

# MA Student Handbook

Department of English  
University of Houston



# **GRADUATE STUDENT HANDBOOK**

MA in English

Office of Graduate Studies  
Department of English  
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University of Houston  
Houston, Texas 77204-3013

Rev. October 2022 (JK, JW, LV, SE); May 2022 (SE)

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## GENERAL REQUIREMENTS

### Satisfactory Progress Toward the MA

All students who are enrolled in the M.A. program in the Department of English are expected to make continuous, satisfactory progress toward the degree as specified by the criteria below. A student who does not meet these criteria may be dismissed from the graduate program.

### Grades

1. Students must maintain a minimum GPA of 3.0 for all graduate courses attempted at the University of Houston.
2. Students must receive a grade of B- or higher in each course that is applied to the degree program.
3. Students who receive a grade of C+ or lower in 12 hours of graduate coursework at the University of Houston will be ineligible for the Ph.D.
4. Students must not take more than one Incomplete (INC) per year, with a maximum of two INCs during coursework. Students whose circumstances have necessitated exceeding this limit must consult with the Director of Graduate Studies (DGS) and follow the procedure laid out in Rate of Progress, 5.

### Rate of Progress

1. Students must successfully complete at least 12 credit hours of courses in any two-year period.
2. Students must successfully complete 75% of all courses attempted for graduate credit.
3. Successfully completed courses include only those assigned grades of S or B- or higher.
4. Students must fulfill any conditions of admission within two years of matriculation. Exceptions to this rule must be specified on the letter of acceptance or Graduate Approval/Disapproval form.
5. Students who experience a significant setback (e.g., health, natural disaster, family-related events, caretaking, etc.) that causes disruption to their progress (incompletes, withdrawal, etc.) may consult with the DGS to explain their circumstances and draw up a plan to resume progress, which must be approved by the DGS.

### Continuous Enrollment

1. Students must enroll in at least three credit hours of graduate coursework each long semester.
2. For an exemption of this requirement, students must apply for a leave of absence from the MA. The application will be reviewed by the department and college. Information regarding the college's Leave of Absence policy can be found here: <http://publications.uh.edu/content.php?catoid=33&navoid=11946>.
3. Students who fail to maintain continuous enrollment or fail to apply for a leave of absence must petition for re-entrance into the MA program.

## **Time Limitations**

Students must complete all requirements for the MA within five years of matriculation. No course—whether earned at the University of Houston or transferred from another institution—taken more than five years prior to graduation may be applied to the MA.

## **Conduct**

All students must abide by the UH Student Code of Conduct available at: <http://www.uh.edu/dos/files/student-code-of-conduct-2019-2020.pdf>. Engaging in prohibited conduct could trigger a complaint directed by any member of the university community to the Dean of Students and cause a Disciplinary Hearing that could potentially expel the student from the University.

## **Department, College and University Requirements**

Students who fail to meet the above requirements and all general requirements of the College of Liberal Arts and Social Sciences (CLASS) and the University of Houston may be dismissed from the program.

The general requirements for graduate study at the University of Houston are found at: [www.uh.edu/grad\\_catalogue/garr/index.htm](http://www.uh.edu/grad_catalogue/garr/index.htm)

## **Department Grievance Procedures for Graduate Students**

Graduate students and involved faculty are encouraged to settle any differences amicably and informally. In the event that an informal resolution is not possible, students should contact the DGS. The DGS will then attempt to mediate a resolution. If this is not possible, the Chair of the English Department will be contacted to settle any issues between faculty and students in a satisfactory manner. If these steps still do not resolve the issue, the student is encouraged to file a grievance with the English Department's elected Election, Rules, and Grievances (ERG) committee. Once a grievance is filed, ERG will convene to adjudicate the grievance. If it is determined that the grievance can be heard within the scope of ERG's charge, the student and faculty will be contacted if further information is needed for ERG to produce a ruling on the grievance. Once a ruling is determined, both student and faculty are expected to abide by the determination of ERG. If a student still does not agree with ERG's ruling, they are welcome to take their grievance to CLASS, as detailed below.

