

University of Houston

American Sign Language Interpreting Application Packet

Thank you for your interest in the UH American Sign Language Interpreting program in the department of Communication Sciences and Disorders. Please review the enclosed information carefully. The deadline for admission for the fall semester is **May 1st** for UH students and **August 1st** for transfer students. There is a maximum annual enrollment capacity.

Prerequisites

You must have successfully completed Intermediate American Sign Language III, ASLI 2301 prior to applying. You may be concurrently enrolled in Intermediate American Sign Language IV (ASLI 2302) and Multiculturalism and Diversity in ASL Interpreting (ASLI 2335) when applying for the program.

Are you a UH student? Your early-bird deadline to apply is: **May 1st**

First, UH students must declare ASLI as their major prior to applying. To do this, you will complete a general petition form and submit it to the ASLI program advisor, Anthony Tello. His email address is: artello@Central.UH.EDU.
{Petition form available at: <http://www.uh.edu/academics/forms>}.

Are you a transfer Student? Your deadline to apply to the major is: **August 1st**

First, apply to UH and be accepted as a student. The last day to apply to UH for the fall is June 1st. (Note: There is a separate application for international students.) Once you receive your UH acceptance letter, then complete the application to the ASLI Program.

Questions about which courses will transfer? Transfer students are required to attend an Advising and Registration for Transfer session (ART) prior to registering for classes. Transfer credits will be evaluated during the ART. ART conference information can be obtained at the following website: <http://www.uh.edu/admissions/admitted/conferences/transfer/index.php>.

The following courses *MAY* transfer*:

- ASL 1: Elementary American Sign Language I
- ASL 2: Elementary American Sign Language II
- ASL 3: Intermediate American Sign Language III
- ASL 4: Intermediate American Sign Language IV
- Deaf Culture
- Introduction to the Interpreting Profession

If your transfer courses do not transfer as direct equivalencies, you may submit a Transfer Credit Petitions along with a course description and syllabi. The Transfer Credit Petition form can be found at: <http://www.uh.edu/academics/forms/#transferpetition>. All petitions must be approved by the ASLI Coordinator. If you wish to have your classes evaluated prior to transferring, submit unofficial transcripts for review by the ASLI Advisor and faculty.

*Based upon the evaluation of your application, you may be asked to repeat certain courses in ASLI.

How to apply:

Step One: Sign up [here](#) to request a temporary UHASL email account (Google Apps for Education account). Requests will be processed in 7 business days. **Applications can only be submitted when you are logged into Gmail with your UHASL email account.**

Step Two: Sign in to your UHASL email account. Access Google Drive and upload the following items to your Drive account:

- ✓ Unofficial transcript from UH and any other colleges attended;
- ✓ TRANSFER STUDENTS: Submit the syllabi of any ASL courses not taken at UH;
- ✓ 3-4 minute video sample of your signing ability, discussing one of the following topics: (10 points)
 - What is NAD and why is it important to the Deaf community?
 - Compare and contrast Deaf and Hearing cultures; or
 - Summary of the life of a famous Deaf person.
- ✓ 3-4 minute video sample of your speaking ability, discussing one of the following topics: (10 points)
 - Describe your favorite sport or hobby and why it interests you.
 - Discuss the plot and characters of your favorite movie, TV show or book.
 - Share a personal story or experience about a recent event that happened in your life.
- ✓ Two recommendation forms – forms may be uploaded by applicant OR sent directly to the ASLI Admissions Committee via email for review. (5 points per form)
 - For Instructors/Professors (other than UH ASLI Faculty) – click [here](#) to access the form.
 - For employers – click [here](#) to access the form.
 - For personal reference – click [here](#) to access the form
- ✓ Test of English Proficiency (TEP) test scores or confirmation of scheduled TEP test date. Register for the test at <https://dmzweb.dars.state.tx.us/prd/bei>. (15 points)
- ✓ Statement of interest - Submit a 1-2 page, double-spaced statement of interest. Answer the following questions: Why are you pursuing the profession of interpreting? What are your professional goals? Why have you chosen to apply with University of Houston's ASLI Program? (10 points)

Step Three: You're ready to apply! Click [here](#) to complete the ASLI Application to Major form.

Step Four: Submit the \$75 application fee. Payment must be submitted in the form of a check, money order or cashier's check. Make sure your Peoplesoft number and name is in the memo section. Mail to:

**ASLI Admissions Committee
301 McElhinney Building
University of Houston
Houston, TX 77204-6018**

Step Five: Applications will be reviewed. Incomplete applications will not be considered. Select applicants will be approved to interview after all materials are received and the application deadline has passed. (45 points)

Interview details:

Professional dress and grooming is required for interviews. If selected, the following days are scheduled for face-to-face interviews:

UH students: **Third and Fourth week of May (9:30a-4:30p)**

Transfer students: **Second and Third week of August (9:30a-4:30p)**

You will receive a link to book your interview time as well as an interview packet guide to assist you in preparing. If you are a UH student and cannot attend an interview date in May, then you will need to reply and request an August date.

On interview day, you can expect a panel interview by the ASLI Admissions Committee. You will also be asked to take an aptitude test, a personality profile questionnaire, and to complete a writing sample demonstrating your knowledge of ASL, Deaf culture and the field of Interpreting. The interview process will last for roughly 2 hours.

Decision Process

After applications are reviewed, select applicants will be chosen to interview. After the interview, the ASLI Admissions Committee will make final determinations using a scoring rubric. Decision letters will be sent via mail to the address on file on or by the third week of June. Interviews scheduled in August will also receive email notification as well so as to prepare for fall enrollment.

Should you not be accepted, you may submit an email request for a meeting with the ASLI Coordinator at shill@uh.edu to discuss your application package. Meetings will be scheduled in June and September.

Summer Work – expectations for ASLI applicants:

During the summer, UH students will be expected to continue attending Deaf community events for language practice. Students should earn a minimum of 10 community involvement hours over the summer and document this participation by submitting a written journal, including pictures and a minimum 500 word count summary. Journals will be due by 11:59pm (CST) on Saturday, August 19, 2017 – submit journals to submissions@uhasl.com. Details will be provided in the acceptance letter.

Transfer students will be required to complete an online training module during their first semester. Details will be provided in the acceptance letter.