

UNIVERSITY OF HOUSTON SCHOOL OF
COMMUNICATION

APPLICATION FOR SPECIAL PROBLEMS COURSE

Date: _____

To: Dr. Beth Olson
Director: School of Communication

From: _____
Name ID

Subject: Enrollment in Special Problems Course

1. I request enrollment indicated below (check appropriate blanks):

___ COMM 6398 Special Problems (Cr. 1-3 hrs per semester, Prerequisite:
Approval of Chair)

___ Fall ___ Spring ___ Summer Year 20___

___ No. of Credit Hours

These courses, with the School of Communication may be research problems, projects, and/or readings in areas selected to supplement existing course offerings. Individual reports, oral and written, or completed projects/presentations are required. They require:

- a. Permission of full-time tenure track instructor.
- b. Approval of Director of Graduate Studies.
- c. Approval of Director.

2. _____ has agreed to direct this study.
(full name of instructor)

3. The Special Problems application must be completed, signed and approved by all parties prior to the second week of the semester in which the Special Problems course is to be taken.

3. The purpose of this Problems course is to: (Describe briefly problem to be solved.)

4. Technique for solving the problem is as follows: (Describe experiments, statistics, readings, observations, etc., to be accomplished, as well as equipment, procedures, and processes to be used.)

5. The final product of the Problems course will be _____
_____.

6. It is further understood that:

a. Individual consultation and agreement between student and instructor of problem or study will precede this formal, written request by as much time as is necessary to insure coordination of conferences and filing of application (usually at some time the preceding semester).

b. The student and the supervising instructor will meet _____ times during the semester and the structure of the meetings will be _____.

c. A final written report, graded by the instructor, will be filed permanently with this application form.

d. Although clock hours are not absolute or limiting, a general guideline is the expenditure of 60 clock hours per semester hour of credit allowed for Problems courses. (180 per 3 credit hours)

7. I have read and I understand the general directions of this application.

Student Signature

Signature of Supervising Instructor

Signature of Director of Graduate
Studies

Signature of Director