## **CLASS Grievance Procedure for Graduate Students**

Graduate students and involved faculty should make every effort to settle their differences amicably and informally. In the event that an informal resolution is not possible, students are required to resolve any grievance according to the CLASS grievance procedure. The CLASS Grievance Procedure for Graduate Students can be found at:

<http://www.uh.edu/class/students/graduate/academics-planning/policies-procedures/class-graduate-grievance-policy-procedure-may-2018.pdf>

## UH ENGLISH GRADUATE STUDENT RIGHTS AND RESPONSIBILITIES

### Graduate Students have a right to the following:

#### 1. Right to Respect

Graduate students have the right to be considered members of the scholarly and academic community, and to be treated fairly and respectfully by members of both the administration and the faculty.

Graduate students have the right to perform scholarly activities, work, teach, and conduct research in an environment free from exploitation, discrimination, harassment, or unreasonable expectations or conditions.

Graduate students have the right to be free from exploitation from faculty members who see the students' lesser authority as an opportunity for personal advantage.

#### 2. Right to Respect of Time and Effort

Graduate students have the right to refuse to perform tasks that are not related to, or are in conflict with, their academic or professional development, or tasks in excess of their obligations as students and employees.

Graduate students have the right not to be coerced into performing tasks in grievous excess of other students.

Graduate students have the right to ownership and access to their intellectual property and to co-authorship in publications to which they have contributed significant content or research, consistent with the generally accepted standards of their fields of study.

#### 3. Right to Academic Freedom

Graduate students have a right to an intellectually stimulating and diverse academic environment that includes members from historically underrepresented groups.

Graduate students have the right to academic freedom and the university shall not curb graduate students' right to exercise this freedom, or use it as grounds for disciplinary action, including dismissal from the university.

#### 4. Right to Data Access

All access shall be provided in a timely manner and in writing.

- *Grievance policy*

Graduate students have the right to be made aware of all available Department and University avenues for grievances and be given clearly defined channels for the receipt and consideration of graduate student complaints concerning instruction and evaluation.

Graduate students have the right to be given the opportunity for full-faith consultation and mediation before actions are taken against them, should be given a fair opportunity to correct or remedy deficiencies in their academic performance, and to defend themselves at disciplinary hearings.

- *Degree Requirements*

Graduate students have a right to specific and concrete requirements for achieving an advanced degree. These requirements should be communicated clearly to them upon entrance to the graduate program.

Graduate students have a right to expect that new policies regarding expectations enacted during the course of a graduate student's studies shall not negatively affect those who were admitted prior to the change.

- *Required classes*

Graduate students have the right to take required classes. This means that either required courses be taught with sufficient frequency not to hinder a fair opportunity to achieve the "normative time to degree," alternative courses be offered, or such courses be dropped as a formal requirement.

- *Academic file*

Graduate students have the right to inspect any of their own educational records, except as waived by the graduate student (e.g., confidential letters of recommendation).

Graduate students have a right to provide a written explanation for documents in their files. The explanation shall be included in the graduate student's educational records.

- *Time to degree*

Graduate students have the right to know the "normative time to degree" and the "average time to degree" within a specific graduate program.

- *Attrition rate*

Graduate students have the right to know a program's student attrition rate and, if available, the predominant reasons for lack of program completion.

- *Hiring rate*

Graduate students have the right to access information regarding expectations of job placement and time expectations regarding the availability of careers upon completion of their degree.

Graduate students have a right to know about job placements of department graduates, as that information is available.

- *Knowledge of Financial Support Availability*

Graduate students have a right to an accurate and comprehensive description of available funding opportunities and the likelihood of financial and resource support within their program.

