTERNSHIP PROGRAM:

Email materials to RowanUHCWP@gmail.com by April 15th, 2021. The subject heading of your email should read: "Application for Rowan Internship: Your First name, Last Name."

Application must include:

- copy of transcript (unofficial is permissible)
- resume/C.V.
- a cover letter that must include: name, telephone number, email address, brief (300+ words) description of your hopeful internship (where you hope to intern and what tasks/projects you hope to work on), which internship you are applying (local or out-of-town) and what you hope to gain from your internship experience.
- brief letter of recommendation (250 words or so) sent by your UH professor on your behalf to RowanUHCWP@gmail.com. Please ask them to send the letter by April 15th, 2021.

Send all materials no later than April 15th, 2021

FAQs:

What internships are available through The Rowan Internship Program?

While the Rowan Internship Program has partnerships with literary organizations across the country, there is no prescribed internship that you would be applying for. Rowan interns can build their dream internship--as long as the work is based in writing and/or editing.

What types of organizations can I intern with?

We encourage interning at organizations that focus on editing, publishing, literary activism, literary event planning, or arts administration with an emphasis on writing (i.e. content writing, social media, etc.) These organizations will be best able to support and mentor you into the professional writing world. However, if you find an organization that supports your outside interests and provides a writing/editing based internship opportunity, we encourage you to pursue this as well. For example, if you find an animal shelter that needs an intern to write grant proposals, content for their website or promotional materials this work is based in editing/writing and would qualify for a Rowan Internship.

How do I find these organizations?

Take a look at where our past interns have worked. For organizations beyond these, do a little research about what work you want to do and which organizations you think could provide you that opportunity. Reach out to these organizations to see if they are open to supporting an intern and what the work might possibly be.

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Do I need to secure an internship by the time I apply for the Rowan Internship Program?

While it is not necessary to have a secured internship with an organization at the time of your application submission, detailing what research and contacts you've made with your intended organization creates a very strong application. Demonstrating the initiative you've taken in pursuing the internship (i.e. names of contact, details of work duties, copies of email correspondence, etc.) will highly increase your chances of being selected for the program. This is especially true if the organization is a new partnering organization with the Rowan Internship Program. If you have an internship already secured, please state this clearly in your application.

What do I do if I'm not very comfortable with interviewing, putting together a C.V./resume or emailing potential internship organizations?

That's perfectly alright! Internships are a great opportunity to learn and practice these professionalizing skills. For more information on how to interview well, write up a stellar C.V. or resume and whip off a professional email take a look at [UH Career Services](#). They have a wealth of knowledge on their site, in addition to one-on-one career counseling—all available to you FREE as a UH student.

For further questions please email RowanUHCWP@gmail.com