Graduate students have a right to a thorough description of the requirements and qualifications necessary for academic employment, training, and financial support within the Department and the University.

- *Teaching Assignments*

Graduate students have the right to know how their teaching assignments are decided and that these assignments are done in a fair and equitable way.

Graduate students have the right to be informed about all teaching opportunities (including co-teaching, teaching upper-level classes, and specialty assignments) and have the right to apply for and participate in these opportunities.

## **5. Right to Compensation and Support**

Graduate students have a right to compensation that meets the standard of a fair and reasonable living wage (as defined by city level wage and cost of living data), and part time (defined as under twenty hour) employment stipends should be proportionate to the standards met for full time appointments. This should be regarded as the baseline for compensation, not as the average or standard wage.

Graduate students have a right to compensation packages that are regularly evaluated to ensure they match the cost-of-living standards. Graduate students have a right to access affordable and comprehensive health insurance.

Graduate students have a right to adequate resources being supplied to support teaching and research work including adequate graduate student space and individual workstations.

## **6. Right to Professionalization**

Graduate students, of all levels, have a right to substantial professional development as an essential aspect of graduate and professional students' present and future professional lives, and the Department should offer regular training on: submitting articles for publication, how to create and tailor job documents, professional associations and conferences, and effective job searches and interview techniques as the minimum standard.

Graduate students have a right to enroll in classes offered by other UH departments, provided space is available and they meet the prerequisites.

## **7. Right to Feedback and Guidance**

Graduate students have a right to be evaluated by the faculty of their program in accordance with fair procedures, in matters of both employment and academic success, solely on the basis of

the graduate student's professional qualifications and conduct, and previously agreed upon criteria for evaluation.

Graduate students have the right to timely communication between graduate students, faculty, advisors, and program coordinators.

**8. Right to Confidentiality**

Graduate students have a right to professionalism and reasonable confidentiality in their communications with professors.

Graduate students have a right to expect that a student's performance or behavior should only be discussed for professional purposes and in a collegial manner, and they should not be discussed with another student without express consent from the student being discussed.

**9. Right to be Part of the Department Community**

Graduate students have a right to representatives on standing and ad-hoc committees where appropriate, including hiring committees, and be given the opportunity to participate in discussions about university-wide changes that affect their day-to-day lives.

Graduate students have the right to be informed, in a timely manner, of the creation of new committees that will address issues directly related to graduate students and given the opportunity to select or recommend a graduate student representative.

**Graduate Students have the following responsibilities:**

**1. Responsibility to Conduct Themselves Professionally**

Graduate students have a responsibility to conduct themselves, in all educational activities, in a manner befitting an academic colleague. Graduate students' behavior should be a credit to themselves, the higher academic unit, and the university.

**2. Responsibility to Respect Others**

Graduate students have a responsibility to help promote an intellectually stimulating and diverse academic environment and to help foster a professional climate in which all faculty, staff, and students (both graduate and undergraduate) feel safe.

**3. Responsibility to Respect Others' Time**

Graduate students have a responsibility to be aware of time constraints imposed on other faculty, staff, and fellow students.

**4. Responsibility to Communicate Appropriately**

Graduate students have a responsibility to communicate regularly with faculty, mentors, and advisors in matters related to research and progress within the graduate program.

Graduate students have a responsibility to use professionalism and reasonable confidentiality in their communications with professors, fellow students, and those they teach.

**5. Responsibility to Uphold Ethical Norms in Research and Scholarship**

Graduate students have a responsibility to uphold ethical norms of the academy and provide accurate and honest reporting of research results, research methodology, and scholarship.

**6. Responsibility to Work to the Best of Their Ability**

Graduate students have a responsibility to fulfill their teaching and research obligations to the best of their knowledge, training, and ability; to carry out their job responsibilities in a conscientious and timely manner; and to perform their duties in accordance with all relevant University, state government, and federal government rules and regulations.

Graduate students have a responsibility to focus on their academic career and apply energy toward the advanced degree within normative time, except when special circumstances apply. Graduate students have a responsibility to increase their own learning, thus increasing their teaching effectiveness and individual scholarship over time.

**7. Responsibility to Ask Questions**

Graduate students have a responsibility to take the initiative in asking questions that promote their understanding of the academic requirements and the financial particulars of their specific graduate program.

**8. Responsibility to Participate in Community**

Graduate students have a responsibility to contribute to building a healthy department community, enriching the administration, academic development, and the social environment of the department.

**9. Responsibility to Work for Sustainability**

Graduate students have a responsibility to demand sustainable policies of the University and to both practice and promote habits that protect the environment and raise environmental consciousness.

**10. Responsibility to Revisit Rights and Responsibilities Statement**

Graduate students have a responsibility to periodically revisit these rights and responsibilities and update them to best reflect the high standards and expectations of the Department.

## **GENERAL REQUIREMENTS FOR SUCCESSFUL COMPLETION OF MA IN ENGLISH**

The M.A. handbook sets forth the general requirements for M.A. students in the Department of English. Students must also be familiar with the college and university policies and regulations governing graduate study. Students can find this information at: [www.uh.edu/grad\\_catalogue/garr/index.html](http://www.uh.edu/grad_catalogue/garr/index.html). After being admitted to the M.A. program students must complete their coursework toward the degree according to the guidelines in this handbook.

### **Minimum requirements for admission**

- BA in English or 12 upper division hours in English or a related field
- 3.0 GPA in undergraduate studies

### **Requirements of the degree**

- 30 hours of coursework

### **Distribution of coursework**

12 hours Core Courses

- 3 hours of English 6311: Research Methods
- 3 hours of Linguistics
- 3 hours of Literature
- 3 hours of Rhetoric, Composition, and Pedagogy

12 hours Elective Courses to be chosen by the student

6 hours of Capstone Experience to be determined in consultation with a faculty advisor and the Director of Graduate Studies

- English 7399 Master's Essay, can repeat one time for credit
- English 7699 Master's Thesis
- English 6304 Teaching English as an Additional Language Practicum
- English 6325 Practicum in the Teaching of English, can repeat one time for credit
- English 7396 Research Trip/Study Abroad (e.g., London or Washington DC for research at the British Library or Library of Congress)

### **Enrollment and Residency**

Graduate students must enroll in a minimum of three credit hours in each long semester (spring and fall) until completion of the M.A. program, unless granted a leave of absence. Failure to maintain continuous enrollment may result in dismissal from the program.

### **Program of Study**

M.A. students are required to complete 30 credit hours of graduate coursework according to the requirements of the degree plan set forth on page 8 of the M.A. handbook. Students must complete all requirements for the degree within five years of matriculation.

## **Transfer Credit**

Students may petition to transfer a maximum of nine credit hours of graduate coursework to the MA. Transfer courses must be taken in a doctoral-granting institution. No course taken more than five years prior to matriculation to the MA program will be allowed for any kind of transfer credit.

**Course Credit:** Graduate courses that are in excess of previously awarded degree requirements or required degree credit hours may be transferred in for Course Credit upon the approval of the DGS. To transfer a course for course credit, students must have passed the course with a B- or better and provide a syllabus for the course. If approved, the course will be transferred and the student given course credit toward their degree, reducing their degree requirements *and* required courses for the MA.

**Content Credit:** Graduate courses that are applied to another graduate degree may be transferred in for Content Credit upon the approval of the DGS. To transfer a course for content credit, students must have passed the course with a B- or better and provide a syllabus for the course. If approved, the course will then transfer and give the student content credit toward their degree requirements. The student will still need to make up the credit hours for the course in the form of an elective.

**Postbaccalaureate Credit:** Students may petition to apply a maximum of twelve credit hours of graduate coursework taken at the University of Houston to the MA. A course taken more than five years prior to graduation may not be applied to the MA. To petition to apply postbaccalaureate courses to the MA degree plan, students must submit an Academic Record Course Adjustment form to the Office of Graduate Studies and the Office of the Dean for approval.

## **COURSEWORK REQUIREMENTS**

### **Course Load**

The University of Houston currently defines full-time graduate study as nine credit hours of graduate coursework in the fall and spring semesters. Six credit hours constitute full-time study in each six-week summer semester. In the long semesters, full-time students must enroll in at least six hours of formal courses. The remaining three hours may be Reading and Research hours (see pages 5 and 6), Master's Essay, or courses that fulfill the MA capstone requirement.

### **Course Selection and Advising**

Course selection is governed by the specific requirements of the MA, the objective of which is to work toward increased sophistication in their scholarly work. Students will receive an electronic file of their degree plan each semester from the Graduate Advisor. After receiving their degree plans, students are encouraged to schedule an appointment with a faculty advisor. If students have any questions about their degree plan and/or requirements, they are welcome to set a meeting with the Graduate Advisor or the Director of Graduate Studies.

### **Graduate Courses Outside of the Department of English**

Students may be permitted to take a maximum of nine hours of graduate courses outside of the Department of English. Students must consult with the DGS prior to enrolling in courses outside of the department to determine if such courses can be applied to the MA.

### **Graduate Courses at Reciprocal Universities**

The University of Houston (UH) has a reciprocal arrangement with selected regional universities that enables enrolled, full-time graduate students to take graduate-level course work at those participating institutions. Institutions participating in this inter-institutional agreement are Baylor College of Medicine, Rice University, the University of Texas Health Science Center at Houston and the University of Texas Medical Branch. The agreement with these institutions provides for special admission arrangements, procedures for registration, and posting of final grades.

To be eligible to utilize this program, a student must meet the following criteria: the students must be enrolled full-time (including the proposed inter-institutional course); the course involved must cover a topic not being offered at the UH main campus; and the course must be required for student's degree plan.

Students are prohibited from participating in the inter-institutional program during the term in which they intend to graduate. Students are limited to no more than 6 credit hours of inter-institutional work in a single term and no more than 12 credit hours total. Students should initiate this process by completing an Inter-institutional Course Registration Form

<https://www.uh.edu/academics/forms/#IICR> and submit it to the Office of the University Registrar in the Welcome Center.

In all cases, the student bears the responsibility for completing all necessary paperwork, obtaining all required signatures, and delivering documents between the institutions. Failure to complete the full registration process may invalidate the credit earned at the partner institution. Students will be enrolled in special course numbers and billed tuition and fees through UH. Payment for inter-institutional coursework must be made on time according to the university's fee payment calendar along with all other coursework being taken at UH during that term.

## **Seminars**

Graduate seminars are designed for students who have substantive academic preparation in a specific area. Graduate seminars offer students the opportunity to develop intensive knowledge in a specific field and to do scholarly research and scholarly writing on a specialized topic in that field. In addition to reading and discussing primary and secondary texts, seminar assignments typically include student presentations and a writing requirement of 6,000 to 10,000 words.

## **Individual Study Courses**

The heart of graduate studies is independent research. Unlike the undergraduate curriculum in which almost all a student's work is confined to discrete, three-hour organized classes, the graduate curriculum is built on a complement of organized seminars and independent research. Formal seminars provide an important foundation for subsequent learning and the faculty who conduct them offer students valuable professional models.

Students have the opportunity for individual study courses under two rubrics: English 7398: Special Problems and English 8398-8698: Reading and Research. Special Problems courses and Reading and Research hours are distinct course categories and are not interchangeable in our course catalog and on the MA degree plan. The distinctions are explained below. When a student and professor agree to work together on either of these courses, both should be clear about the kind of course they are planning and about their expectations of each other's involvement. They should also be clear with the Graduate Studies Office about their intention; otherwise, students may be unable to receive the appropriate credit for the course.

- ***Special Problems Courses:*** These courses offer students an opportunity to (1) conduct substantive research in a specialized area of scholarship with a view to developing a research area for the prospectus defense or (2) concentrate on a specific aspect of creative work with a view to developing the creative dissertation's critical foreword with an individual member of the faculty. Such courses should not overlap with or replace existing formal seminars or workshops within the graduate curriculum but provide the means for students to devote time to an exceptional project that complements and builds on their previous coursework. For this reason, Special Problems courses should be taken later in one's coursework, ideally in the final two semesters.

Special Problems courses are weighted equally with formal classroom courses and consequently require substantial contact time with the faculty member (at least biweekly during the semester) since they fulfill degree requirements in a student's program. Depending on their structure, content, and goals, they could potentially satisfy any of the degree requirements in the doctoral program. Because they are weighted equally with graduate seminars and satisfy degree requirements, Special Problems courses are given letter grades and require an amount of reading and writing commensurate with formal courses. There should be a substantial final project.

The form required for Special Problems courses (available in the Graduate Office) asks the student to provide a detailed course description. The description of a Special Problems course in literature should include a detailed reading list of literary and critical texts; a statement of the number and focus of writing assignments; the frequency of meetings; and the specific degree requirement that the proposed course fulfills. The description of a Special Problems course in creative writing should include a statement of the number and focus of writing assignments; a list of literary and critical texts, where appropriate; the frequency of meetings; and the specific degree requirement that the proposed course fulfills. Doctoral students are allowed to apply a maximum of two Special Problems courses to their degree plan.

- ***Reading and Research Hours:*** These non-credit bearing hours afford students the opportunity to pursue, as a part of their minimum course load requirement, an independent study of various areas and topics in literature and language under the guidance of a member of the faculty. Typically, students enroll for Research and Reading hours when they would profit from time and faculty consultation to read additional texts from a prior seminar, complete a creative manuscript, or revise an article for publication. The expectation is that students will take the initiative in using Research and Reading hours to become familiar with the expertise and scholarly interests of individual faculty members and to identify their own areas of concentration. Reading and Research hours can be important in preparing a student for the kind of independent reading and writing that is expected of a dissertation student, a scholar, and a writer. Reading and Research hours are, thus, an important opportunity for students to shape their graduate study and to select the faculty who will guide and supervise their work.

Unlike Special Problems courses, Reading and Research hours are not weighted equally with formal classroom courses, and they neither fulfill category requirements in a student's program nor count toward the student's academic program. Accordingly, the formal requirements for Research and Reading hours are less than those for Special Programs courses. The student and professor are expected to meet at least three times during the semester of enrollment in Reading and Research hours. Students will receive a grade of (S) Satisfactory or (U) Unsatisfactory for Research and Reading hours.

Because Research and Reading hours do not count toward the student's academic program, they should be used sparingly before the dissertation phase. They are nonetheless very useful if used to productive ends. When students wish to enroll in Research and Reading hours, they must complete a form (available in the Graduate Studies Office) that identifies

the specific project for the Research and Reading hours and the faculty member who will supervise the project.

## Capstone Experience

In consultation with a faculty advisor or the Director of Graduate Studies, students may choose how to complete their final 6 credit hours. The Capstone Experience is designed to allow students to focus their degree on their own interests. Therefore, there are several options which can fulfill this requirement, each of which should be determined in consultation with faculty:

- ***Master's Essay or Master's Thesis:*** In the final year of study, MA students may elect to write a Master's Essay, with the objective of producing a substantive, polished critical essay. The Master's Essay should resemble an article submitted for journal publication in length, critical framework, and sophistication. In the penultimate semester of the program, the student should secure a faculty supervisor for their chosen project and establish the project's scope and expectations as well as a plan for completion. In the final semester of the MA program, the student will enroll in 7399: Master's Essay. The student's faculty supervisor must notify the Graduate Advisor of their support of the student in order for the student to be enrolled in 7399.
- ***Teaching English as an Additional Language Practicum:*** This course allows students to work with Linguistics Faculty while teaching or tutoring students for whom English is an additional language. The purpose of this course is to allow students to practice the theoretical training they have received throughout their degree. The goal of this course and subsequent capstone work would be to develop a teaching methodology, rationale, or curriculum for a course for English Language Learners.
- ***Practicum in the Teaching of English:*** This course allows students to work with a faculty member while teaching English at the secondary or college level. The goal of this course is for students to practice the theoretical training they have received throughout their degree. The goal of this course and subsequent capstone work would be to develop a teaching methodology, rationale, or curriculum for a teaching English at the secondary or college level.
- ***Research / Study Abroad Trip:*** This capstone option would be developed in consultation with a specific faculty member. This option allows students to explore specific research and cultural sites outside of Houston. A proposal that articulates the location; its importance to the student's studies; and a description of the final project to be produced is required for students to pursue this option.

## **Graduation**

MA students must meet all department, college and university requirements for the degree prior to graduation. The department requirements are set forth in this handbook and the college and university requirements are found at [www.uh.edu/grad\\_catalogue/garr/index.html](http://www.uh.edu/grad_catalogue/garr/index.html).

Students must be enrolled for graduate credit in the semester in which they graduate, and they must submit an application for graduation to the Graduate Advisor. The current academic calendar will provide the application deadline.

## **Progression to the PhD**

Exceptionally strong students in the MA. program may apply for admission to the PhD program in the Department of English after completing 24 credit hours toward the Master's degree. Admission to the doctoral program is not automatic and is competitive. MA students who wish to progress to the doctoral program must submit a full application, including new letters of recommendation from faculty with whom they have studied in the MA program, a new critical writing sample from their MA coursework, and a new statement of purpose. The Graduate Studies Committee will review this application during the regularly scheduled review of applications for the doctoral program.

Successful applicants to the PhD program would complete the 36 credit hours for the Master's degree at which time they would officially receive the MA, their degree status would change to PhD, and 6 elective hours from the MA program would then be applied to the doctoral degree plan. The MA that is received *en passant* to the PhD in the Department of English at the University of Houston is effectively a 30-credit hour degree.

## **MA Program Review**

The Graduate Studies Committee of the Department of English will regularly review the requirements and policies for the M.A. program. Upon review, if the Graduate Studies Committee determines the need for a revision of requirements or policies as stated in the M.A. Studies Handbook, it will bring its recommendation to the faculty of the Department of English for their approval.



**DEGREE PLAN: MA IN ENGLISH**  
 GRADUATE STUDIES IN ENGLISH | UNIVERSITY OF HOUSTON

Name: \_\_\_\_\_

Admission Date: \_\_\_\_\_

MA in English students must complete 30 hours of coursework distributed as follows: Core Courses (12 hours); Electives (12 hours); Capstone Experience (6 hours).

**Core Courses (12 hours)**

*MA students must take core courses in the following areas: Methodology, Linguistics, Literature, and Rhetoric, Composition, and Pedagogy (RCP). The Methodology requirement should be fulfilled by taking English 6311: Research Methods.*

Course	Term	Professor	Grade
<i>Methodology</i> ENGL 6311: Research Methods			
<i>Linguistics</i>			
<i>Literature</i>			
<i>RCP</i>			

**Electives (12 Hours)**

Course	Term	Professor	Grade

**Capstone Experience (6 hours)**

*The Capstone Experience is designed to allow students to focus their degree on their own interests. Students should choose how to complete the Capstone Experience in consultation with a faculty advisor or the Director of Graduate Studies.*

<b>Course</b>	<b>Term</b>	<b>Professor</b>	<b>Grade</b>

**Notes**

*Please record any additional notes about coursework here.*